



KLAMATH COUNTY FAIR BOARD
3531 South Sixth Street, Klamath Falls, Oregon 97603

**JULY 8, 2024 AGENDA
FAIR BOARD MEETING @ 8:30 AM**

- I. CALL TO ORDER
 - A. Roll Call
 - B. Introductions
- II. CONSENT AGENDA
 - A. Board Minutes
 - B. Personnel Action
 - C. Appropriated Objects (Financials)
 - D. Ratification of Current Accounts (Bills)
 - E. Accounts Receivable/Payable
- III. ADOPTION OF AGENDA
- IV. PUBLIC PARTICIPATION
 - A. Rhonda Janecke, Community Baby Shower, October 5, 2024
 - B. Traci Reed, OSU Extension
- V. NEW BUSINESS AND INFORMATIONAL ITEMS (Discussion and Possible Action Items)
 - A. Correspondence from Glenda Stilwell
- VI. MANAGER'S REPORT AND BOARD DISCUSSION
- VII. UPCOMING EVENTS OR IMPORTANT DATES
- VIII. EXECUTIVE SESSION (Pursuant to ORS 192.660)
 - A. An Executive Session is not scheduled for this meeting
- IX. NEXT MEETING
 - A. Regular Board Meeting
TBA
- X. ADJOURN REGULAR SESSION





Presented to the Klamath County Fair Board

JULY 08, 2024

SUBJECT: June 3, 2024 Fair Board Meeting Minutes	ITEM NO: II. A.
	FROM: Board Chair
ATTACHMENT: Above-referenced Meeting Minutes	REASON: Board Action within Consent Agenda

BACKGROUND:

The above-referenced Minutes from the above-referenced meetings are presented for the Board's information and subsequent approval under the Consent Agenda.

RECOMMENDATION:

To approve the attached Fair Board Meeting Minutes for June 3, 2024

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**





KLAMATH COUNTY FAIR BOARD
3531 South Sixth Street, Klamath Falls, Oregon 97603

June 3, 2024
FAIR BOARD MEETING MINUTES

CALL TO ORDER

Board Chair Gregg Sherrill opened the meeting at 8:31 AM.

ROLL CALL

Gregg Sherrill, Terry Sellars, Jeanne Pickens, Norma Baugh, Brian Bryson (Z), Margaret McCadden (Z), Chad Olney, Amy King, Kirk Sipes, Sarah Kellom, Dave Henslee

Staff Present: Derrick Rowley

Fair Board Secretary: Dawn McLing

Guests: Traci Reed

CONSENT AGENDA

Terry Sellars moved to adopt the Consent Agenda as presented. Amy King seconded the motion. No further discussion was held. Motion passed.

ADOPTION OF AGENDA

Jeanne Pickens moved to adopt the Agenda and Terry Sellars seconded the motion. No further discussion was held. Motion passed.

Traci Reed provided the Board an update for the numbers of exhibitors for Fair. There is also a new upper respiratory virus traveling through the pig population. This has had an adverse effect on some of the 4-H projects.

NEW BUSINESS AND INFORMATIONAL ITEMS

Carroll Unruh attended the meeting via Zoom Call to discuss the alcohol management for events held on the grounds. The Board was provided a copy of the Draft Contract with Oregon Beverage Services.

Areas discussed and clarified. Impact to the local vendor. There is no anticipation of alienation to local vendors. All Oregon Beverage Service would be doing is to make sure that all licenses and insurance are in place for the events for renters.

Pricing structure is being discussed. This contract is proposed to begin in July of 2024.





KLAMATH COUNTY FAIR BOARD

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The question was asked as to what involvement do the Commissioner's need to have? How will this impact the county? It was explained that this is a Revenue Contract/Specialty – Oregon Beverage Services is paying the Fairgrounds. What about the Counties Liability? The Commissioners may need to weigh in with regard to the shared liability. It was explained that Oregon Beverage would be responsible for the liability. Perhaps have the attorneys review this contract.

Benefit for the Basin event. The question was asked as to how the B4B's Mission Statement aligns with the Klamath County Event Center? What is given back to the Event Center with regard to this sponsorship/Mission Statement. What does the Event Center give to B4B - what is the cost to host this event at the Klamath County Event Center? Is there a revenue loss to the Event Center? Discussion followed. The decision for charging this event should be a Fair Board decision – across the board.

The Fair Fundraiser is in motion. The entertainer has been hired and the date is set for February 14, 2025.

MANAGER'S REPORT AND BOARD DISCUSSION

A. Manager's Report

i. RV Park Completion

The gate is now operational and can be utilized for ingress and egress. Temporary gate codes are being provided to renters. This will be autogenerated once the Camp Life software is in place. In order to get the Camp Life software in place, we need to add the Terms & Conditions to the software.

The contract has been extended to add the Crest Street widening. Public Works will pay for this portion of the project.

ii. The Food Court project has started. The hope is that this will be substantially complete by Fair.

iii. The tree stumps still need to be grinded out so that we can utilize this area for overflow parking. We will rent equipment to grind the stumps out. We will leave the area in grass.

iv. Spencer Crawford has terminated his employment with the Fairgrounds. We have two Elwood Employees who are in a working interview process to determine which one fits the job. There may be one more employee terminating as of December, 2024.

v. Rick Vaughn has also been contacted with regard to parking on the north side of Kiger Stadium for overflow parking. Dawn is also looking into the Shaw Property across the street.

vi. The above alcohol proposal discussion has been presented to the Board as a way to simplify the process that folks go through for facility rentals when alcohol is/may be present.





KLAMATH COUNTY FAIR BOARD

3531 South Sixth Street, Klamath Falls, Oregon 97603

UPCOMING EVENTS OR IMPORTANT DATES.

Current Fairgrounds calendars were included within the Board Packet.

EXECUTIVE SESSION (Pursuant to ORS 192.660)

No Executive Session was held.

NEXT MEETING

July 8, 2024 @ 8:30 AM.

ADJOURN REGULAR SESSION

Meeting was adjourned at 8:51 AM





Presented to the Klamath County Fair Board
JULY 08, 2024

SUBJECT: PERSONNEL ACTION	ITEM NO: II B
	FROM: Board Chair
ATTACHMENT: None	REASON: Board Information

Hired:

None

Terminated:

None

Change in Employment Status:

None

Miscellaneous Employment

Summer Employees begin June 17, 2024

RECOMMENDATION:

Board approval of presented Personnel Action, if applicable.

BOARD ACTION:

Approved:

Rejected:

Tabled:

Until:





Presented to the Klamath County Fair Board
JULY 08, 2024

SUBJECT: APPROPRIATED FINANCIALS AND CHECKBOOK STATEMENT	ITEM NO: II C
	FROM: Board Chair
ATTACHMENT: Budget Performance Report Fiscal Year and Detail General Ledger Report; and, the Monthly Fair Board Checkbook Statement	REASON: Board Action

BACKGROUND:

Information provided for the Board's information and subsequent approval within the Consent Agenda Item.

RECOMMENDATION:

Board approval for the Budget and Fair Board Checkbook Statement.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**



General Ledger

Budget Status

User: dmcling
 Printed: 7/2/2024 - 8:02 AM
 Period: 1 to 12, 2024



Account Number		Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund	5040	Fairgrounds							
Dept	5040-5030	Fair Board							
R30		Charges for Service							
	5040-5030-5032-5000-43000	Charges for Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	5040-5030-5032-5000-43040	Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	5040-5030-5032-5000-43520	Fees - Admission	100,000.00	51,360.00	51,360.00	48,640.00	0.00	48,640.00	48.64
	5040-5030-5032-5000-43530	Sale of Products	5,000.00	3,930.00	3,930.00	1,070.00	0.00	1,070.00	21.40
	5040-5030-5032-5000-43531	Sales - Beer & Wine	50,000.00	39,852.00	39,852.00	10,148.00	0.00	10,148.00	20.30
	5040-5030-5032-5000-43532	Sales - Events	300,000.00	241,801.00	241,801.00	58,199.00	0.00	58,199.00	19.40
	5040-5030-5032-5000-43533	Sales - RV Parking	6,000.00	5,015.00	5,015.00	985.00	0.00	985.00	16.42
	5040-5030-5032-5000-43534	Sales - Vendor Contracts	90,000.00	88,029.00	88,029.00	1,971.00	0.00	1,971.00	2.19
	5040-5030-5032-5000-43535	Sponsorships	140,000.00	131,730.00	131,730.00	8,270.00	0.00	8,270.00	5.91
		R30 Sub Totals:	691,000.00	561,717.00	561,717.00	129,283.00	0.00	129,283.00	18.71
R31		Interdepartmental Charges							
	5040-5030-5032-5000-43983	Fees - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		R31 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R40		Other Local Revenue							
	5040-5030-5032-5000-44000	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		R40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R41		Interest							
	5040-5030-5032-5000-44950	Investments - Interest On	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		R41 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R51		State of Oregon							
	5040-5030-5032-5000-45100	Grants - State In Aid	53,167.00	53,166.67	53,166.67	0.33	0.00	0.33	0.00
		R51 Sub Totals:	53,167.00	53,166.67	53,166.67	0.33	0.00	0.33	0.00
R70		Interfund Transfers							
	5040-5030-5032-5000-49530	Trans - Fair Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		R70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R90	Fund Balances							
5040-5030-5032-5000-49950	Beginning Fund Balance	55,000.00	54,902.15	54,902.15	97.85	0.00	97.85	0.18
5040-5030-5032-5000-49951	GW Beginning Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R90 Sub Totals:	55,000.00	54,902.15	54,902.15	97.85	0.00	97.85	0.18
	Revenue Sub Totals:	799,167.00	669,785.82	669,785.82	129,381.18	0.00	129,381.18	16.19
E20	Material and Services							
5040-5030-5032-5000-60010	Advertising	30,000.00	28,093.95	28,093.95	1,906.05	0.00	1,906.05	6.35
5040-5030-5032-5000-60015	Entertainment	300,000.00	251,680.00	251,680.00	48,320.00	0.00	48,320.00	16.11
5040-5030-5032-5000-62000	Contract Services	265,000.00	253,202.36	253,202.36	11,797.64	0.00	11,797.64	4.45
5040-5030-5032-5000-62005	Contract Personnel Services	92,467.00	53,892.10	53,892.10	38,574.90	0.00	38,574.90	41.72
5040-5030-5032-5000-62060	Future Special Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-62320	Software Support	1,500.00	1,106.35	1,106.35	393.65	0.00	393.65	26.24
5040-5030-5032-5000-62720	Fair Judges	11,000.00	9,000.00	9,000.00	2,000.00	0.00	2,000.00	18.18
5040-5030-5032-5000-63005	Donations	10,000.00	0.00	0.00	10,000.00	0.00	10,000.00	100.00
5040-5030-5032-5000-63115	Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-64040	Special Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-65110	Public Outreach	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-65310	Equipment Rent	6,500.00	6,303.71	6,303.71	196.29	0.00	196.29	3.02
5040-5030-5032-5000-66000	Supplies - Office	1,200.00	86.66	86.66	1,113.34	0.00	1,113.34	92.78
5040-5030-5032-5000-66010	Supplies - Other	35,000.00	31,436.27	31,436.27	3,563.73	0.00	3,563.73	10.18
5040-5030-5032-5000-66030	Postage	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
5040-5030-5032-5000-66040	Publications & Periodicals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-66050	Printing	23,500.00	21,349.93	21,349.93	2,150.07	0.00	2,150.07	9.15
5040-5030-5032-5000-66210	Uniform Maint & Repair	7,500.00	10,002.40	10,002.40	-2,502.40	0.00	-2,502.40	0.00
5040-5030-5032-5000-66235	Food	7,500.00	517.87	517.87	6,982.13	0.00	6,982.13	93.10
5040-5030-5032-5000-66550	Fair Account Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-67535	Garbage Pickup	3,000.00	-1,093.72	-1,093.72	4,093.72	0.00	4,093.72	136.46
5040-5030-5032-5000-68000	GW Materials & Serv Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E20 Sub Totals:	799,167.00	665,577.88	665,577.88	133,589.12	0.00	133,589.12	16.72
E21	Interdepartmental Charges							
5040-5030-5032-5000-69989	Fees - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-69992	Postage - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E21 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	Interfund Transfers							
5040-5030-5032-5000-95030	Trans - Fairgrounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	Contingencies							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
5040-5030-5032-5000-98000	Operating Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	Unappropriated Fund Balance							
5040-5030-5032-5000-99900	Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-99901	GW Unapprop Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	799,167.00	665,577.88	665,577.88	133,589.12	0.00	133,589.12	16.72
	Dept 5030 Sub Totals:	0.00	-4,207.94	-4,207.94	4,207.94	0.00		
	Fund Revenue Sub Totals:	799,167.00	669,785.82	669,785.82	129,381.18	0.00	129,381.18	16.19
	Fund Expense Sub Totals:	799,167.00	665,577.88	665,577.88	133,589.12	0.00	133,589.12	16.72
	Fund 5040 Sub Totals:	0.00	-4,207.94	-4,207.94	4,207.94	0.00		
	Revenue Totals:	799,167.00	669,785.82	669,785.82	129,381.18	0.00	129,381.18	16.19
	Expense Totals:	799,167.00	665,577.88	665,577.88	133,589.12	0.00	133,589.12	16.72
	Report Totals:	0.00	-4,207.94	-4,207.94	4,207.94	0.00		

General Ledger

Budget Status

User: dmcling
 Printed: 7/2/2024 - 8:01 AM
 Period: 1 to 12, 2024



Account Number		Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund	5040	Fairgrounds							
Dept	5040-5030	Fair Board							
R30		Charges for Service							
	5040-5030-5031-5000-43000	Charges for Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	5040-5030-5031-5000-43030	Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	5040-5030-5031-5000-43040	Reimbursements	20,000.00	20,105.10	20,105.10	-105.10	0.00	-105.10	0.00
	5040-5030-5031-5000-43050	Rental Income	470,000.00	267,742.00	267,742.00	202,258.00	0.00	202,258.00	43.03
	5040-5030-5031-5000-43520	Fees - Admission	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	5040-5030-5031-5000-43535	Sponsorships	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		R30 Sub Totals:	490,000.00	287,847.10	287,847.10	202,152.90	0.00	202,152.90	41.26
R31		Interdepartmental Charges							
	5040-5030-5031-5000-43983	Fees - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	5040-5030-5031-5000-43986	Claims Reimburs - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	5040-5030-5031-5000-43987	Contract Services - Internal	2,000.00	2,071.88	2,071.88	-71.88	0.00	-71.88	0.00
		R31 Sub Totals:	2,000.00	2,071.88	2,071.88	-71.88	0.00	-71.88	0.00
R40		Other Local Revenue							
	5040-5030-5031-5000-44000	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	5040-5030-5031-5000-44010	Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		R40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R41		Interest							
	5040-5030-5031-5000-44950	Investments - Interest On	20,000.00	20,847.58	20,847.58	-847.58	0.00	-847.58	0.00
	5040-5030-5031-5000-44954	GW Investments Change in Value	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		R41 Sub Totals:	20,000.00	20,847.58	20,847.58	-847.58	0.00	-847.58	0.00
R50		Federal Government							
	5040-5030-5031-5000-46000	Grants - Federal	106,559.00	106,558.70	106,558.70	0.30	0.00	0.30	0.00
		R50 Sub Totals:	106,559.00	106,558.70	106,558.70	0.30	0.00	0.30	0.00
R52		Other Governments							
	5040-5030-5031-5000-47000	Grants - Other Governments	277,000.00	55,555.00	55,555.00	221,445.00	0.00	221,445.00	79.94

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R52 Sub Totals:	277,000.00	55,555.00	55,555.00	221,445.00	0.00	221,445.00	79.94
R60	Debt Proceeds							
5040-5030-5031-5000-48010	Loan Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-48815	MA Debt Proceeds Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R61	Interfund Loan Proceeds							
5040-5030-5031-5000-48810	Interfund Loan Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R61 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R70	Interfund Transfers							
5040-5030-5031-5000-49000	Trans - General Non Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-49133	Trans - Transient Room	1,348,970.00	998,306.66	998,306.66	350,663.34	0.00	350,663.34	25.99
5040-5030-5031-5000-49152	Trans - COVID19 Pandemic Grant	636,800.00	0.00	0.00	636,800.00	0.00	636,800.00	100.00
5040-5030-5031-5000-49530	Trans - Fair Grounds	18,998.00	0.00	0.00	18,998.00	0.00	18,998.00	100.00
5040-5030-5031-5000-49820	GW Trans - Gov Act Cap Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R70 Sub Totals:	2,004,768.00	998,306.66	998,306.66	1,006,461.34	0.00	1,006,461.34	50.20
R90	Fund Balances							
5040-5030-5031-5000-49950	Beginning Fund Balance	3,087,434.00	3,087,433.75	3,087,433.75	0.25	0.00	0.25	0.00
5040-5030-5031-5000-49951	GW Beginning Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-49952	MA Beginning Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R90 Sub Totals:	3,087,434.00	3,087,433.75	3,087,433.75	0.25	0.00	0.25	0.00
	Revenue Sub Totals:	5,987,761.00	4,558,620.67	4,558,620.67	1,429,140.33	0.00	1,429,140.33	23.87
E10	Personnel Services							
5040-5030-5031-5000-50000	Salaries and Wages	536,390.00	510,377.11	510,377.11	26,012.89	0.00	26,012.89	4.85
5040-5030-5031-5000-50100	Temporary Help	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-50110	Overtime	40,000.00	36,076.30	36,076.30	3,923.70	0.00	3,923.70	9.81
5040-5030-5031-5000-51100	FICA	41,037.00	41,123.38	41,123.38	-86.38	0.00	-86.38	0.00
5040-5030-5031-5000-51200	Workmans Compensation Tax	230.00	176.06	176.06	53.94	0.00	53.94	23.45
5040-5030-5031-5000-51300	Medical Insurance	190,710.00	93,172.31	93,172.31	97,537.69	0.00	97,537.69	51.14
5040-5030-5031-5000-51310	VEBA	0.00	85,517.57	85,517.57	-85,517.57	0.00	-85,517.57	0.00
5040-5030-5031-5000-51330	Life Insurance	138.00	133.47	133.47	4.53	0.00	4.53	3.28
5040-5030-5031-5000-51340	Short Term Disability	310.00	306.00	306.00	4.00	0.00	4.00	1.29
5040-5030-5031-5000-51400	Retirement - General	71,610.00	59,281.61	59,281.61	12,328.39	0.00	12,328.39	17.22
5040-5030-5031-5000-51420	Retirement - 401A	2,514.00	7,586.14	7,586.14	-5,072.14	0.00	-5,072.14	0.00
5040-5030-5031-5000-59020	GW Vacation Leave Accr Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-59030	GW NPO Retirement - County	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-59040	GW Retiree Hlth Ins - County	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E10 Sub Totals:	882,939.00	833,749.95	833,749.95	49,189.05	0.00	49,189.05	5.57
E11	Interdepartmental Charges							
5040-5030-5031-5000-51560	Unemployment Compensation	2,687.00	2,732.23	2,732.23	-45.23	0.00	-45.23	0.00
5040-5030-5031-5000-51570	Workmans Compensation	12,747.00	12,236.94	12,236.94	510.06	0.00	510.06	4.00
	E11 Sub Totals:	15,434.00	14,969.17	14,969.17	464.83	0.00	464.83	3.01
E20	Material and Services							
5040-5030-5031-5000-60010	Advertising	20,000.00	12,625.00	12,625.00	7,375.00	0.00	7,375.00	36.88
5040-5030-5031-5000-61000	Insurance	150.00	150.00	150.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-61200	Committee Expenses	6,000.00	2,121.79	2,121.79	3,878.21	0.00	3,878.21	64.64
5040-5030-5031-5000-62000	Contract Services	10,800.00	9,143.00	9,143.00	1,657.00	0.00	1,657.00	15.34
5040-5030-5031-5000-62005	Contract Personnel Services	130,000.00	118,862.72	118,862.72	11,137.28	0.00	11,137.28	8.57
5040-5030-5031-5000-62010	Consultant Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-62020	Legal Services - Attorney	3,700.00	2,739.34	2,739.34	960.66	0.00	960.66	25.96
5040-5030-5031-5000-62030	Legal Notice Publish	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00
5040-5030-5031-5000-62050	Shredding Services	0.00	585.93	585.93	-585.93	0.00	-585.93	0.00
5040-5030-5031-5000-62320	Software Support	5,100.00	4,611.64	4,611.64	488.36	0.00	488.36	9.58
5040-5030-5031-5000-62335	Website Hosting Services	1,700.00	1,264.76	1,264.76	435.24	0.00	435.24	25.60
5040-5030-5031-5000-62340	Lock Repair & Replace	800.00	0.00	0.00	800.00	0.00	800.00	100.00
5040-5030-5031-5000-62345	Security & Alarms	5,000.00	8,764.43	8,764.43	-3,764.43	0.00	-3,764.43	0.00
5040-5030-5031-5000-62350	Janitorial Services	7,550.00	8,457.08	8,457.08	-907.08	0.00	-907.08	0.00
5040-5030-5031-5000-62355	Plumbing Repair	6,000.00	3,446.94	3,446.94	2,553.06	0.00	2,553.06	42.55
5040-5030-5031-5000-62360	Heating & Air Repair	10,000.00	77.45	77.45	9,922.55	0.00	9,922.55	99.23
5040-5030-5031-5000-63005	Donations	2,500.00	3,500.00	3,500.00	-1,000.00	0.00	-1,000.00	0.00
5040-5030-5031-5000-63100	Dues	3,000.00	3,667.92	3,667.92	-667.92	0.00	-667.92	0.00
5040-5030-5031-5000-63105	Fees	4,000.00	1,060.23	1,060.23	2,939.77	0.00	2,939.77	73.49
5040-5030-5031-5000-63300	Equipment	50,000.00	38,304.39	38,304.39	11,695.61	0.00	11,695.61	23.39
5040-5030-5031-5000-63310	Office Furniture	2,500.00	1,239.16	1,239.16	1,260.84	0.00	1,260.84	50.43
5040-5030-5031-5000-63325	Tools	10,000.00	4,762.42	4,762.42	5,237.58	0.00	5,237.58	52.38
5040-5030-5031-5000-63335	Vehicle Fuel	20,000.00	12,593.95	12,593.95	7,406.05	0.00	7,406.05	37.03
5040-5030-5031-5000-63336	Vehicle Fuel - Diesel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-64040	Special Assessments	400.00	0.00	0.00	400.00	0.00	400.00	100.00
5040-5030-5031-5000-64050	Irrigation Taxes	4,000.00	3,585.94	3,585.94	414.06	0.00	414.06	10.35
5040-5030-5031-5000-65110	Public Outreach	5,000.00	808.52	808.52	4,191.48	0.00	4,191.48	83.83
5040-5030-5031-5000-65175	Refunds	500.00	149.52	149.52	350.48	0.00	350.48	70.10
5040-5030-5031-5000-65310	Equipment Rent	20,000.00	19,088.83	19,088.83	911.17	0.00	911.17	4.56
5040-5030-5031-5000-65350	Equipment Maint & Repair	75,000.00	55,977.95	55,977.95	19,022.05	0.00	19,022.05	25.36
5040-5030-5031-5000-65360	Vehicle Maint & Repair	7,500.00	1,382.87	1,382.87	6,117.13	0.00	6,117.13	81.56
5040-5030-5031-5000-65380	Building Maint & Repair	80,000.00	60,508.97	60,508.97	19,491.03	0.00	19,491.03	24.36
5040-5030-5031-5000-65395	Grounds Maint & Repair	120,000.00	80,436.70	80,436.70	39,563.30	0.00	39,563.30	32.97
5040-5030-5031-5000-66000	Supplies - Office	4,000.00	4,642.10	4,642.10	-642.10	0.00	-642.10	0.00
5040-5030-5031-5000-66010	Supplies - Other	7,000.00	5,320.99	5,320.99	1,679.01	0.00	1,679.01	23.99

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
5040-5030-5031-5000-66020	Copier Maint & Supplies	3,000.00	1,639.44	1,639.44	1,360.56	0.00	1,360.56	45.35
5040-5030-5031-5000-66030	Postage	2,600.00	2,547.78	2,547.78	52.22	0.00	52.22	2.01
5040-5030-5031-5000-66040	Publications & Periodicals	0.00	194.80	194.80	-194.80	0.00	-194.80	0.00
5040-5030-5031-5000-66050	Printing	2,000.00	1,881.52	1,881.52	118.48	0.00	118.48	5.92
5040-5030-5031-5000-66120	Janitorial Supplies	15,000.00	12,448.32	12,448.32	2,551.68	0.00	2,551.68	17.01
5040-5030-5031-5000-66125	Painting Supplies	1,000.00	1,263.47	1,263.47	-263.47	0.00	-263.47	0.00
5040-5030-5031-5000-66130	Elect Supplies & Repairs	5,500.00	5,337.11	5,337.11	162.89	0.00	162.89	2.96
5040-5030-5031-5000-66210	Uniform Maint & Repair	3,000.00	99.10	99.10	2,900.90	0.00	2,900.90	96.70
5040-5030-5031-5000-66300	Tires	2,000.00	120.00	120.00	1,880.00	0.00	1,880.00	94.00
5040-5030-5031-5000-66405	Medical Supplies	1,000.00	71.54	71.54	928.46	0.00	928.46	92.85
5040-5030-5031-5000-67000	Travel & Training	15,000.00	16,841.92	16,841.92	-1,841.92	0.00	-1,841.92	0.00
5040-5030-5031-5000-67505	Utilities - Gas	65,000.00	58,715.67	58,715.67	6,284.33	0.00	6,284.33	9.67
5040-5030-5031-5000-67510	Utilities - Water & Sewer	70,000.00	48,579.73	48,579.73	21,420.27	0.00	21,420.27	30.60
5040-5030-5031-5000-67520	Utilities - Electricity	80,998.00	58,190.23	58,190.23	22,807.77	0.00	22,807.77	28.16
5040-5030-5031-5000-67535	Garbage Pickup	10,000.00	7,000.84	7,000.84	2,999.16	0.00	2,999.16	29.99
5040-5030-5031-5000-67555	Telephone	4,000.00	4,107.63	4,107.63	-107.63	0.00	-107.63	0.00
5040-5030-5031-5000-67560	Data Service Charges	10,000.00	3,157.55	3,157.55	6,842.45	0.00	6,842.45	68.42
5040-5030-5031-5000-68000	GW Materials & Serv Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E20 Sub Totals:		913,498.00	692,077.19	692,077.19	221,420.81	0.00	221,420.81	24.24
E21	Interdepartmental Charges							
5040-5030-5031-5000-69900	Internal Services	47,421.00	47,421.00	47,421.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-69920	Tech Maint Hardware Chg	2,232.00	2,232.00	2,232.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-69930	Tech Maint User Chg	4,260.00	4,260.00	4,260.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-69940	Risk Management	23,861.00	23,861.00	23,861.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-69950	Insurance Liability	61,180.00	61,180.00	61,180.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-69989	Fees - Internal	0.00	1,475.09	1,475.09	-1,475.09	0.00	-1,475.09	0.00
5040-5030-5031-5000-69990	Contract Services - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-69991	Office Supplies - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-69992	Postage - Internal	0.00	11.82	11.82	-11.82	0.00	-11.82	0.00
5040-5030-5031-5000-69994	Solid Waste Fees - Internal	0.00	675.03	675.03	-675.03	0.00	-675.03	0.00
E21 Sub Totals:		138,954.00	141,115.94	141,115.94	-2,161.94	0.00	-2,161.94	0.00
E30	Capital Outlay							
5040-5030-5031-5000-70000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-70110	Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-70110	Vehicles Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-70220	Facilities Improvement	4,030,203.00	2,536,992.96	2,536,992.96	1,493,210.04	0.00	1,493,210.04	37.05
5040-5030-5031-5000-79000	GW Capitalized Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-79010	GW Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-79030	GW Capital Asset Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E30 Sub Totals:		4,030,203.00	2,536,992.96	2,536,992.96	1,493,210.04	0.00	1,493,210.04	37.05

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E40	Debt Service							
5040-5030-5031-5000-80010	Note Payable Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-80020	Note Payable Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-89010	MA Debt Service Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E41	Interdepartmental Charges							
5040-5030-5031-5000-88010	Interfund Loan Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-88020	Interfund Loan Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E41 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	Interfund Transfers							
5040-5030-5031-5000-93010	Trans - Public Works	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-94010	Trans - Health Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-95030	Trans - Fairgrounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-97915	GW Trans - Gov Activities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	Contingencies							
5040-5030-5031-5000-98000	Operating Contingency	6,733.00	0.00	0.00	6,733.00	0.00	6,733.00	100.00
	E80 Sub Totals:	6,733.00	0.00	0.00	6,733.00	0.00	6,733.00	100.00
E81	Fund Balance & Reserves							
5040-5030-5031-5000-99000	Rscrvce Future Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E81 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	Unappropriated Fund Balance							
5040-5030-5031-5000-99900	Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-99901	GW Unapprop Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-99902	MA Unapprop Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	5,987,761.00	4,218,905.21	4,218,905.21	1,768,855.79	0.00	1,768,855.79	29.54
	Dept 5030 Sub Totals:	0.00	-339,715.46	-339,715.46	339,715.46	0.00		
	Fund Revenue Sub Totals:	5,987,761.00	4,558,620.67	4,558,620.67	1,429,140.33	0.00	1,429,140.33	23.87
	Fund Expense Sub Totals:	5,987,761.00	4,218,905.21	4,218,905.21	1,768,855.79	0.00	1,768,855.79	29.54
	Fund 5040 Sub Totals:	0.00	-339,715.46	-339,715.46	339,715.46	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
		=====	=====	=====	=====	=====	=====	=====
	Revenue Totals:	5,987,761.00	4,558,620.67	4,558,620.67	1,429,140.33	0.00	1,429,140.33	23.87
		=====	=====	=====	=====	=====	=====	=====
	Expense Totals:	5,987,761.00	4,218,905.21	4,218,905.21	1,768,855.79	0.00	1,768,855.79	29.54
		=====	=====	=====	=====	=====	=====	=====
	Report Totals:	0.00	-339,715.46	-339,715.46	339,715.46	0.00		
		=====	=====	=====	=====	=====		

Klamath County Fair

Fair Account, Period Ending 06/28/2024

RECONCILIATION REPORT

Reconciled on: 07/01/2024

Reconciled by: Dawn McLing

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	10,574.01
Checks and payments cleared (2)	-1,050.00
Deposits and other credits cleared (8)	38,304.93
Statement ending balance	<u>47,828.94</u>
Uncleared transactions as of 06/28/2024	-250.00
Register balance as of 06/28/2024	47,578.94

Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/20/2024	Check	12242	Benefit for the Basin	-50.00
05/21/2024	Check	12243	Lost River FFA	-1,000.00
Total				-1,050.00

Deposits and other credits cleared (8)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/13/2024	Deposit			223.80
06/16/2024	Deposit			1,916.42
06/19/2024	Deposit			223.80
06/25/2024	Deposit			223.80
06/26/2024	Deposit			1,244.11
06/28/2024	Deposit	180122495	DEPOSIT	13,063.00
06/28/2024	Deposit	180123479	DEPOSIT	410.00
06/28/2024	Deposit	180119061	DEPOSIT	21,000.00
Total				38,304.93

Additional Information

Uncleared checks and payments as of 06/28/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/05/2023	Check	12204	Sales - Events - Demolition Derby	-250.00
Total				-250.00

Uncleared deposits and other credits as of 06/28/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/16/2024	Check	12240	VOID	0.00
Total				0.00



Presented to the Klamath County Fair Board
JULY 8, 2024

SUBJECT:

RATIFICATION OF CURRENT ACCOUNTS (BILLS)

ITEM NO: II. D.

FROM: Board Chair

ATTACHMENT: Current monthly bills to be ratified by the Board

REASON: Board Action

BACKGROUND:

Monthly process of reviewing and approving the payment of the attached bills for Fairgrounds maintenance and operation.

RECOMMENDATION:

Upon review, management requests the Board's approval.

BOARD ACTION:

Approved:

Rejected:

Tabled:

Until:



Klamath County Fairgrounds
Paid Bills Detail - Expenditures for May 2024

ARPA GRANT - SPECIAL PROJECTS

5040-5030-5032-5000 = FAIR 2024

Capital Expenditure = RV Park

Company Name	Budget line# 5040-5030-5031-5000-	Description	Amount
Avista Corporation	67505	Utilities - Gas	\$ 5,650.21
Sunbelt Rentals, Inc.	65310	Equipment Rent	\$ 3,211.65
Elwood Staffing Services, Inc.	62005	Contract Personnel Services	\$ 1,176.50
Basin Telecommunications, Inc.	62345	Security & Alarms	\$ 105.00
Barbara March	60010	Advertising	\$ 2,153.00
PNG Media	60010	Advertising	\$ 677.00
Wright-Way Sign Systems	65395	Grounds Maintenance & Repair	\$ 4,447.50
Pacificorp	67520	Utilities - Electricity	\$ 523.87
Ricoh USA, Inc.	66020	Copier Maintenance & Supply	\$ 121.85
Elwood Staffing Services, Inc.	62005	Contract Personnel Services	\$ 906.58
Basin Mediactive	60010	Advertising	\$ 500.00
Ironclad Security, LLC	65395	Grounds Maintenance & Repair	\$ 7,490.74
The Grazing Board & More	62000	Contract Services	\$ 400.00
Basin Mediactive	60010	Advertising	\$ 506.00
Barbara March	60010	Advertising	\$ 747.00
Platt Equipment Company, Inc.	63300	Equipment	\$ 8,931.15
Platt Equipment Company, Inc.	63300	Equipment	\$ (509.95)
Platt Equipment Company, Inc.	65350	Equipment Maintenance & Repair	\$ 93.07
Rhine-Cross Group	70220	Facilities Improvement	\$ 2,270.00
Rhine-Cross Group	70220	Facilities Improvement	\$ 327.00
			\$ 39,728.17

INTERNAL TRANSFERS

Klamath County Tax Collector	69989	Fees - Internal	\$ -
Klamath County Purchasing	69991	Supplies - Office Internal	\$ -
Klamath County Solid Waste	69994	Solid Waste Fees - Internal	\$ -
Postage	69992	Postage - Internal	\$ 5.28
Steering Committee	69920 & 69930	Hardware & User Fees	\$ 541.00
Risk Management	69940	Risk Management	\$ 1,988.42
Insurance Liability	69950	Insurance Liability	\$ 5,098.33
Internal Services	69900	Internal Services	\$ 2,268.51
	Total		\$ 9,901.54

Telephone and Utilities

Avista Corporation	67505	Utilities - Gas	See Above
City of Klamath Falls 3531	67510	Utilities- Water & Sewer	CARD
City of Klamath Falls	67510	Utilities- Water & Sewer	CARD
Pacific Power	67520	Utilities- Electricity	See Above

US BANK CREDIT CARD **Statement Date 05/13/2024** **0276** **Amount**

USPS	66030	Postage	\$ 4.22
Waste Management	67535	Garbage Pickup	\$ 830.51
Ed Staub & Sons	63335	Vehicle Fuel	\$ 243.88
Ed Staub & Sons	63335	Vehicle Fuel	\$ 125.42
Ed Staub & Sons	63105	Fees	\$ 3.26
Ed Staub & Sons	63335	Vehicle Fuel	\$ 1,616.00
Ed Staub & Sons	63105	Fees	\$ 3.55
Cal-Ore	67560	Data Service Charges	\$ 267.63
Waste Management	67535	Garbage Pickup	\$ 106.55
Ed Staub & Sons	63335	Vehicle Fuel	\$ 129.02
Ed Staub & Sons	63335	Vehicle Fuel	\$ 34.00
Waste Management	67535	Garbage Pickup	\$ 235.93

			Card 0276 Total	\$ 3,599.97
US BANK CREDIT CARD	Statement Date 05/13/2024	3011	Amount	
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 20.14	
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 388.00	
Mister Social	60010	Advertising	\$ 6,975.00	
Amazon	65395	Grounds Maintenance & Repair	\$ 87.92	
Tenant	62000	Contract Services	\$ 486.22	
Tenant	62000	Contract Services	\$ 253.81	
Amazon	65395	Grounds Maintenance & Repair	\$ 112.84	
Cincinnati Insurance	61000	Insurance	\$ 150.00	
Cincinnati Insurance	61000	Insurance	\$ 150.00	
Northwest Community Media & Assoc	60010	Advertising	\$ 950.00	
Northwest Community Media & Assoc	60010	Advertising	\$ 950.00	
Zoom	62320	Software Support	\$ 15.99	
Amazon	65395	Grounds Maintenance & Repair	\$ 36.12	
Amazon	65380	Building Maintenance & Repair	\$ 77.00	
Amazon	65380	Building Maintenance & Repair	\$ 246.95	
HIVE	62320	Software Support	\$ 199.00	
Coastal	65350	Equipment Maintenance & Repair	\$ 19.99	
Kimball Midwest	63325	Tools	\$ 500.00	
Kimball Midwest	63325	Tools	\$ 152.88	
Amazon	63325	Tools	\$ 28.29	
Platt Electric	66130	Electric Supplies & Repairs	\$ 75.52	
Amazon	63325	Tools	\$ 275.96	
Mister Social	60010	Advertising	\$ 6,800.00	
Amazon	66000	Supplies - Office	\$ 306.08	
Alesco	62350	Janitorial Supplies	\$ 239.50	
Alesco	62350	Janitorial Supplies	\$ 239.50	
			Card 3011 Total	\$ 19,736.71
US BANK CREDIT CARD	Statement Date 05/13/2024	1781		
Sherwin Williams	63325	Tools	\$ 99.98	
Grover Electric	62355	Plumbing Repair	\$ 76.37	
Pelican Tractor Company	65380	Building Maintenance & Repair	\$ 72.26	
Pelican Tractor Company	65380	Building Maintenance & Repair	\$ 131.88	
Grover Electric	62355	Plumbing Repair	\$ 11.96	
Coastal	65350	Equipment Maintenance & Repair	\$ 177.22	
Stukel Saw Company	65350	Equipment Maintenance & Repair	\$ 1,119.84	
Coastal	63325	Tools	\$ 382.88	
Harbor Freight	63325	Tools	\$ 41.16	
Diamond Home Improvement	63325	Tools	\$ 17.99	
The Home Depot	63325	The Home Depot	\$ 51.78	
Coastal	65350	Equipment Maintenance & Repair	\$ 80.98	
Harbor Freight	63325	Tools	\$ 285.80	
Harbor Freight	65350	Equipment Maintenance & Repair	\$ 4.99	
Diamond Home Improvement	63325	Tools	\$ 201.57	
Coastal	65350	Equipment Maintenance & Repair	\$ 32.99	
Harbor Freight	65350	Equipment Maintenance & Repair	\$ 79.96	
Heaton Steel and Supply	65350	Equipment Maintenance & Repair	\$ 34.19	
The Home Depot	63325	Tools	\$ 226.56	
Diamond Home Improvement	65350	Equipment Maintenance & Repair	\$ 46.30	
Diamond Home Improvement	65380	Building Maintenance & Repair	\$ 110.36	
Harbor Freight	63325	Tools	\$ 14.99	
			Card 1781 Total	\$ 3,302.01

US BANK CREDIT CARD	Statement Date 05/13/2024	3749	
Coastal	65395	Grounds Maintenance & Repair	\$ 108.00
		Card 3749 Total	\$ 108.00
US BANK CREDIT CARD	Statement Date 05/13/2024	8126	
U-Line	65380	Building Maintenance & Repair	\$ 104.00
U-Line	63105	Fees	\$ 23.82
A Plus Warehouse	65380	Building Maintenance & Repair	\$ 736.74
A Plus Warehouse	63105	Fees	\$ 257.86
Sherm's Thunderbird	61200	Committee Expenses	\$ 18.35
Webstaurant	65380	Building Maintenance & Repair	\$ 606.46
Webstaurant	63105	Fees	\$ 29.60
Staples	66000	Supplies - Office	\$ 39.99
Little Caesars	61200	Committee Expenses	\$ 83.36
Webstaurant	65380	Building Maintenance & Repair	\$ 1,718.00
Webstaurant	63105	Fees	\$ 116.01
U-Line	65380	Building Maintenance & Repair	\$ 190.00
U-Line	63105	Fees	\$ 32.67
Diamond Home Improvement	65395	Grounds Maintenance & Repair	\$ 109.67
Pelican Tractor	65350	Equipment Maintenance & Repair	\$ 1,500.89
		Card 8126 Total	\$ 5,567.42
		Credit Cards Total	\$ 32,314.11
	Grand Total		\$ 81,943.82



Presented to the Klamath County Fair Board
JULY 8, 2024

SUBJECT: ACCOUNTS RECEIVABLE/PAYABLE	ITEM NO: II. E. FROM: Board Chair
ATTACHMENT: Statement of Deposits Sales by Product/Service Summary Aging Summary	REASON: Board Approval

BACKGROUND:

This information will summarize accounts not yet collected from rentals, individuals, etc. Information is also provided as to current income/expense accounts. *Reports will be provided on a quarterly basis.*

RECOMMENDATION:

Upon review, management requests the Board's approval.

BOARD ACTION:

Approved: _____ Rejected: _____ Tabled: _____ Until: _____





Presented to the Klamath County Fair Board
JULY 08, 2024

SUBJECT: PUBLIC PARTICIPATION	ITEM NO: IV.
	FROM: Board Chair
ATTACHMENT:	REASON: Board Information

BACKGROUND:

Time will be provided for public comment.

Public will be limited to ten minutes and **content must have been processed through the Fairgrounds Office seven working days prior to the Board Meeting, per Fair Board Bylaws.**

- A. Rhonda Janecke, Community Baby Shower, October 5, 2024
- B. Traci Reed, OSU Extension Office

RECOMMENDATION:

None.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**





Presented to the Klamath County Fair Board

JULY 8, 2024

SUBJECT:

NEW BUSINESS AND INFORMATIONAL ITEMS
(Discussion and Possible Action Items)

ITEM NO: V.

FROM: Board Chair

ATTACHMENT:

REASON: Board Discussion/Action

BACKGROUND:

- A. Correspondence from Glenda Stilwell

BOARD ACTION:

Approved:

Rejected:

Tabled:

Until:



Received 6.24.2024
John

Glenda Stilwell
14043 Algoma Rd.
Klamath Falls, OR 97601
June 17, 2024

Klamath County Fairboard
3531 South Sixth St.
Klamath Falls, OR 97603

Dear Klamath County Fairboard members,

In about 1990, Lee Stilwell and Marty Chin started the Klamath Jackpot Steer and Heifer Show to give our community's 4-H and FFA beef exhibitors an opportunity to show their project animals in a fun, relaxed environment, in preparation for the county fair. This event has grown and evolved over the years but has always been held at the Klamath County Fairgrounds. It is 100% volunteer run and is entirely funded by small individual contributions, mostly from our currently struggling agricultural community. The goal of the jackpot is to return as much of the funding, as possible, to the youth exhibitors in the form of cash and prizes.

While attending and volunteering at this year's event, two issues of concern came up and I would appreciate these being addressed.

First, the lack cleaning of the public areas of the Stilwell Arena were blatantly obvious and impossible to overlook. All the bleachers had a thick coating of dust. It was embarrassing to see the parents, grandparents, and supporters of our exhibitors have to sit on and have their young children on these surfaces. Also, when I arrived early Sunday morning, I witnessed Darren being assisted by Brad and Melissa Sanders to set up those bleachers. Shouldn't this have been handled when the younger employees were there? The concrete was also very dirty, and Darren was picking up random pieces of food that were strewn about. Perhaps a more concerning issue is a green stain in at least one of the toilet bowls. This was not a stain caused by toilet cleaner but appeared to be algae growth. How many months of neglect does it take for a toilet bowl to grow algae? I am concerned that the employees of our fairgrounds are not taking pride in the facility, as they once did, and would like to see the leadership promote that pride, again. I am glad that John was out of town and not here to witness the condition of the building that bears his name.

The other issue that concerns me is the rising costs of using the facilities. It seems that the event is paying more and receiving less than in all the past years. I have heard from other event organizers that the prices are becoming prohibitive and may cause the elimination of some events. I firmly

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believe that the citizens of our community intended this amazing facility to be used for the betterment of the community, and the promotion of our youth and agricultural programs. I am now wondering if the Fairboard shares that goal.

I am appealing for a bit more common sense to be applied to the rate structure. Our community is not Bend/Redmond or Central Point/Medford, and our local events should not be burdened with these, set in stone, facility rental rates.

Sincerely,

A handwritten signature in black ink that reads "Glenda Stilwell". The signature is fluid and cursive, with "Glenda" on the top line and "Stilwell" on the bottom line, with a small vertical line at the end of "Stilwell".

Glenda Stilwell

cicattle@gmail.com

541-892-8966



Presented to the Klamath County Fair Board

JULY 08, 2024

SUBJECT:

Manager's Report and Board Discussion

ITEM NO: VI**FROM:** Board Chair**ATTACHMENT:****REASON:** Board Information/Action**BACKGROUND:****A. Manager's Report**

Each month, DJ Rowley will present a report to the Board of current issues or updates that are important to the operation of the Klamath County Fairgrounds.

B. Board Discussion

Time is provided to the members of the Board to bring topics for open discussion.

RECOMMENDATION:

Informational only, unless an item requires a vote of the Board.

BOARD ACTION:**Approved:****Rejected:****Tabled:****Until:**



Presented to the Klamath County Fair Board

JULY 08, 2024

SUBJECT:

UPCOMING EVENTS OR IMPORTANT DATES

ITEM NO: VII.

FROM: Board Chair

ATTACHMENT:

2024 Event Schedule (as of July, August and September 2024)

REASON: Board Information

BACKGROUND:Upcoming Events:

See Attached Schedules for July, August and September 2024

Important Dates:

Next Fair Board Meeting – To Be Announced

RECOMMENDATION:

Board Information

BOARD ACTION:

Approved:

Rejected:

Tabled:

Until:





Presented to the Klamath County Fair Board
JULY 08, 2024

SUBJECT: Executive Session (Pursuant to ORS 192.660) (2)(e)	ITEM NO: VIII.
	FROM: Board Chair
ATTACHMENT: None	REASON: Board Information

BACKGROUND:

At the time of Board Packet preparation, there was no Executive Session scheduled.

RECOMMENDATION:

None.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**



Mon	Tue	Wed	Thu	Fri	Sat	Sun
1 7am - Closed for Work Up	2 4H-Small Animal 3:30pm - CANCELLED- 6pm - Exclusive Use- 4H	3 7am - Closed for Work Up 6pm - Exclusive Use-	4 Independence Day	5 7am - Closed for Work Up	6	7 10am - Exclusive Use-
8 Closed for Set Up	9	10	11 Horse Fair	12 Horse Fair	13	14
15 Closed for Prep	16 4H-Small Animal	17	18	19	20	21
22 Closed for Prep	23	24	25	26	27	28
29 Closed for Prep	30	31	1	2	3	4

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
		Monthly Co-Op Meeting	Independence Day			7
	8	9	10	11	12	13
	15	16	17	18	19	20
	22	23	24	25	26	27
	29	30	31	1	2	3
						4

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			31	1	2	3
			Klamath County Fair			4
			Klamath County Fair			
29	30					
5	6	7	8	9	10	11
Closed for Teardown						
Closed for Teardown						
8:30am - Fair Board						
12	13	14	15	16	17	18
Closed for Teardown			Tentative	Private event		
19	20	21	22	23	24	25
				Pheasants Unlimited		
				Pheasants Unlimited		
				Sky Lakes Drive In		
26	27	28	29	30	31	1
			Hispanic Dance		tentative	

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	29	30	31	1	2	3
			Klamath County Fair			4
			Klamath County Fair			
	5	6	7	8	9	10
Closed for Teardown						11
Closed for Teardown						
	12	13	14	15	16	17
Closed for Teardown				Jr Rodeo		
Closed for Teardown				Jr Rodeo		
	19	20	21	22	23	24
7am - Closed for Work Up		7am - Closed for Work Up		Sky Lakes Drive In		
				Closed for Prep	KBHA Gaming	
				7am - Closed for Work Up		
	26	27	28	29	30	1
7am - Closed for Work Up		7am - Closed for Work Up		7am - Closed for Work Up		

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	29	30	31	1	2	3
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	26	27	28	29	30	31
			Hispanic Dance		tentative	1
	2	3	4	5	6	7
Labor Day						8
9	10	11	12	13	14	15
5pm - 4-H Leaders			Private Event			First Day of Hispanic
16	17	18	19	20	21	22
	Private Event-Rural			Tentative Hold		
	Private Event-Rural					
23	24	25	26	27	28	29
					Henley FFA Banquet	
30	1	2	3	4	5	6

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	26	27	28	29	30	1
	2	3	4	5	6	7
Labor Day 7am - Closed for Work Up		7am - Closed for Work Up		Summer Sizzle Summer Sizzle 7am - Closed for Work Up		
	9	10	11	12	13	14
7am - Closed for Work Up		7am - Closed for Work Up	Battle of the States Showdown Battle of the States Showdown	7am - Closed for Work Up		First Day of Hispanic
16	17	18	19	20	21	22
Battle of the States Battle of the States 7am - Closed for Work Up		7am - Closed for Work Up	Closed for Prep 7am - Closed for Work Up	KBHA Gaming		
23	24	25	26	27	28	29
7am - Closed for Work Up		7am - Closed for Work Up	Closed for Prep 7am - Closed for Work Up	Racin in the Basin Tentative-Welcome Home		
30	1	2	3	4	5	6
7am - Closed for Work Up		7am - Closed for Work Up		State Ranch Horse State Ranch Horse Tentative 7am - Closed for Work Up		

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	26	27	28	29	30	31
	2	3	4	5	6	7
Labor Day		Monthly Co-Op Meeting				8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6