KLAMATH COUNTY FAIR BOARD

3531 South Sixth Street, Klamath Falls, Oregon 97603

APRIL 1, 2024 AGENDA
FAIR BOARD MEETING @ 8:30 AM

I. CALL TO ORDER
   A. Roll Call
   B. Introductions

II. CONSENT AGENDA
   A. Board Minutes
   B. Personnel Action
   C. Appropriated Objects (Financials)
   D. Ratification of Current Accounts (Bills)
   E. Accounts Receivable/Payable

III. ADOPTION OF AGENDA

IV. PUBLIC PARTICIPATION
   A. Traci Reed, OSU Extension

V. NEW BUSINESS AND INFORMATIONAL ITEMS (Discussion and Possible Action Items)
   A. Approval of low bidder for the Food Court Restrooms and Paving Project
   B. Klamath Community Foundation Disbursement from Spring Auction Proceeds

VI. MANAGER'S REPORT AND BOARD DISCUSSION
   A. Final Report for the Klamath County Sportsmen's Show
   B. Food Court Updates
   C. RV Park Updates

VII. UPCOMING EVENTS OR IMPORTANT DATES

VIII. EXECUTIVE SESSION (Pursuant to ORS 192.660)
   A. An Executive Session will not be called

IX. NEXT MEETING
   A. Regular Board Meeting, May 6, 2024 @ 8:30 AM

X. ADJOURN REGULAR SESSION

Presented to the Klamath County Fair Board
APRIL 1, 2024

SUBJECT: BOARD MINUTES	**ITEM NO: II. A.** **FROM:** Board Chair
ATTACHMENT: March 12, 2024 Minutes	**REASON:** Board Action within Consent Agenda

BACKGROUND:

The above-referenced Minutes from the above-referenced meetings are presented for the Board's information and subsequent approval under the Consent Agenda.

RECOMMENDATION:

To approve the attached Fair Board Meeting Minutes for February 13 and 19, 2024 Meeting.

BOARD ACTION:
Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

KLAMATH COUNTY FAIR BOARD

3531 South Sixth Street, Klamath Falls, Oregon 97603

March 4, 2024
FAIR BOARD MEETING MINUTES

CALL TO ORDER
Board Chair Gregg Sherrill opened the meeting at 8:32 AM.

ROLL CALL
Terry Sellars, Sarah Kellom, Shawn Blodgett, Brian Bryson, Gregg Sherrill, Margaret McCadden (Z), Chad Olney Late Arrival, Amy King (Z), Kirk Sipes

Excused absence: Norma Baugh and Jeanne Pickens, excused absence

Staff Present: Derrick Rowley

Fair Board Secretary: Dawn McLing

Guests: Ken Hand, Traci Reed (Z)

CONSENT AGENDA
Margaret McCadden moved to adopt the Consent Agenda as presented. Shawn Blodgett seconded the motion. No further discussion was held. Motion passed.

ADOPTION OF AGENDA
Gregg explained that there would be no Executive Session held at the end of this meeting. Margaret McCadden moved to adopt the Agenda with the change noted. Terry Sellars seconded the motion. No further discussion was held. Motion passed.

Preparing for the April 6th Dinner and Auction Fundraiser. Added this year will be a section on the flyer of what has been purchased with proceeds from the other auctions. Board will purchase a couple of tables.

Ken Hand provided a brief status report with regard to the Klamath County Sports Show. All spaces have been sold. Show specifics will be worked through once Joe is on site. Looks to be a good show.

NEW BUSINESS AND INFORMATIONAL ITEMS

MANAGER'S REPORT AND BOARD DISCUSSION

A. Manager's Report

i. Tree Removal Quotes

Letters have gone out to the low bidder, True Blue Tree Service and to other bidders who did not receive the project. The project will begin very soon.

ii. RV Park Completion

DJ has met with the landscaper and project engineer to finalize the turf issues. The Fairgrounds will be able to take control of the park by next week. The showers have been fixed. The last item will be to obtain the software to control the rentals.

iii. Food Court Project

The bids for this project have been made available to contractors with the bid opening scheduled for March 27, 2024 @ 2:00 PM.

iv. Fire Chief Update

A positive meeting was held with the Fire Chief in response to the situation that occurred during the Bull Sale. Processes should be simple with communication between the parties to mitigate any issues that could arise.

B. Board Discussion

Margaret reported that she has sent out the evaluations to all staff for DJ. She has receive a few but not all.

UPCOMING EVENTS OR IMPORTANT DATES.

Current calendars were provided for the Board review. Sports show is scheduled for March 15-17, 2024. The April 20th Surplus Auction is also moving forward.

EXECUTIVE SESSION (Pursuant to ORS 192.660)

No Executive Session was held.

NEXT MEETING

April 4, 2024 @ 8:30 AM.

ADJOURN REGULAR SESSION

Meeting was adjourned at 8:50 AM

Presented to the Klamath County Fair Board
APRIL 1, 2024

SUBJECT: PERSONNEL ACTION	**ITEM NO: II B** **FROM:** Board Chair
ATTACHMENT: None	**REASON:** Board Information

HIRED:
None

TERMINATED:
Spencer Crawford, April 21, 2024

CHANGE IN EMPLOYMENT STATUS:
None

MISCELLANEOUS EMPLOYMENT
Omar Pinacho – Through Elwood Staffing

RECOMMENDATION:

No action is required.

BOARD ACTION:
Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Presented to the Klamath County Fair Board
APRIL 1, 2024

SUBJECT: APPROPRIATED FINANCIALS AND CHECKBOOK STATEMENT	ITEM NO: II C FROM: Board Chair
ATTACHMENT: Budget Performance Report Fiscal Year and Detail General Ledger Report; and, the Monthly Fair Board Checkbook Statement	**REASON:** Board Action

BACKGROUND:

Information provided for the Board's information and subsequent approval within the Consent Agenda Item.

RECOMMENDATION:

Board approval for the Budget and Fair Board Checkbook Statement.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

General Ledger

Budget Status

Fairgrounds

User: dmcling
Printed: 3/26/2024 - 11:13 AM
Period: 1 to 12, 2024

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 5040	Fairgrounds							
Dept 5040-5030	Fair Board							
R30	Charges for Service							
5040-5030-5031-5000-43000	Charges for Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43030	Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43040	Reimbursements	10,000.00	10,178.61	10,178.61	-178.61	0.00	-178.61	0.00
5040-5030-5031-5000-43050	Rental Income	470,000.00	105,595.86	105,595.86	364,404.14	0.00	364,404.14	77.53
5040-5030-5031-5000-43520	Fees - Admission	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43535	Sponsorships	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R30 Sub Totals:	480,000.00	115,774.47	115,774.47	364,225.53	0.00	364,225.53	75.88
R31	Interdepartmental Charges							
5040-5030-5031-5000-43983	Fees - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43986	Claims Reimburs - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43987	Contract Services - Internal	0.00	2,071.88	2,071.88	-2,071.88	0.00	-2,071.88	0.00
	R31 Sub Totals:	0.00	2,071.88	2,071.88	-2,071.88	0.00	-2,071.88	0.00
R40	Other Local Revenue							
5040-5030-5031-5000-44000	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-44010	Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R41	Interest							
5040-5030-5031-5000-44950	Investments - Interest On	0.00	18,635.86	18,635.86	-18,635.86	0.00	-18,635.86	0.00
5040-5030-5031-5000-44954	GW Investments Change in Value	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R41 Sub Totals:	0.00	18,635.86	18,635.86	-18,635.86	0.00	-18,635.86	0.00
R50	Federal Government							
5040-5030-5031-5000-46000	Grants - Federal	0.00	93,129.59	93,129.59	-93,129.59	0.00	-93,129.59	0.00
	R50 Sub Totals:	0.00	93,129.59	93,129.59	-93,129.59	0.00	-93,129.59	0.00
R52	Other Governments							
5040-5030-5031-5000-47000	Grants - Other Governments	277,000.00	55,555.00	55,555.00	221,445.00	0.00	221,445.00	79.94

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R52 Sub Totals:	277,000.00	55,555.00	55,555.00	221,445.00	0.00	221,445.00	79.94
R60	Debt Proceeds							
5040-5030-5031-5000-48010	Loan Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-48815	MA Debt Proceeds Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R61	Interfund Loan Proceeds							
5040-5030-5031-5000-48810	Interfund Loan Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R61 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R70	Interfund Transfers							
5040-5030-5031-5000-49000	Trans - General Non Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-49133	Trans - Transient Room	1,348,970.00	768,797.60	768,797.60	580,172.40	0.00	580,172.40	43.01
5040-5030-5031-5000-49152	Trans - COVID19 Pandemic Grant	636,800.00	0.00	0.00	636,800.00	0.00	636,800.00	100.00
5040-5030-5031-5000-49530	Trans - Fair Grounds	18,998.00	0.00	0.00	18,998.00	0.00	18,998.00	100.00
5040-5030-5031-5000-49820	GW Trans - Gov Act Cap Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R70 Sub Totals:	2,004,768.00	768,797.60	768,797.60	1,235,970.40	0.00	1,235,970.40	61.65
R90	Fund Balances							
5040-5030-5031-5000-49950	Beginning Fund Balance	2,930,000.00	3,087,433.75	3,087,433.75	-157,433.75	0.00	-157,433.75	0.00
5040-5030-5031-5000-49951	GW Beginning Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-49952	MA Beginning Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R90 Sub Totals:	2,930,000.00	3,087,433.75	3,087,433.75	-157,433.75	0.00	-157,433.75	0.00
	Revenue Sub Totals:	5,691,768.00	4,141,398.15	4,141,398.15	1,550,369.85	0.00	1,550,369.85	27.24
E10	Personnel Services							
5040-5030-5031-5000-50000	Salaries and Wages	536,390.00	377,267.79	377,267.79	159,122.21	0.00	159,122.21	29.67
5040-5030-5031-5000-50100	Temporary Help	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-50110	Overtime	35,000.00	30,861.53	30,861.53	4,138.47	0.00	4,138.47	11.82
5040-5030-5031-5000-51100	FICA	41,037.00	30,813.22	30,813.22	10,223.78	0.00	10,223.78	24.91
5040-5030-5031-5000-51200	Workmans Compensation Tax	230.00	133.72	133.72	96.28	0.00	96.28	41.86
5040-5030-5031-5000-51300	Medical Insurance	190,710.00	69,942.50	69,942.50	120,767.50	0.00	120,767.50	63.33
5040-5030-5031-5000-51310	VEBA	0.00	65,144.57	65,144.57	-65,144.57	0.00	-65,144.57	0.00
5040-5030-5031-5000-51330	Life Insurance	138.00	102.33	102.33	35.67	0.00	35.67	25.85
5040-5030-5031-5000-51340	Short Term Disability	310.00	306.00	306.00	4.00	0.00	4.00	1.29
5040-5030-5031-5000-51400	Retirement - General	71,610.00	43,525.03	43,525.03	28,084.97	0.00	28,084.97	39.22
5040-5030-5031-5000-51420	Retirement - 401A	2,514.00	5,760.00	5,760.00	-3,246.00	0.00	-3,246.00	0.00
5040-5030-5031-5000-59020	GW Vacation Leave Accr Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-59030	GW NPO Retirement - County	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-59040	GW Retiree Hlth Ins - County	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E10 Sub Totals:	877,939.00	623,856.69	623,856.69	254,082.31	0.00	254,082.31	28.94
E11	Interdepartmental Charges							
5040-5030-5031-5000-51560	Unemployment Compensation	2,687.00	2,040.62	2,040.62	646.38	0.00	646.38	24.06
5040-5030-5031-5000-51570	Workmans Compensation	12,747.00	9,246.72	9,246.72	3,500.28	0.00	3,500.28	27.46
	E11 Sub Totals:	15,434.00	11,287.34	11,287.34	4,146.66	0.00	4,146.66	26.87
E20	Material and Services							
5040-5030-5031-5000-60010	Advertising	20,000.00	11,269.00	11,269.00	8,731.00	0.00	8,731.00	43.66
5040-5030-5031-5000-61000	Insurance	0.00	150.00	150.00	-150.00	0.00	-150.00	0.00
5040-5030-5031-5000-61200	Committee Expenses	6,000.00	2,011.79	2,011.79	3,988.21	0.00	3,988.21	66.47
5040-5030-5031-5000-62000	Contract Services	8,000.00	8,476.00	8,476.00	-476.00	0.00	-476.00	0.00
5040-5030-5031-5000-62005	Contract Personnel Services	110,000.00	103,449.44	103,449.44	6,550.56	0.00	6,550.56	5.96
5040-5030-5031-5000-62010	Consultant Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-62020	Legal Services - Attorney	1,200.00	670.84	670.84	529.16	0.00	529.16	44.10
5040-5030-5031-5000-62030	Legal Notice Publish	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00
5040-5030-5031-5000-62050	Shredding Services	0.00	585.93	585.93	-585.93	0.00	-585.93	0.00
5040-5030-5031-5000-62320	Software Support	4,500.00	4,106.74	4,106.74	393.26	0.00	393.26	8.74
5040-5030-5031-5000-62335	Website Hosting Services	1,200.00	275.00	275.00	925.00	0.00	925.00	77.08
5040-5030-5031-5000-62340	Lock Repair & Replace	800.00	0.00	0.00	800.00	0.00	800.00	100.00
5040-5030-5031-5000-62345	Security & Alarms	5,000.00	8,371.43	8,371.43	-3,371.43	0.00	-3,371.43	0.00
5040-5030-5031-5000-62350	Janitorial Services	6,000.00	5,447.48	5,447.48	552.52	0.00	552.52	9.21
5040-5030-5031-5000-62355	Plumbing Repair	6,000.00	1,504.95	1,504.95	4,495.05	0.00	4,495.05	74.92
5040-5030-5031-5000-62360	Heating & Air Repair	10,000.00	77.45	77.45	9,922.55	0.00	9,922.55	99.23
5040-5030-5031-5000-63005	Donations	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-63100	Dues	3,000.00	3,647.97	3,647.97	-647.97	0.00	-647.97	0.00
5040-5030-5031-5000-63105	Fees	4,000.00	814.14	814.14	3,185.86	0.00	3,185.86	79.65
5040-5030-5031-5000-63300	Equipment	50,000.00	8,727.04	8,727.04	41,272.96	0.00	41,272.96	82.55
5040-5030-5031-5000-63310	Office Furniture	2,500.00	1,239.16	1,239.16	1,260.84	0.00	1,260.84	50.43
5040-5030-5031-5000-63325	Tools	10,000.00	2,630.93	2,630.93	7,369.07	0.00	7,369.07	73.69
5040-5030-5031-5000-63335	Vehicle Fuel	20,000.00	8,225.37	8,225.37	11,774.63	0.00	11,774.63	58.87
5040-5030-5031-5000-63336	Vehicle Fuel - Diesel	0.00	2,219.84	2,219.84	-2,219.84	0.00	-2,219.84	0.00
5040-5030-5031-5000-64040	Special Assessments	400.00	0.00	0.00	400.00	0.00	400.00	100.00
5040-5030-5031-5000-64050	Irrigation Taxes	4,000.00	3,585.94	3,585.94	414.06	0.00	414.06	10.35
5040-5030-5031-5000-65110	Public Outreach	5,000.00	808.52	808.52	4,191.48	0.00	4,191.48	83.83
5040-5030-5031-5000-65175	Refunds	500.00	149.52	149.52	350.48	0.00	350.48	70.10
5040-5030-5031-5000-65310	Equipment Rent	5,000.00	15,127.80	15,127.80	-10,127.80	0.00	-10,127.80	0.00
5040-5030-5031-5000-65350	Equipment Maint & Repair	40,000.00	43,878.88	43,878.88	-3,878.88	0.00	-3,878.88	0.00
5040-5030-5031-5000-65360	Vehicle Maint & Repair	7,500.00	1,348.14	1,348.14	6,151.86	0.00	6,151.86	82.02
5040-5030-5031-5000-65380	Building Maint & Repair	80,000.00	37,876.29	37,876.29	42,123.71	0.00	42,123.71	52.65
5040-5030-5031-5000-65395	Grounds Maint & Repair	120,000.00	51,428.87	51,428.87	68,571.13	0.00	68,571.13	57.14
5040-5030-5031-5000-66000	Supplies - Office	4,000.00	2,411.16	2,411.16	1,588.84	0.00	1,588.84	39.72
5040-5030-5031-5000-66010	Supplies - Other	4,000.00	4,457.92	4,457.92	-457.92	0.00	-457.92	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
5040-5030-5031-5000-66020	Copier Maint & Supplies	3,000.00	1,251.78	1,251.78	1,748.22	0.00	1,748.22	58.27
5040-5030-5031-5000-66030	Postage	2,000.00	2,545.96	2,545.96	-545.96	0.00	-545.96	0.00
5040-5030-5031-5000-66040	Publications & Periodicals	0.00	149.80	149.80	-149.80	0.00	-149.80	0.00
5040-5030-5031-5000-66050	Printing	2,000.00	1,881.52	1,881.52	118.48	0.00	118.48	5.92
5040-5030-5031-5000-66120	Janitorial Supplies	10,000.00	11,263.83	11,263.83	-1,263.83	0.00	-1,263.83	0.00
5040-5030-5031-5000-66125	Painting Supplies	1,000.00	1,263.47	1,263.47	-263.47	0.00	-263.47	0.00
5040-5030-5031-5000-66130	Elect Supplies & Repairs	5,500.00	5,179.96	5,179.96	320.04	0.00	320.04	5.82
5040-5030-5031-5000-66210	Uniform Maint & Repair	3,000.00	99.10	99.10	2,900.90	0.00	2,900.90	96.70
5040-5030-5031-5000-66300	Tires	2,000.00	120.00	120.00	1,880.00	0.00	1,880.00	94.00
5040-5030-5031-5000-66405	Medical Supplies	1,000.00	71.54	71.54	928.46	0.00	928.46	92.85
5040-5030-5031-5000-67000	Travel & Training	15,000.00	16,827.10	16,827.10	-1,827.10	0.00	-1,827.10	0.00
5040-5030-5031-5000-67505	Utilities - Gas	65,000.00	36,615.65	36,615.65	28,384.35	0.00	28,384.35	43.67
5040-5030-5031-5000-67510	Utilities - Water & Sewer	70,000.00	46,418.97	46,418.97	23,581.03	0.00	23,581.03	33.69
5040-5030-5031-5000-67520	Utilities - Electricity	80,998.00	49,863.48	49,863.48	31,134.52	0.00	31,134.52	38.44
5040-5030-5031-5000-67535	Garbage Pickup	6,000.00	5,626.33	5,626.33	373.67	0.00	373.67	6.23
5040-5030-5031-5000-67555	Telephone	3,500.00	2,841.85	2,841.85	658.15	0.00	658.15	18.80
5040-5030-5031-5000-67560	Data Service Charges	10,000.00	2,456.41	2,456.41	7,543.59	0.00	7,543.59	75.44
5040-5030-5031-5000-68000	GW Materials & Serv Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E20 Sub Totals:	822,298.00	521,950.29	521,950.29	300,347.71	0.00	300,347.71	36.53
E21	Interdepartmental Charges							
5040-5030-5031-5000-69900	Internal Services	54,154.00	36,102.64	36,102.64	18,051.36	0.00	18,051.36	33.33
5040-5030-5031-5000-69920	Tech Maint Hardware Chg	2,232.00	1,488.00	1,488.00	744.00	0.00	744.00	33.33
5040-5030-5031-5000-69930	Tech Maint User Chg	4,260.00	2,840.00	2,840.00	1,420.00	0.00	1,420.00	33.33
5040-5030-5031-5000-69940	Risk Management	23,861.00	15,907.36	15,907.36	7,953.64	0.00	7,953.64	33.33
5040-5030-5031-5000-69950	Insurance Liability	61,180.00	40,786.64	40,786.64	20,393.36	0.00	20,393.36	33.33
5040-5030-5031-5000-69989	Fees - Internal	0.00	1,172.75	1,172.75	-1,172.75	0.00	-1,172.75	0.00
5040-5030-5031-5000-69990	Contract Services - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-69991	Office Supplies - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-69992	Postage - Internal	0.00	6.54	6.54	-6.54	0.00	-6.54	0.00
5040-5030-5031-5000-69994	Solid Waste Fees - Internal	0.00	675.03	675.03	-675.03	0.00	-675.03	0.00
	E21 Sub Totals:	145,687.00	98,978.96	98,978.96	46,708.04	0.00	46,708.04	32.06
E30	Capital Outlay							
5040-5030-5031-5000-70000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-70010	Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-70110	Vehicles Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-70220	Facilities Improvement	3,830,410.00	2,373,038.71	2,373,038.71	1,457,371.29	0.00	1,457,371.29	38.05
5040-5030-5031-5000-79000	GW Capitalized Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-79010	GW Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-79030	GW Capital Asset Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	3,830,410.00	2,373,038.71	2,373,038.71	1,457,371.29	0.00	1,457,371.29	38.05

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E40	Debt Service							
5040-5030-5031-5000-80010	Note Payable Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-80020	Note Payable Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-89010	MA Debt Service Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E41	Interdepartmental Charges							
5040-5030-5031-5000-88010	Interfund Loan Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-88020	Interfund Loan Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E41 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	Interfund Transfers							
5040-5030-5031-5000-93010	Trans - Public Works	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-94010	Trans - Health Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-95030	Trans - Fairgrounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-97915	GW Trans - Gov Activities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	Contingencies							
5040-5030-5031-5000-98000	Operating Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E81	Fund Balance & Reserves							
5040-5030-5031-5000-99000	Reserve Future Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E81 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	Unappropriated Fund Balance							
5040-5030-5031-5000-99900	Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-99901	GW Unapprop Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-99902	MA Unapprop Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	5,691,768.00	3,629,111.99	3,629,111.99	2,062,656.01	0.00	2,062,656.01	36.24
	Dept 5030 Sub Totals:	0.00	-512,286.16	-512,286.16	512,286.16	0.00		
	Fund Revenue Sub Totals:	5,691,768.00	4,141,398.15	4,141,398.15	1,550,369.85	0.00	1,550,369.85	27.24
	Fund Expense Sub Totals:	5,691,768.00	3,629,111.99	3,629,111.99	2,062,656.01	0.00	2,062,656.01	36.24
	Fund 5040 Sub Totals:	0.00	-512,286.16	-512,286.16	512,286.16	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Revenue Totals:	5,691,768.00	4,141,398.15	4,141,398.15	1,550,369.85	0.00	1,550,369.85	27.24
	Expense Totals:	5,691,768.00	3,629,111.99	3,629,111.99	2,062,656.01	0.00	2,062,656.01	36.24
	Report Totals:	0.00	-512,286.16	-512,286.16	512,286.16	0.00		

General Ledger

Budget Status

FAIR

User: dmcling
Printed: 3/26/2024 - 11:17 AM
Period: 1 to 12, 2024

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 5040	Fairgrounds							
Dept 5040-5030	Fair Board							
R30	Charges for Service							
5040-5030-5032-5000-43000	Charges for Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-43040	Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-43520	Fees - Admission	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.00
5040-5030-5032-5000-43530	Sale of Products	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
5040-5030-5032-5000-43531	Sales - Beer & Wine	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
5040-5030-5032-5000-43532	Sales - Events	300,000.00	0.00	0.00	300,000.00	0.00	300,000.00	100.00
5040-5030-5032-5000-43533	Sales - RV Parking	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
5040-5030-5032-5000-43534	Sales - Vendor Contracts	90,000.00	0.00	0.00	90,000.00	0.00	90,000.00	100.00
5040-5030-5032-5000-43535	Sponsorships	140,000.00	0.00	0.00	140,000.00	0.00	140,000.00	100.00
	R30 Sub Totals:	691,000.00	0.00	0.00	691,000.00	0.00	691,000.00	100.00
R31	Interdepartmental Charges							
5040-5030-5032-5000-43983	Fees - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R31 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R40	Other Local Revenue							
5040-5030-5032-5000-44000	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R41	Interest							
5040-5030-5032-5000-44950	Investments - Interest On	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R41 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R51	State of Oregon							
5040-5030-5032-5000-45100	Grants - State In Aid	53,167.00	53,166.67	53,166.67	0.33	0.00	0.33	0.00
	R51 Sub Totals:	53,167.00	53,166.67	53,166.67	0.33	0.00	0.33	0.00
R70	Interfund Transfers							
5040-5030-5032-5000-49530	Trans - Fair Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R90	Fund Balances							
5040-5030-5032-5000-49950	Beginning Fund Balance	0.00	54,902.15	54,902.15	-54,902.15	0.00	-54,902.15	0.00
5040-5030-5032-5000-49951	GW Beginning Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R90 Sub Totals:	0.00	54,902.15	54,902.15	-54,902.15	0.00	-54,902.15	0.00
	Revenue Sub Totals:	744,167.00	108,068.82	108,068.82	636,098.18	0.00	636,098.18	85.48
E20	Material and Services							
5040-5030-5032-5000-60010	Advertising	30,000.00	18,270.75	18,270.75	11,729.25	0.00	11,729.25	39.10
5040-5030-5032-5000-60015	Entertainment	300,000.00	251,680.00	251,680.00	48,320.00	0.00	48,320.00	16.11
5040-5030-5032-5000-62000	Contract Services	250,000.00	229,272.36	229,272.36	20,727.64	0.00	20,727.64	8.29
5040-5030-5032-5000-62005	Contract Personnel Services	92,467.00	53,892.10	53,892.10	38,574.90	0.00	38,574.90	41.72
5040-5030-5032-5000-62060	Future Special Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-62320	Software Support	1,500.00	907.15	907.15	592.85	0.00	592.85	39.52
5040-5030-5032-5000-62720	Fair Judges	11,000.00	9,000.00	9,000.00	2,000.00	0.00	2,000.00	18.18
5040-5030-5032-5000-63005	Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-63115	Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-64040	Special Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-65110	Public Outreach	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-65310	Equipment Rent	6,500.00	6,303.71	6,303.71	196.29	0.00	196.29	3.02
5040-5030-5032-5000-66000	Supplies - Office	1,200.00	86.66	86.66	1,113.34	0.00	1,113.34	92.78
5040-5030-5032-5000-66010	Supplies - Other	20,000.00	30,114.86	30,114.86	-10,114.86	0.00	-10,114.86	0.00
5040-5030-5032-5000-66030	Postage	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
5040-5030-5032-5000-66040	Publications & Periodicals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-66050	Printing	8,500.00	21,349.93	21,349.93	-12,849.93	0.00	-12,849.93	0.00
5040-5030-5032-5000-66210	Uniform Maint & Repair	7,500.00	10,002.40	10,002.40	-2,502.40	0.00	-2,502.40	0.00
5040-5030-5032-5000-66235	Food	7,500.00	517.87	517.87	6,982.13	0.00	6,982.13	93.10
5040-5030-5032-5000-66550	Fair Account Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-67535	Garbage Pickup	3,000.00	-1,093.72	-1,093.72	4,093.72	0.00	4,093.72	136.46
5040-5030-5032-5000-68000	GW Materials & Serv Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E20 Sub Totals:	744,167.00	630,304.07	630,304.07	113,862.93	0.00	113,862.93	15.30
E21	Interdepartmental Charges							
5040-5030-5032-5000-69989	Fees - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-69992	Postage - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E21 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	Interfund Transfers							
5040-5030-5032-5000-95030	Trans - Fairgrounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	Contingencies							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
5040-5030-5032-5000-98000	Operating Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	Unappropriated Fund Balance							
5040-5030-5032-5000-99900	Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-99901	GW Unapprop Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	744,167.00	630,304.07	630,304.07	113,862.93	0.00	113,862.93	15.30
	Dept 5030 Sub Totals:	0.00	522,235.25	522,235.25	-522,235.25	0.00		
	Fund Revenue Sub Totals:	744,167.00	108,068.82	108,068.82	636,098.18	0.00	636,098.18	85.48
	Fund Expense Sub Totals:	744,167.00	630,304.07	630,304.07	113,862.93	0.00	113,862.93	15.30
	Fund 5040 Sub Totals:	0.00	522,235.25	522,235.25	-522,235.25	0.00		
	Revenue Totals:	744,167.00	108,068.82	108,068.82	636,098.18	0.00	636,098.18	85.48
	Expense Totals:	744,167.00	630,304.07	630,304.07	113,862.93	0.00	113,862.93	15.30
	Report Totals:	0.00	522,235.25	522,235.25	-522,235.25	0.00		

Klamath County Fair

Fair Account, Period Ending 02/29/2024

RECONCILIATION REPORT

Reconciled on: 03/22/2024

Reconciled by: Dawn McLing

Any changes made to transactions after this date aren't included in this report.

Summary USD

Statement beginning balance	595,585.01
Checks and payments cleared (1)	-450.00
Deposits and other credits cleared (5)	0.00
Statement ending balance	595,135.01
Uncleared transactions as of 02/29/2024	-1,325.00
Register balance as of 02/29/2024	593,810.01
Cleared transactions after 02/29/2024	0.00
Uncleared transactions after 02/29/2024	-150.00
Register balance as of 03/22/2024	593,660.01

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/22/2024	Check	12229	Cash	-450.00
Total				-450.00

Deposits and other credits cleared (5)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/05/2023	Check	12199	VOID	0.00
08/05/2023	Check	12200	VOID	0.00
09/01/2023	Check	12201	VOID	0.00
09/01/2023	Check	12218	VOID	0.00
09/05/2023	Check	12220	VOID	0.00
Total				0.00

Additional Information

Uncleared checks and payments as of 02/29/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/05/2023	Check	12204	Sales - Events - Demolition Derby	-250.00
12/11/2023	Check			-500.00
12/19/2023	Check		Cole Lacy	-75.00
02/26/2024	Check	12230	KYBS	-500.00
Total				-1,325.00

Uncleared checks and payments after 02/29/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/13/2024	Check	12231	Anonda Rae Parsons	-150.00
Total				-150.00

KLAMATH COUNTY EVENT CENTER

Presented to the Klamath County Fair Board
APRIL 1, 2024

SUBJECT: RATIFICATION OF CURRENT ACCOUNTS (BILLS)	**ITEM NO:** II. D. **FROM:** Board Chair
ATTACHMENT: Current monthly bills to be ratified by the Board	**REASON:** Board Action

BACKGROUND:

Monthly process of reviewing and approving the payment of the attached bills for Fairgrounds maintenance and operation.

RECOMMENDATION:

Upon review, management requests the Board's approval.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
Paid Bills Detail - Expenditures for February 2024

5040-5030-5032-5000 = FAIR 2024

Capital Expenditure (R = Reimbursed by Grant)

Company Name	Budget line# 5040-5030-5031-5000-	Description	Amount
Avista Corporation	67505	Utilities - Gas	$ 10,674.37
Basin Mediactive, LLC	60010	Advertising	$ 575.00
Klamath County Chamber of Commerce	63100	Dues	$ 155.00
Pacificorp	67520	Utilities - Electricity	$ 167.46
Petris, Inc.	65380	Building Maintenance & Repair	$ 310.00
North Coast Electric	66130	Electrical Supplies & Repair	$ 481.92
Ricoh USA, Inc.	66020	Copier Maintenance & Supply	$ 127.74
Rhine-Cross Group	ARPA Grant	Facilities Improvement	$ 10,270.00
Basin Tire Protections, Inc.	65360	Vehicle Maintenance & Repair	$ 77.50
Basin Telecommunications, Inc.	62345	Security & Alarms	$ 105.00
Bell Hardware of Klamath Falls	65380	Building Maintenance & Repair	$ 363.42
Barbara March	60010	Advertising	$ 981.00
Rhine-Cross Group	70220	Facilities Improvement	$ 3,455.00
Seasons Change, LLC	65350	Equipment Maintenance & Repair	$ 507.00
Wynne Broadcasting Company, Inc.	66010	Advertising	$ 180.00
			$ 28,430.41

INTERNAL TRANSFERS

Klamath County Tax Collector	69989	Fees - Internal	$ -
Klamath County Purchasing	69991	Supplies - Office Internal	$ -
Klamath County Solid Waste	69994	Solid Waste Fees - Internal	$ -
Postage	69992	Postage - Internal	$ -
Steering Committee	69920 & 69930	Hardware & User Fees	$ 541.00
Risk Management	69940	Risk Management	$ 1,988.42
Insurance Liability	69950	Insurance Liability	$ 5,098.33
Internal Services	69900	Internal Services	$ 4,512.83
	Total		**$ 12,140.58**

Telephone and Utilities

Avista Corporation	67505	Utilities - Gas	See Above
City of Klamath Falls 3531	67510	Utilities- Water & Sewer	CARD
City of Klamath Falls	67510	Utilities- Water & Sewer	CARD
Pacific Power	67520	Utilities- Electricity	See Above

US BANK CREDIT CARD	Statement Date 02/13/2024	0276	Amount
Ed Staub & Sons	63335	Vehicle Fuel	$ 173.39
Next Day Flyers	66050	Printing	$ 1,806.91
Next Day Flyers	66030	Postage	$ 801.77
Post Up Stand	66010	Supplies - Other	$ 2,163.40
Next Day Flyers	66050	Printing	$ (677.39)
Cal-Ore Communications	67560	Data Service Charge	$ 265.58
Ed Staub & Sons	63335	Vehicle Fuel	$ 66.23
Waste Management	67535	Garbage Pickup	$ 706.22
		Card 0276 Total	**$ 5,306.11**

US BANK CREDIT CARD	Statement Date 02/13/2024	3011	Amount
City of Klamath Falls	67510	Utilities - Water & Sewer	$ 74.26
City of Klamath Falls	67510	Utilities - Water & Sewer	$ 68.16
City of Klamath Falls	67510	Utilities - Water & Sewer	$ 37.56
City of Klamath Falls	67510	Utilities - Water & Sewer	$ 1,223.48

City of Klamath Falls	67510	Utilities - Water & Sewer	$	30.73
Intuit - Quickbooks	62320	Software Support	$	22.95
Hive	62320	Software Support	$	99.00
Hive	62320	Software Support	$	(99.00)
Hive	62320	Software Support	$	199.20
Kimball Midwest	65395	Grounds Maintenance & Repair	$	152.88
Platt Electric	66130	Electric Supplies & Repair	$	564.71
Diamond Home Improvement	65380	Building Maintenance & Repair	$	159.20
US Cellular	67555	Telephone	$	110.00
Cincinnati Insurance Companies	61000	Insurance	$	150.00
North Coast Electric	65380	Building Maintenance & Repair	$	1,695.53
North Coast Electric	65380	Building Maintenance & Repair	$	28.00
Zoom	62320	Software Support	$	15.99
Amazon	66010	Supplies - Other	$	19.40
Amazon	66010	Supplies - Other	$	88.08
Amazon	66000	Supplies - Office	$	22.99
Amazon	66000	Supplies - Office	$	179.97
Amazon	63300	Equipment	$	4,066.00
Amazon	66010	Supplies - Other	$	(615.50)
Newspapers.com	66040	Publications & Periodicals	$	74.90
OR Lodging Tax Quarterly	63100	Dues	$	19.47
Quarterly Lodging Tax	63105	Fees	$	0.47
		Card 3011 Total	$	**8,388.43**
US BANK CREDIT CARD	**Statement Date 02/13/2024**	**1781**		
D & D Seeds & Farm Equipment	65350	Equipment Maintenance & Repair	$	128.75
Harbor Freight	63325	Tools	$	54.99
Grover Electric & Plumbing	62355	Plumbing Repair	$	9.98
The Home Depot	63325	Tools	$	233.28
Grover Electric & Plumbing	65380	Building Maintenance & Repair	$	64.36
Coastal	65350	Equipment Maintenance & Repair	$	404.98
Diamond Home Improvement	65380	Building Maintenance & Repair	$	11.49
Missing Receipt - Chevron	63335	Vehicle Fuel	$	72.22
		Card 1781 Total	$	**980.05**
US BANK CREDIT CARD	**Statement Date 02/13/2024**	**3749**		
		Card 3749 Total	$	-
US BANK CREDIT CARD	**Statement Date 02/13/2024**	**8126**		
Staples	66000	Supplies - Office	$	34.99
The Home Depot	65380	Building Maintenance & Repair	$	12.98
Coastal	65350	Equipment Maintenance & Repiar	$	150.95
Harbor Freight	63325	Tools	$	24.99
Diamond Home Improvement	65380	Building Maintenance & Repair	$	83.64
		Card 8126 Total	$	**307.55**
		Credit Cards Total	$	**14,982.14**
	Grand Total		**$**	**55,553.13**

Presented to the Klamath County Fair Board
APRIL 1, 2024

SUBJECT: ACCOUNTS RECEIVABLE/PAYABLE	**ITEM NO: II. E.** **FROM:** Board Chair
ATTACHMENT: Statement of Deposits Sales by Product/Service Summary Aging Summary	**REASON:** Board Approval

BACKGROUND:

This information will summarize accounts not yet collected from rentals, individuals, etc. Information is also provided as to current income/expense accounts. *Reports will be provided on a quarterly basis.*

RECOMMENDATION:

Upon review, management requests the Board's approval.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Presented to the Klamath County Fair Board
APRIL 1, 2024

SUBJECT: PUBLIC PARTICIPATION	**ITEM NO: IV.** **FROM:** Board Chair
ATTACHMENT:	**REASON:** Board Information

BACKGROUND:

Time will be provided for public comment.

Public will be limited to ten minutes and **content must have been processed through the Fairgrounds Office seven working days prior to the Board Meeting, per Fair Board Bylaws.**

A. Traci Reed, OSU Extension Office

RECOMMENDATION:

None.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

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3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Presented to the Klamath County Fair Board
APRIL 1, 2024

SUBJECT: NEW BUSINESS AND INFORMATIONAL ITEMS (Discussion and Possible Action Items)	ITEM NO: V. FROM: Board Chair
ATTACHMENT: Results of Food Court Bids	**REASON:** Board Discussion/Action

BACKGROUND:

A. **Approval of low bidder for the Food Court Restrooms and Paving Project.** Bids were opened on March 27th @ 2:00 PM. The low bid was provided by DCI, Inc. for $636,858.00. Two other bids were received and opened, C. Woodruff Construction, LLC at $744,324.00 and Modoc Contracting Company at $838,421.00.

B. **Klamath Community Foundation Disbursement from Spring Auction Proceeds.** Fairgrounds Management has been presented with the idea of allocating a portion of the Proceeds from the Spring Auction to the Klamath Community Foundation. Mr. Kingzett is keen on increasing the number of scholarships beyond the current two $1,000 scholarships awarded annually. He also aims to bolster the fund from its current $50,000 to $100,000, thereby enhancing the potential to provide greater financial assistance to deserving students.

RECOMMENDATION:

Review and approval of the bid received from DCI, Inc. in the amount of $636,858.00 to be paid from the Klamath County Fairgrounds/Event Center Operating Budget.

To approve the allocation to the Klamath Community Foundation from the Spring Auction proceeds.

BOARD ACTION:
Approved: **Rejected:** **Tabled:** **Until:**

BID OPENING FORM **KLAMATH COUNTY FAIRGROUNDS**

March 27, 2024

Klamath County Fairgrounds
Bathroom and Paving Project

2:00 PM

BIDDER NAME	BID BOND (Y/N)	SUBCONTRACTOR DISCLOSURE (Y/N)	ADDENDUM ACKNOWLEDGED #1	RESIDENT BIDDER (Y/N)	TOTAL BID ($)
C. Woodruff Construction LLC	Y	Y	Y	Y	744,324
Modoc Contracting Co.	Y		Y	Y	838,421
DCI Inc.	Y	Y	Y	Y	636,858

Presented to the Klamath County Fair Board
APRIL 1, 2024

SUBJECT: Manager's Report and Board Discussion	ITEM NO: VI FROM: Board Chair
ATTACHMENT:	REASON: Board Information/Action

BACKGROUND:

A. Manager's Report
Each month, DJ Rowley will present a report to the Board of current issues or updates that are important to the operation of the Klamath County Fairgrounds.

i. Update on Klamath County Sportsmen's Show
ii. Food Court Updates
iii. RV Park Updates

B. Board Discussion
Time is provided to the members of the Board to bring topics for open discussion.

RECOMMENDATION:

Informational only, unless an item requires a vote of the Board.

BOARD ACTION:
Approved: **Rejected:** **Tabled:** **Until:**

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Presented to the Klamath County Fair Board
APRIL 1, 2024

SUBJECT: UPCOMING EVENTS OR IMPORTANT DATES	**ITEM NO: VII.** **FROM:** Board Chair
ATTACHMENT: 2024 Event Schedule (as of April, May and June 2024)	**REASON:** Board Information

BACKGROUND:

Upcoming Events:
See Attached Schedules for April, May and June 2024

Important Dates:

April 20, 2024, Deupree Auction
May 6, 2024 @ 8:30 AM – Fair Board Meeting

RECOMMENDATION:
Board Information

BOARD ACTION:
Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Event Center, Exhibit Hall #2, Linman Hall, Meeting Room A, Meeting Room B

Apr 2024 (Pacific Time - Los Angeles)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1 8:30am - Fair Board	2	3 5:30pm - Basin Bomber	4 Private event	5 High School Rodeo	6 4-H Fundraiser 4-H Fundraiser Tentative- Private Event	7
8 Auction Set Up	9 Tentative	10 Private Event 5:30pm - Basin Bomber	11	12 Childrens Learning Fair	13	14
15 Auction Set Up 5:30pm - Basin Bomber	16	17 Klamath County Job Fair	18	19 Private Event Auction Preview	20 Auction	21 Closed for Tear down
22 Closed for Tear down	23	24 5:30pm - Basin Bomber	25 Wait list	26 Gun Show OHA OHA	27	28
29	30	1 Casa	2	3 Set Up	4 Ducks Unlimited Private Event-KU Prom	5 Tear Down Wait List

Butler Barn, Kentner Barn, Stilwell Indoor Arena

Apr 2024 (Pacific Time - Los Angeles)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1 7am - Closed for Work Up 1pm - Exclusive Use- 6pm - Exclusive Use-	2 3pm - Exclusive Use- 6pm - OHSET Practice	3 Closed for Set Up	4	5 High School Rodeo	6	7
8 7am - Closed for Work Up 1pm - Exclusive Use- 5pm - Exclusive Use- 6pm - Exclusive Use-	9 Private Event-Headstart 6pm - CANCELLED-	10 7am - Closed for Work Up 5pm - Exclusive Use- 6pm - Exclusive Use-	11 6pm - OHSET Practice	12 Closed for Set Up	13 OHSET Cow Practice	14 Racin in the Basin
15 7am - Closed for Work Up 1pm - Exclusive Use- 6pm - Exclusive Use-King	16 5pm - OHSET Practice-	17 7am - Closed for Work Up 1pm - Exclusive Use- 6pm - Exclusive Use- 4H	18	19 7am - Closed for Work Up 6pm - Exclusive Use-	20	21 1pm - Exclusive Use- 4H
22 7am - Closed for Work Up 5pm - Exclusive Use- 6pm - Exclusive Use-	23 6pm - OHSET Practice	24 7am - Closed for Work Up 5pm - Exclusive Use- 6pm - Exclusive Use- 4H	25 6pm - OHSET Practice	26 Closed for Prep	27 Racin in the Basin	28 KBHA Gaming 1pm - Exclusive Use-4H
29 7am - Closed for Work Up 5pm - Exclusive Use- 6pm - Exclusive Use-	30 6pm - OHSET Practice	1 7am - Closed for Work Up 5pm - Exclusive Use-	2 5pm - Exclusive Use- 4H	3 Closed for Prep	4 Racin in the Basin	5 OHSET Cow Practice

Event Center, Exhibit Hall #2, Linman Hall, Meeting Room A, Meeting Room B

May 2024 (Pacific Time - Los Angeles)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
29	30	1 Casa	2	3 Set Up	4 Ducks Unlimited Private Event-KU Prom	5 Tear Down Wait List
6 8:30am - Fair Board	7	8	9 Dog Show	10	11 Tentative	12
13 5pm - 4-H Leaders	14 Private Event-Headstart	15 Private Event-ODOT	16 Dog Agility Wait list Closed for set up	17	18 Guns and Glitter Guns and Glitter	19
20	21 Tentative - Gage	22 Private Event	23 Tentative Tentative	24	25	26
27	28	29 ODF Outreach meeting	30	31 Benefit for the Basin	1	2

Butler Barn, Kentner Barn, Stilwell Indoor Arena

May 2024 (Pacific Time - Los Angeles)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
29 7am - Closed for Work Up 5pm - Exclusive Use- 6pm - Exclusive Use-	30 6pm - OHSET Practice	1 7am - Closed for Work Up 5pm - Exclusive Use-	2 5pm - Exclusive Use- 4H	3 Closed for Prep	4 Racin in the Basin	5 OHSET Cow Practice
6 7am - Closed for Work Up 5pm - Exclusive Use- 6pm - Exclusive Use-	7 6pm - Exclusive Use-	8 7am - Closed for Work Up 5pm - Exclusive Use-	9 6pm - Exclusive Use- 4H	10 Closed for Prep	11 Racin in the Basin	12 1pm - Exclusive Use-
13 7am - Closed for Work Up	14	15 7am - Closed for Work Up	16	17 Closed for Set Up	18 KBHA Gaming	19 CLOSED
20 CLOSED	21 CLOSED 4pm - Sheep & Goat	22 CLOSED	23 Klamath Basin Classic Klamath Basin Classic Klamath Basin Classic	24 Klamath Basin Classic Klamath Basin Classic Klamath Basin Classic	25 Klamath Basin Classic Klamath Basin Classic Klamath Basin Classic	26 Klamath Basin Classic Klamath Basin Classic Klamath Basin Classic
27 Klamath Basin Classic Klamath Basin Classic Klamath Basin Classic	28 Closed for Tear Down	29 Closed for Tear Down	30 Closed for Tear Down	31	1	2 OHSET Cow Practice

Event Center, Exhibit Hall #2, Linman Hall, Meeting Room A, Meeting Room B

Jun 2024 (Pacific Time - Los Angeles)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
27	28	29 ODF Outreach meeting	30	31 Benefit for the Basin	1 Benefit for the Basin	2 Benefit for the Basin
3 8:30am - Fair Board	4	5	6	7 Private Event; Tentative-Grad Party	8 Private Event	9
10	11	12 Sipes Memorial MX	13 Sipes Memorial MX; Stand Down; Tentative	14 Sipes Memorial MX; Stand Down; Tentative	15 Sipes Memorial MX	16 Sipes Memorial MX
17	18	19	20 Hispanic Dance	21 Hispanic Dance	22 Hispanic Dance	23 Hispanic Dance
24	25	26	27	28 Private Event	29 Private Event	30 Private Event

Butler Barn, Kentner Barn, Stilwell Indoor Arena

Jun 2024 (Pacific Time - Los Angeles)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
27 Klamath Basin Classic Klamath Basin Classic Klamath Basin Classic	28 Closed for Tear Down	29	30	31	1	2 OHSET Cow Practice
3 7am - Closed for Work Up 6pm - Exclusive Use-	4 6pm - Exclusive Use- 4H	5 7am - Closed for Work Up	6 6pm - Exclusive Use-	7 7am - Closed for Work Up	8	9
10 7am - Closed for Work Up 6pm - Exclusive Use-	11 6pm - Exclusive Use- 4H	12 7am - Closed for Work Up	13	14 Closed for Set Up	15	16 Klamath Youth Jackpot
17 7am - Closed for Work Up 6pm - Exclusive Use-	18	19 7am - Closed for Work Up	20 5pm - Exclusive Use- 4H	21 Closed for Prep 7am - Closed for Work Up	22 KBHA Gaming	23 4-H Pre Fair
24 7am - Closed for Work Up	25	26 7am - Closed for Work Up	27 6pm - Exclusive Use- 4H	28 7am - Closed for Work Up	29	30

Presented to the Klamath County Fair Board
APRIL 1, 2024

SUBJECT: Executive Session (Pursuant to ORS 192.660)	**ITEM NO: VIII.** **FROM:** Board Chair
ATTACHMENT: .	**REASON:** Board Information

BACKGROUND:

As of Fair Board Packet preparation, an Executive Session has not been called for.

RECOMMENDATION:

None.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**