KLAMATH COUNTY FAIR BOARD

3531 South Sixth Street, Klamath Falls, Oregon 97603

MAY 6, 2024 AGENDA
FAIR BOARD MEETING @ 8:30 AM

I. CALL TO ORDER
   A. Roll Call
   B. Introductions

II. CONSENT AGENDA
   A. Board Minutes
   B. Personnel Action
   C. Appropriated Objects (Financials)
   D. Ratification of Current Accounts (Bills)
   E. Accounts Receivable/Payable

III. ADOPTION OF AGENDA

IV. PUBLIC PARTICIPATION
   A. Traci Reed, OSU Extension

V. NEW BUSINESS AND INFORMATIONAL ITEMS (Discussion and Possible Action Items)

VI. MANAGER'S REPORT AND BOARD DISCUSSION
   A. RV Park Update
   B. Food Court Update
   C. Tree Stumps

VII. UPCOMING EVENTS OR IMPORTANT DATES

VIII. EXECUTIVE SESSION (Pursuant to ORS 192.660)
   A. An Executive Session will not be called

IX. NEXT MEETING
   A. Regular Board Meeting, June 3, 2024 @ 8:30 AM

X. ADJOURN REGULAR SESSION

Presented to the Klamath County Fair Board
MAY 6, 2024

SUBJECT: BOARD MINUTES	**ITEM NO: II. A.** **FROM:** Board Chair
ATTACHMENT: April 1, 2024 Minutes	**REASON:** Board Action within Consent Agenda

BACKGROUND:

The above-referenced Minutes from the above-referenced meetings are presented for the Board's information and subsequent approval under the Consent Agenda.

RECOMMENDATION:

To approve the attached Fair Board Meeting Minutes for April 1, 2024 Meeting.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

KLAMATH COUNTY FAIR BOARD

3531 South Sixth Street, Klamath Falls, Oregon 97603

April 1, 2024
FAIR BOARD MEETING MINUTES

CALL TO ORDER
Board Vice Chair Shawn Blodgett opened the meeting at 8:32 AM.

ROLL CALL
Terry Sellars, Sarah Kellom, Shawn Blodgett, Jeanne Pickens, Norma Baugh, Brian Bryson (Z), Margaret McCadden (Z), Chad Olney Late Arrival, Amy King (Z),

Excused absence: Gregg Sherrill and Kirk Sipes, excused absence

Staff Present: Derrick Rowley

Fair Board Secretary: Dawn McLing

Guests: Ken Hand, Traci Reed

CONSENT AGENDA
Jeanne Pickens moved to adopt the Consent Agenda as presented. Amy King seconded the motion. No further discussion was held. Motion passed.

ADOPTION OF AGENDA
Margaret McCadden moved to adopt the Agenda with the change noted. Jeanne Pickens seconded the motion. No further discussion was held. Motion passed.

Traci Reed reported that the dinner and auction is coming up on the April 6th. May weigh in preparation is in motion.

Ken Hand provided a brief status report with regard to the Klamath County Sports Show.

NEW BUSINESS AND INFORMATIONAL ITEMS

A. Approval of the low bidder for the Food Court Restrooms and Paving project. DCI came in as the low bidder from the three bids that were received. Motion to approve DCI as the anticipated contractor was made by Jeanne Pickens and seconded by Amy King. There was no further discussion held. Motion passed unanimously. Ground will break following the protest period and the approval by the Board of County Commissioners, which will occur on April 16, 2024. Everything should be completed – ground work, with the exception of the actual restroom building, prior to the Fair.

KLAMATH COUNTY

B. Klamath Community Foundation Disbursement from the Spring Auction Proceeds. Discussion followed with regard to this topic. Mr. Kingzett would like to see this fund at $100,000 so that the potential to award more scholarships to more qualifying students each year. The Fair Board and Scholarship Committee would like to see a quarterly statement for this fund. The percentage discussed was 20% from the Spring Auction. The Fair Board would reassess this percentage each year.

Motion: The Fair Board will approve a 20% of the total Fairground portion received from the Spring Auction. This amount will be reassessed each year. Quarterly reports will also be requested to be received on a more frequent basis. Motion by Margaret McCadden and seconded by Jeanne Pickens. No further discussion was held. Motion passed unanimously.

MANAGER'S REPORT AND BOARD DISCUSSION

A. Manager's Report

i. Final Report for the Klamath County Sportsmen's Show

A final report has not yet been received. Feedback was very positive from attendees, vendors, etc. There are some changes that may occur as we move forward. From the standpoint of coordinators, this was a very successful show for a first year. Kudos were given to the Fair Board, DJ Rowley, his staff, and Ken Hand for their work with this event. Joe provided excellent hands-on experience with regard to the insight that he provided to pull this show together.

ii. RV Park Completion

Rentals for events held at the Fairgrounds have begun in this park. We are currently working on the agreement for the rental software, moving through the County processes. There is currently an email and dedicated telephone line for this park. Hopefully we can get the rental processes smoothed out and put on our web site without too many bumps. Cameras and internet are also in the works, along with making sure that the electronic gate is operational. The process has been slow but steady.

B. Board Discussion

The Spring Auction is scheduled for Saturday, April 20th. All Fair Board members are encouraged to attend. DJ will not be available to work this event.

UPCOMING EVENTS OR IMPORTANT DATES.

Current Fairgrounds calendars were included within the Board Packet.

EXECUTIVE SESSION (Pursuant to ORS 192.660)
No Executive Session was held.

NEXT MEETING
May 6, 2024 @ 8:30 AM.

ADJOURN REGULAR SESSION
Meeting was adjourned at 8:59 AM

Presented to the Klamath County Fair Board
MAY 6, 2024

SUBJECT: PERSONNEL ACTION	ITEM NO: II B FROM: Board Chair
ATTACHMENT: None	REASON: Board Information

HIRED:
None

TERMINATED:
None

CHANGE IN EMPLOYMENT STATUS:
None

MISCELLANEOUS EMPLOYMENT
None

RECOMMENDATION:

No action is required.

BOARD ACTION:
Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Presented to the Klamath County Fair Board
MAY 6, 2024

SUBJECT: APPROPRIATED FINANCIALS AND CHECKBOOK STATEMENT	**ITEM NO: II C** **FROM:** Board Chair
ATTACHMENT: Budget Performance Report Fiscal Year and Detail General Ledger Report; and, the Monthly Fair Board Checkbook Statement	**REASON:** Board Action

BACKGROUND:

Information provided for the Board's information and subsequent approval within the Consent Agenda Item.

RECOMMENDATION:

Board approval for the Budget and Fair Board Checkbook Statement.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

General Ledger
Budget Status

User: dmeling
Printed: 4/25/2024 - 1:55 PM
Period: 1 to 12, 2024

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 5040	Fairgrounds							
Dept 5040-5030	Fair Board							
R30	Charges for Service							
5040-5030-5031-5000-43000	Charges for Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43030	Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43040	Reimbursements	10,000.00	10,178.61	10,178.61	-178.61	0.00	-178.61	0.00
5040-5030-5031-5000-43050	Rental Income	470,000.00	167,384.60	167,384.60	302,615.40	0.00	302,615.40	64.39
5040-5030-5031-5000-43520	Fees - Admission	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43535	Sponsorships	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R30 Sub Totals:	480,000.00	177,563.21	177,563.21	302,436.79	0.00	302,436.79	63.01
R31	Interdepartmental Charges							
5040-5030-5031-5000-43983	Fees - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43986	Claims Reimburs - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43987	Contract Services - Internal	0.00	2,071.88	2,071.88	-2,071.88	0.00	-2,071.88	0.00
	R31 Sub Totals:	0.00	2,071.88	2,071.88	-2,071.88	0.00	-2,071.88	0.00
R40	Other Local Revenue							
5040-5030-5031-5000-44000	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-44010	Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R41	Interest							
5040-5030-5031-5000-44950	Investments - Interest On	0.00	19,810.33	19,810.33	-19,810.33	0.00	-19,810.33	0.00
5040-5030-5031-5000-44954	GW Investments Change in Value	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R41 Sub Totals:	0.00	19,810.33	19,810.33	-19,810.33	0.00	-19,810.33	0.00
R50	Federal Government							
5040-5030-5031-5000-46000	Grants - Federal	0.00	106,558.70	106,558.70	-106,558.70	0.00	-106,558.70	0.00
	R50 Sub Totals:	0.00	106,558.70	106,558.70	-106,558.70	0.00	-106,558.70	0.00
R52	Other Governments							
5040-5030-5031-5000-47000	Grants - Other Governments	277,000.00	55,555.00	55,555.00	221,445.00	0.00	221,445.00	79.94

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R52 Sub Totals:	277,000.00	55,555.00	55,555.00	221,445.00	0.00	221,445.00	79.94
R60	Debt Proceeds							
5040-5030-5031-5000-48010	Loan Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-48815	MA Debt Proceeds Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R61	Interfund Loan Proceeds							
5040-5030-5031-5000-48810	Interfund Loan Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R61 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R70	Interfund Transfers							
5040-5030-5031-5000-49000	Trans - General Non Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-49133	Trans - Transient Room	1,348,970.00	768,797.60	768,797.60	580,172.40	0.00	580,172.40	43.01
5040-5030-5031-5000-49152	Trans - COVID19 Pandemic Grant	636,800.00	0.00	0.00	636,800.00	0.00	636,800.00	100.00
5040-5030-5031-5000-49530	Trans - Fair Grounds	18,998.00	0.00	0.00	18,998.00	0.00	18,998.00	100.00
5040-5030-5031-5000-49820	GW Trans - Gov Act Cap Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R70 Sub Totals:	2,004,768.00	768,797.60	768,797.60	1,235,970.40	0.00	1,235,970.40	61.65
R90	Fund Balances							
5040-5030-5031-5000-49950	Beginning Fund Balance	2,930,000.00	3,087,433.75	3,087,433.75	-157,433.75	0.00	-157,433.75	0.00
5040-5030-5031-5000-49951	GW Beginning Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-49952	MA Beginning Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R90 Sub Totals:	2,930,000.00	3,087,433.75	3,087,433.75	-157,433.75	0.00	-157,433.75	0.00
	Revenue Sub Totals:	5,691,768.00	4,217,790.47	4,217,790.47	1,473,977.53	0.00	1,473,977.53	25.90
E10	Personnel Services							
5040-5030-5031-5000-50000	Salaries and Wages	536,390.00	426,014.11	426,014.11	110,375.89	0.00	110,375.89	20.58
5040-5030-5031-5000-50100	Temporary Help	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-50110	Overtime	35,000.00	31,419.08	31,419.08	3,580.92	0.00	3,580.92	10.23
5040-5030-5031-5000-51100	FICA	41,037.00	34,481.34	34,481.34	6,555.66	0.00	6,555.66	15.97
5040-5030-5031-5000-51200	Workmans Compensation Tax	230.00	147.15	147.15	82.85	0.00	82.85	36.02
5040-5030-5031-5000-51300	Medical Insurance	190,710.00	77,908.35	77,908.35	112,801.65	0.00	112,801.65	59.15
5040-5030-5031-5000-51310	VEBA	0.00	72,256.33	72,256.33	-72,256.33	0.00	-72,256.33	0.00
5040-5030-5031-5000-51330	Life Insurance	138.00	112.71	112.71	25.29	0.00	25.29	18.33
5040-5030-5031-5000-51340	Short Term Disability	310.00	306.00	306.00	4.00	0.00	4.00	1.29
5040-5030-5031-5000-51400	Retirement - General	71,610.00	48,664.32	48,664.32	22,945.68	0.00	22,945.68	32.04
5040-5030-5031-5000-51420	Retirement - 401A	2,514.00	6,472.35	6,472.35	-3,958.35	0.00	-3,958.35	0.00
5040-5030-5031-5000-59020	GW Vacation Leave Accr Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-59030	GW NPO Retirement - County	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-59040	GW Retiree Hlth Ins - County	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E10 Sub Totals:	877,939.00	697,781.74	697,781.74	180,157.26	0.00	180,157.26	20.52
E11	Interdepartmental Charges							
5040-5030-5031-5000-51560	Unemployment Compensation	2,687.00	2,287.12	2,287.12	399.88	0.00	399.88	14.88
5040-5030-5031-5000-51570	Workmans Compensation	12,747.00	10,153.01	10,153.01	2,593.99	0.00	2,593.99	20.35
	E11 Sub Totals:	15,434.00	12,440.13	12,440.13	2,993.87	0.00	2,993.87	19.40
E20	Material and Services							
5040-5030-5031-5000-60010	Advertising	20,000.00	12,119.00	12,119.00	7,881.00	0.00	7,881.00	39.41
5040-5030-5031-5000-61000	Insurance	0.00	150.00	150.00	-150.00	0.00	-150.00	0.00
5040-5030-5031-5000-61200	Committee Expenses	6,000.00	2,011.79	2,011.79	3,988.21	0.00	3,988.21	66.47
5040-5030-5031-5000-62000	Contract Services	8,000.00	8,476.00	8,476.00	-476.00	0.00	-476.00	0.00
5040-5030-5031-5000-62005	Contract Personnel Services	110,000.00	106,333.64	106,333.64	3,666.36	0.00	3,666.36	3.33
5040-5030-5031-5000-62010	Consultant Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-62020	Legal Services - Attorney	1,200.00	2,326.34	2,326.34	-1,126.34	0.00	-1,126.34	0.00
5040-5030-5031-5000-62030	Legal Notice Publish	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00
5040-5030-5031-5000-62050	Shredding Services	0.00	585.93	585.93	-585.93	0.00	-585.93	0.00
5040-5030-5031-5000-62320	Software Support	4,500.00	4,547.65	4,547.65	-47.65	0.00	-47.65	0.00
5040-5030-5031-5000-62335	Website Hosting Services	1,200.00	628.76	628.76	571.24	0.00	571.24	47.60
5040-5030-5031-5000-62340	Lock Repair & Replace	800.00	0.00	0.00	800.00	0.00	800.00	100.00
5040-5030-5031-5000-62345	Security & Alarms	5,000.00	8,659.43	8,659.43	-3,659.43	0.00	-3,659.43	0.00
5040-5030-5031-5000-62350	Janitorial Services	6,000.00	7,499.08	7,499.08	-1,499.08	0.00	-1,499.08	0.00
5040-5030-5031-5000-62355	Plumbing Repair	6,000.00	1,551.94	1,551.94	4,448.06	0.00	4,448.06	74.13
5040-5030-5031-5000-62360	Heating & Air Repair	10,000.00	77.45	77.45	9,922.55	0.00	9,922.55	99.23
5040-5030-5031-5000-63005	Donations	2,500.00	2,500.00	2,500.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-63100	Dues	3,000.00	3,667.92	3,667.92	-667.92	0.00	-667.92	0.00
5040-5030-5031-5000-63105	Fees	4,000.00	861.32	861.32	3,138.68	0.00	3,138.68	78.47
5040-5030-5031-5000-63300	Equipment	50,000.00	8,727.04	8,727.04	41,272.96	0.00	41,272.96	82.55
5040-5030-5031-5000-63310	Office Furniture	2,500.00	1,239.16	1,239.16	1,260.84	0.00	1,260.84	50.43
5040-5030-5031-5000-63325	Tools	10,000.00	3,854.46	3,854.46	6,145.54	0.00	6,145.54	61.46
5040-5030-5031-5000-63335	Vehicle Fuel	20,000.00	10,254.14	10,254.14	9,745.86	0.00	9,745.86	48.73
5040-5030-5031-5000-63336	Vehicle Fuel - Diesel	0.00	2,219.84	2,219.84	-2,219.84	0.00	-2,219.84	0.00
5040-5030-5031-5000-64040	Special Assessments	400.00	0.00	0.00	400.00	0.00	400.00	100.00
5040-5030-5031-5000-64050	Irrigation Taxes	4,000.00	3,585.94	3,585.94	414.06	0.00	414.06	10.35
5040-5030-5031-5000-65110	Public Outreach	5,000.00	808.52	808.52	4,191.48	0.00	4,191.48	83.83
5040-5030-5031-5000-65175	Refunds	500.00	149.52	149.52	350.48	0.00	350.48	70.10
5040-5030-5031-5000-65310	Equipment Rent	5,000.00	15,127.80	15,127.80	-10,127.80	0.00	-10,127.80	0.00
5040-5030-5031-5000-65350	Equipment Maint & Repair	40,000.00	44,808.71	44,808.71	-4,808.71	0.00	-4,808.71	0.00
5040-5030-5031-5000-65360	Vehicle Maint & Repair	7,500.00	1,348.14	1,348.14	6,151.86	0.00	6,151.86	82.02
5040-5030-5031-5000-65380	Building Maint & Repair	80,000.00	41,634.31	41,634.31	38,365.69	0.00	38,365.69	47.96
5040-5030-5031-5000-65395	Grounds Maint & Repair	120,000.00	57,978.87	57,978.87	62,021.13	0.00	62,021.13	51.68
5040-5030-5031-5000-66000	Supplies - Office	4,000.00	2,794.06	2,794.06	1,205.94	0.00	1,205.94	30.15
5040-5030-5031-5000-66010	Supplies - Other	4,000.00	4,752.19	4,752.19	-752.19	0.00	-752.19	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
5040-5030-5031-5000-66020	Copier Maint & Supplies	3,000.00	1,422.55	1,422.55	1,577.45	0.00	1,577.45	52.58
5040-5030-5031-5000-66030	Postage	2,000.00	2,545.96	2,545.96	-545.96	0.00	-545.96	0.00
5040-5030-5031-5000-66040	Publications & Periodicals	0.00	194.80	194.80	-194.80	0.00	-194.80	0.00
5040-5030-5031-5000-66050	Printing	2,000.00	1,881.52	1,881.52	118.48	0.00	118.48	5.92
5040-5030-5031-5000-66120	Janitorial Supplies	10,000.00	11,284.51	11,284.51	-1,284.51	0.00	-1,284.51	0.00
5040-5030-5031-5000-66125	Painting Supplies	1,000.00	1,263.47	1,263.47	-263.47	0.00	-263.47	0.00
5040-5030-5031-5000-66130	Elect Supplies & Repairs	5,500.00	5,337.11	5,337.11	162.89	0.00	162.89	2.96
5040-5030-5031-5000-66210	Uniform Maint & Repair	3,000.00	99.10	99.10	2,900.90	0.00	2,900.90	96.70
5040-5030-5031-5000-66300	Tires	2,000.00	120.00	120.00	1,880.00	0.00	1,880.00	94.00
5040-5030-5031-5000-66405	Medical Supplies	1,000.00	71.54	71.54	928.46	0.00	928.46	92.85
5040-5030-5031-5000-67000	Travel & Training	15,000.00	16,655.94	16,655.94	-1,655.94	0.00	-1,655.94	0.00
5040-5030-5031-5000-67505	Utilities - Gas	65,000.00	53,065.46	53,065.46	11,934.54	0.00	11,934.54	18.36
5040-5030-5031-5000-67510	Utilities - Water & Sewer	70,000.00	46,630.55	46,630.55	23,369.45	0.00	23,369.45	33.38
5040-5030-5031-5000-67520	Utilities - Electricity	80,998.00	57,666.36	57,666.36	23,331.64	0.00	23,331.64	28.81
5040-5030-5031-5000-67535	Garbage Pickup	6,000.00	6,134.19	6,134.19	-134.19	0.00	-134.19	0.00
5040-5030-5031-5000-67555	Telephone	3,500.00	3,214.38	3,214.38	285.62	0.00	285.62	8.16
5040-5030-5031-5000-67560	Data Service Charges	10,000.00	2,803.66	2,803.66	7,196.34	0.00	7,196.34	71.96
5040-5030-5031-5000-68000	GW Materials & Serv Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E20 Sub Totals:	822,298.00	571,670.05	571,670.05	250,627.95	0.00	250,627.95	30.48
E21	Interdepartmental Charges							
5040-5030-5031-5000-69900	Internal Services	54,154.00	40,615.47	40,615.47	13,538.53	0.00	13,538.53	25.00
5040-5030-5031-5000-69920	Tech Maint Hardware Chg	2,232.00	1,674.00	1,674.00	558.00	0.00	558.00	25.00
5040-5030-5031-5000-69930	Tech Maint User Chg	4,260.00	3,195.00	3,195.00	1,065.00	0.00	1,065.00	25.00
5040-5030-5031-5000-69940	Risk Management	23,861.00	17,895.78	17,895.78	5,965.22	0.00	5,965.22	25.00
5040-5030-5031-5000-69950	Insurance Liability	61,180.00	45,884.97	45,884.97	15,295.03	0.00	15,295.03	25.00
5040-5030-5031-5000-69989	Fees - Internal	0.00	1,172.75	1,172.75	-1,172.75	0.00	-1,172.75	0.00
5040-5030-5031-5000-69990	Contract Services - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-69991	Office Supplies - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-69992	Postage - Internal	0.00	6.54	6.54	-6.54	0.00	-6.54	0.00
5040-5030-5031-5000-69994	Solid Waste Fees - Internal	0.00	675.03	675.03	-675.03	0.00	-675.03	0.00
	E21 Sub Totals:	145,687.00	111,119.54	111,119.54	34,567.46	0.00	34,567.46	23.73
E30	Capital Outlay							
5040-5030-5031-5000-70000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-70010	Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-70110	Vehicles Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-70220	Facilities Improvement	3,830,410.00	2,515,332.46	2,515,332.46	1,315,077.54	0.00	1,315,077.54	34.33
5040-5030-5031-5000-79000	GW Capitalized Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-79010	GW Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-79030	GW Capital Asset Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	3,830,410.00	2,515,332.46	2,515,332.46	1,315,077.54	0.00	1,315,077.54	34.33

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E40	Debt Service							
5040-5030-5031-5000-80010	Note Payable Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-80020	Note Payable Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-89010	MA Debt Service Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E41	Interdepartmental Charges							
5040-5030-5031-5000-88010	Interfund Loan Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-88020	Interfund Loan Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E41 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	Interfund Transfers							
5040-5030-5031-5000-93010	Trans - Public Works	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-94010	Trans - Health Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-95030	Trans - Fairgrounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-97915	GW Trans - Gov Activities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	Contingencies							
5040-5030-5031-5000-98000	Operating Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E81	Fund Balance & Reserves							
5040-5030-5031-5000-99000	Reserve Future Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E81 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	Unappropriated Fund Balance							
5040-5030-5031-5000-99900	Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-99901	GW Unapprop Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-99902	MA Unapprop Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	5,691,768.00	3,908,343.92	3,908,343.92	1,783,424.08	0.00	1,783,424.08	31.33
	Dept 5030 Sub Totals:	0.00	-309,446.55	-309,446.55	309,446.55	0.00		
	Fund Revenue Sub Totals:	5,691,768.00	4,217,790.47	4,217,790.47	1,473,977.53	0.00	1,473,977.53	25.90
	Fund Expense Sub Totals:	5,691,768.00	3,908,343.92	3,908,343.92	1,783,424.08	0.00	1,783,424.08	31.33
	Fund 5040 Sub Totals:	0.00	-309,446.55	-309,446.55	309,446.55	0.00		

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Revenue Totals:	5,691,768.00	4,217,790.47	4,217,790.47	1,473,977.53	0.00	1,473,977.53	25.90
	Expense Totals:	5,691,768.00	3,908,343.92	3,908,343.92	1,783,424.08	0.00	1,783,424.08	31.33
	Report Totals:	0.00	-309,446.55	-309,446.55	309,446.55	0.00		

General Ledger

Budget Status

User: dmcling
Printed: 4/25/2024 - 1:55 PM
Period: 1 to 12, 2024

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 5040	Fairgrounds							
Dept 5040-5030	Fair Board							
R30	Charges for Service							
5040-5030-5032-5000-43000	Charges for Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-43040	Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-43520	Fees - Admission	100,000.00	0.00	0.00	100,000.00	0.00	100,000.00	100.00
5040-5030-5032-5000-43530	Sale of Products	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
5040-5030-5032-5000-43531	Sales - Beer & Wine	50,000.00	0.00	0.00	50,000.00	0.00	50,000.00	100.00
5040-5030-5032-5000-43532	Sales - Events	300,000.00	0.00	0.00	300,000.00	0.00	300,000.00	100.00
5040-5030-5032-5000-43533	Sales - RV Parking	6,000.00	0.00	0.00	6,000.00	0.00	6,000.00	100.00
5040-5030-5032-5000-43534	Sales - Vendor Contracts	90,000.00	0.00	0.00	90,000.00	0.00	90,000.00	100.00
5040-5030-5032-5000-43535	Sponsorships	140,000.00	0.00	0.00	140,000.00	0.00	140,000.00	100.00
	R30 Sub Totals:	691,000.00	0.00	0.00	691,000.00	0.00	691,000.00	100.00
R31	Interdepartmental Charges							
5040-5030-5032-5000-43983	Fees - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R31 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R40	Other Local Revenue							
5040-5030-5032-5000-44000	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R41	Interest							
5040-5030-5032-5000-44950	Investments - Interest On	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R41 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R51	State of Oregon							
5040-5030-5032-5000-45100	Grants - State In Aid	53,167.00	53,166.67	53,166.67	0.33	0.00	0.33	0.00
	R51 Sub Totals:	53,167.00	53,166.67	53,166.67	0.33	0.00	0.33	0.00
R70	Interfund Transfers							
5040-5030-5032-5000-49530	Trans - Fair Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R90	Fund Balances							
5040-5030-5032-5000-49950	Beginning Fund Balance	0.00	54,902.15	54,902.15	-54,902.15	0.00	-54,902.15	0.00
5040-5030-5032-5000-49951	GW Beginning Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R90 Sub Totals:	0.00	54,902.15	54,902.15	-54,902.15	0.00	-54,902.15	0.00
	Revenue Sub Totals:	744,167.00	108,068.82	108,068.82	636,098.18	0.00	636,098.18	85.48
E20	Material and Services							
5040-5030-5032-5000-60010	Advertising	30,000.00	20,368.95	20,368.95	9,631.05	0.00	9,631.05	32.10
5040-5030-5032-5000-60015	Entertainment	300,000.00	251,680.00	251,680.00	48,320.00	0.00	48,320.00	16.11
5040-5030-5032-5000-62000	Contract Services	250,000.00	235,972.36	235,972.36	14,027.64	0.00	14,027.64	5.61
5040-5030-5032-5000-62005	Contract Personnel Services	92,467.00	53,892.10	53,892.10	38,574.90	0.00	38,574.90	41.72
5040-5030-5032-5000-62060	Future Special Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-62320	Software Support	1,500.00	907.15	907.15	592.85	0.00	592.85	39.52
5040-5030-5032-5000-62720	Fair Judges	11,000.00	9,000.00	9,000.00	2,000.00	0.00	2,000.00	18.18
5040-5030-5032-5000-63005	Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-63115	Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-64040	Special Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-65110	Public Outreach	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-65310	Equipment Rent	6,500.00	6,303.71	6,303.71	196.29	0.00	196.29	3.02
5040-5030-5032-5000-66000	Supplies - Office	1,200.00	86.66	86.66	1,113.34	0.00	1,113.34	92.78
5040-5030-5032-5000-66010	Supplies - Other	20,000.00	31,436.27	31,436.27	-11,436.27	0.00	-11,436.27	0.00
5040-5030-5032-5000-66030	Postage	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
5040-5030-5032-5000-66040	Publications & Periodicals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-66050	Printing	8,500.00	21,349.93	21,349.93	-12,849.93	0.00	-12,849.93	0.00
5040-5030-5032-5000-66210	Uniform Maint & Repair	7,500.00	10,002.40	10,002.40	-2,502.40	0.00	-2,502.40	0.00
5040-5030-5032-5000-66235	Food	7,500.00	517.87	517.87	6,982.13	0.00	6,982.13	93.10
5040-5030-5032-5000-66550	Fair Account Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-67535	Garbage Pickup	3,000.00	-1,093.72	-1,093.72	4,093.72	0.00	4,093.72	136.46
5040-5030-5032-5000-68000	GW Materials & Serv Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E20 Sub Totals:	744,167.00	640,423.68	640,423.68	103,743.32	0.00	103,743.32	13.94
E21	Interdepartmental Charges							
5040-5030-5032-5000-69989	Fees - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-69992	Postage - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E21 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	Interfund Transfers							
5040-5030-5032-5000-95030	Trans - Fairgrounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	Contingencies							

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
5040-5030-5032-5000-98000	Operating Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	Unappropriated Fund Balance							
5040-5030-5032-5000-99900	Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-99901	GW Unapprop Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	744,167.00	640,423.68	640,423.68	103,743.32	0.00	103,743.32	13.94
	Dept 5030 Sub Totals:	0.00	532,354.86	532,354.86	-532,354.86	0.00		
	Fund Revenue Sub Totals:	744,167.00	108,068.82	108,068.82	636,098.18	0.00	636,098.18	85.48
	Fund Expense Sub Totals:	744,167.00	640,423.68	640,423.68	103,743.32	0.00	103,743.32	13.94
	Fund 5040 Sub Totals:	0.00	532,354.86	532,354.86	-532,354.86	0.00		
	Revenue Totals:	744,167.00	108,068.82	108,068.82	636,098.18	0.00	636,098.18	85.48
	Expense Totals:	744,167.00	640,423.68	640,423.68	103,743.32	0.00	103,743.32	13.94
	Report Totals:	0.00	532,354.86	532,354.86	-532,354.86	0.00		

Klamath County Fair

Fair Account, Period Ending 03/31/2024

RECONCILIATION REPORT

Reconciled on: 04/17/2024

Reconciled by: Dawn McLing

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	595,135.01
Checks and payments cleared (3)	-750.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	594,385.01
Uncleared transactions as of 03/31/2024	-250.00
Register balance as of 03/31/2024	594,135.01
Cleared transactions after 03/31/2024	0.00
Uncleared transactions after 03/31/2024	-830.00
Register balance as of 04/17/2024	593,305.01

Details

Checks and payments cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/26/2024	Check	12230	KYBS	-500.00
03/13/2024	Check	12231	Anonda Rae Parsons	-150.00
03/13/2024	Check	12232	Oregon Department of Justice	-100.00
Total				-750.00

Additional Information

Uncleared checks and payments as of 03/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/05/2023	Check	12204	Sales - Events - Demolition Derby	-250.00
Total				-250.00

Uncleared checks and payments after 03/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/05/2024	Check	12235		-500.00
04/09/2024	Check	12234		-150.00
04/15/2024	Check	12233		-180.00
Total				-830.00

Presented to the Klamath County Fair Board
MAY 6, 2024

SUBJECT: RATIFICATION OF CURRENT ACCOUNTS (BILLS)	**ITEM NO: II. D.** **FROM:** Board Chair
ATTACHMENT: Current monthly bills to be ratified by the Board	**REASON:** Board Action

BACKGROUND:

Monthly process of reviewing and approving the payment of the attached bills for Fairgrounds maintenance and operation.

RECOMMENDATION:

Upon review, management requests the Board's approval.

BOARD ACTION:
Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Klamath County Fairgrounds
Paid Bills Detail - Expenditures for March 2024
ARPA GRANT - SPECIAL PROJECTS

5040-5030-5032-5000 = FAIR 2024

Capital Expenditure = RV Park

Company Name	Budget line# 5040-5030-5031-5000-	Description	Amount
South Suburban Sanitarty District	62060	Special Projects	$ 3,854.32
Klamath County IT	62320	Software Support	$ 424.92
Avista Corporation	67505	Utilities - Gas	$ 9,791.63
OR Dept of Environmental Quality	70220	Facilities Improvement	$ 1,527.76
Parks & Ratliff	62020	Legal Services	$ 1,655.50
PacificCorp	67520	Utilities - Electricity	$ 6,163.93
Sunbelt Rentals	65310	Equipment Rent	$ 724.15
Bell Hardware	65380	Building Maintenance & Repair	$ 340.59
PacificCorp	67520	Utilities - Electricity	$ 16,681.22
Ricoh USA, Inc.	66020	Copier Maintenance & Supplies	$ 121.34
Basin Fire Protection, Inc.	62345	Security & Alarms	$ 624.00
Roy Holmes	62000	Contract Services	$ 7,380.00
Rhine-Cross Group LLC	62060	Special Projects	$ 2,710.31
Bell Hardware	65380	Building Maintenance & Repair	$ 18.80
Barbara March	60010	Advertising	$ 747.00
Oregon Hood Cleaning	65350	Equipment Maintenance & Repair	$ 1,534.00
Rhine-Cross Group LLC	70220	Facilities Improvement	$ 2,010.00
Seasons Change	65350	Equipment Maintenance & Repair	$ 5,100.00
True Blue Tree Service, LLC	65395	Grounds Maintenance & Repair	$ 8,500.00
			$ 69,909.47

INTERNAL TRANSFERS

Klamath County Tax Collector	69989	Fees - Internal	$ -
Klamath County Purchasing	69991	Supplies - Office Internal	$ -
Klamath County Solid Waste	69994	Solid Waste Fees - Internal	$ -
Postage	69992	Postage - Internal	$ -
Steering Committee	69920 & 69930	Hardware & User Fees	$ 541.00
Risk Management	69940	Risk Management	$ 1,988.42
Insurance Liability	69950	Insurance Liability	$ 5,098.33
Internal Services	69900	Internal Services	$ 4,512.83
	Total		**$ 12,140.58**

Telephone and Utilities

Avista Corporation	67505	Utilities - Gas	See Above
City of Klamath Falls 3531	67510	Utilities- Water & Sewer	CARD
City of Klamath Falls	67510	Utilities- Water & Sewer	CARD
Pacific Power	67520	Utilities- Electricity	See Above

US BANK CREDIT CARD	Statement Date 03/13/2024	0276	Amount
Marriott Anaheim	67000	Travel & Training	$ (661.17)
Ed Staub & Sons	63335	Vehicle Fuel	$ 82.33
Waste Management	67535	Garbage Pickup	$ 507.86
Notary Stamp.com	66000	Supplies - Office	$ 35.03
Ed Staub & Sons	63335	Vehicle Fuel	$ 1,346.62
Cal-Ore Communications	67560	Data Service Charge	$ 265.63
Ed Staub & Sons	63335	Vehicle Fuel	$ 122.29
		Card 0276 Total	**$ 1,698.59**

US BANK CREDIT CARD	Statement Date 03/13/2024	3011	Amount
Amazon	66000	Supplies - Office	$ 19.70
Amazon	66120	Janitorial Supplies	$ 20.68

Alsco	62350	Janitorial Services	$ 854.10
Alsco	63105	Fees	$ 19.63
City of Klamath Falls	67510	Utilities - Water & Sewer	$ 74.30
City of Klamath Falls	67510	Utilities - Water & Sewer	$ 46.06
City of Klamath Falls	67510	Utilities - Water & Sewer	$ 91.22
Mister Social	62000	Contract Services	$ 6,700.00
Promo Direct	66010	Supplies - Other	$ 1,321.41
Go Daddy	62335	Website Hosting Services	$ 353.76
The Home Depot	65380	Building Maintenance & Repair	$ 41.49
City of Klamath Falls	67520	Utilities - Water & Sewer	$ 1,269.37
City of Klamath Falls	67520	Utilities - Water & Sewer	$ 27.20
EIN Presswire	60010	Advertising	$ 399.00
Zoom	62320	Software Support	$ 15.99
Robert Brook & Assoc, Inc.	65380	Building Maintenance & Repair	$ 1,294.21
Diamond Home Improvement	63325	Tools	$ 79.00
CC-76	63335	Vehicle Fuel	$ 422.53
Fairs and Festivals	63100	Dues	$ 19.95
Hive	60010	Advertising	$ 199.20
Amazon	66010	Supplies - Other	$ 158.02
US Cellular	67555	Telephone	$ 110.00
Amazon	66000	Supplies - Office	$ 328.17
Alsco	62350	Janitorial Services	$ 1,197.50
Alsco	63105	Fees	$ 27.55
		Card 3011 Total	**$ 15,090.04**
US BANK CREDIT CARD	**Statement Date 03/13/2024**	**1781**	
Harbor Freight	66130	Electrical Supplies & Repair	$ 11.98
The Home Depot	63325	Tools	$ 471.12
Diamond Home Improvement	66130	Electrical Supplies & Repair	$ 60.92
Diamond Home Improvement	65380	Building Maintenance & Repair	$ 2.58
The Home Depot	65380	Building Maintenance & Repair	$ 4.42
Grover Electric & Plumbing	66130	Electrical Supplies & Repair	$ 49.95
Ferguson	62355	Plumbing Repair	$ 46.99
Markstaar	65350	Equipment Maintenance & Repair	$ 674.83
Smith's Logging Supplies	63325	Tools	$ 474.41
Ag Steel	65350	Equipment Maintenance & Repair	$ 255.00
The Home Depot	63325	Tools	$ 199.00
Grover Electric & Plumbing	66130	Electrical Supplies & Repair	$ 34.30
		Card 1781 Total	**$ 2,285.50**
US BANK CREDIT CARD	**Statement Date 03/13/2024**	**3749**	
The Home Depot	65380	Building Maintenance & Repair	$ 255.32
		Card 3749 Total	**$ 255.32**
US BANK CREDIT CARD	**Statement Date 03/13/2024**	**8126**	
Seashore Inn	67000	Travel & Training	$ 436.51
Shell	63335	Vehicle Fuel	$ 55.00
Sell Your Event	66040	Publications & Periodicals	$ 45.00
Arco	63335	Vehicle Fuel	$ 53.50
		Card 8126 Total	**$ 590.01**
		Credit Cards Total	**$ 19,919.46**
	Grand Total		**$ 101,969.51**

Presented to the Klamath County Fair Board
MAY 6, 2024

SUBJECT: ACCOUNTS RECEIVABLE/PAYABLE	**ITEM NO: II. E.** **FROM:** Board Chair
ATTACHMENT: Statement of Deposits Sales by Product/Service Summary Aging Summary	**REASON:** Board Approval

BACKGROUND:

This information will summarize accounts not yet collected from rentals, individuals, etc. Information is also provided as to current income/expense accounts. *Reports will be provided on a quarterly basis.*

RECOMMENDATION:

Upon review, management requests the Board's approval.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Statement Date:

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
541-883-3796

1/31/2024

FY	Period
2023/2024	7

STATEMENT OF DEPOSITS

DATE	Description	CREDITS	ACCOUNT BALANCE
1/1/2024	Balance Forward	$275,606.01	**$275,606.01**
1/2/2024	FAIRGROUNDS CC 1/2/24	$998.94	**$276,604.95**
1/4/2024	FAIRGROUNDS CC 1/4/24	$691.93	**$277,296.88**
1/5/2024	FAIRGROUNDS CC 1/5/24	$297.95	**$277,594.83**
1/8/2024	FAIRGROUNDS CC 1/8/24	$352.10	**$277,946.93**
1/10/2024	FAIRGROUNDS CC 1/10/24	$497.40	**$278,444.33**
1/11/2024	FAIRGROUNDS CC 1/11/24	$198.60	**$278,642.93**
1/12/2024	FAIRGROUNDS CC 1/12/24	$49.55	**$278,692.48**
1/17/2024	FAIRGROUNDS CC 1/17/24	$298.50	**$278,990.98**
1/18/2024	FAIRGROUNDS CC 1/18/24	$248.10	**$279,239.08**
1/22/2024	FAIRGROUNDS CC 1/22/24	$1,281.55	**$280,520.63**
1/29/2024	FAIRGROUNDS ACH 1/29/24	$1,030.00	**$281,550.63**

Total In Rental Income	$5,944.62
Reimbursment	
Donations	
Stilwell	
Grand Total	$5,944.62

Statement Date:

2/29/2024

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
541-883-3796

FY	Period
2023/2024	8

STATEMENT OF DEPOSITS

DATE	Description	CREDITS	ACCOUNT BALANCE
2/1/2024	Balance Forward	$281,550.63	**$281,550.63**
2/5/2024	FAIRGROUNDS CC 2/5/24	$49.50	**$281,600.13**
2/7/2024	FAIRGROUNDS CC 2/7/24	$99.24	**$281,699.37**
2/8/2024	FAIRGROUNDS CC 2/8/24	$49.50	**$281,748.87**
2/9/2024	FAIRGROUNDS CC 2/9/24	$198.60	**$281,947.47**
2/12/2024	FAIRGROUNDS CC 2/12/24	$488.57	**$282,436.04**
2/14/2024	FAIRGROUNDS CC 2/14/24	$659.06	**$283,095.10**
2/23/2024	FAIRGROUNDS CC 2/23/24	$99.30	**$283,194.40**
2/29/2024	FAIRGROUNDS CC 2/29/24	$99.30	**$283,293.70**

Total In Rental Income	$1,743.07
Reimbursment	
Donations	
Stilwell	
Grand Total	$1,743.07

Statement Date:
3/31/2024

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
541-883-3796

FY	Period
2023/2024	9

STATEMENT OF DEPOSITS

DATE	Description	CREDITS	ACCOUNT BALANCE
3/1/2024	Balance Forward	$283,293.70	**$283,293.70**
3/11/2024	FAIRGROUNDS CC 3/11/29	$312.79	**$283,606.49**
3/14/2024	FAIRGROUNDS CC 3/14/29	$94.32	**$283,700.81**
3/15/2024	FAIRGROUNDS CC 3/15/29	$298.03	**$283,998.84**
3/18/2024	FAIRGROUNDS CC 3/18/29	$397.28	**$284,396.12**
3/20/2024	FAIRGROUNDS CC 3/20/29	$99.24	**$284,495.36**
3/21/2024	FAIRGROUNDS CC 3/21/29	$1,142.74	**$285,638.10**
3/22/2024	FAIRGROUNDS CC 3/22/29	$558.56	**$286,196.66**
3/25/2024	FAIRGROUNDS CC 3/25/29	$297.64	**$286,494.30**
3/26/2024	FAIRGROUNDS 3/26/29	$38,215.89	**$324,710.19**
3/27/2024	FAIRGROUNDS CC 3/27/29	$256.24	**$324,966.43**
3/29/2024	FAIRGROUNDS CC 3/29/29	$49.50	**$325,015.93**

Total In Rental Income	$41,722.23
Reimbursment	
Donations	
Fed Grants	
Grand Total	$41,722.23

Jan 1, 2024–Mar 31, 2024

Item Sales Report

Klamath County Fairgrounds

Item	Category	Items Sold	Units Sold	Gross Sales	Discounts & Comps	Net Sales
Custom Amount	Uncategorized	1	1	$100.00	$0.00	$100.00
No description		1	1	$100.00	$0.00	$100.00
Cocktail Tables	Uncategorized	3	3	$30.00	$9.31	$20.69
Regular		3	3	$30.00	$9.31	$20.69
Linamn Hall Practice	Uncategorized	4	4	$100.00	$0.00	$100.00
Regular		4	4	$100.00	$0.00	$100.00
Linman Hall Practice	Uncategorized	4	4	$100.00	$0.00	$100.00
Regular		4	4	$100.00	$0.00	$100.00
Beer	Alcohol	36	36	$2,164.50	$803.12	$1,361.38
Case		19	19	$294.50	$36.80	$257.70
Keg		17	17	$1,870.00	$766.32	$1,103.68
Total		**6,369**		**$66,609.51**	**$20,516.11**	**$46,093.40**

Item	Category	Items Sold	Units Sold	Gross Sales	Discounts & Comps	Net Sales
Liquor Fee	Alcohol	4	4	$440.00	$13.53	$426.47
Regular		4	4	$440.00	$13.53	$426.47
Butler Barn	Barns and Outdoor Facilities	6	6	$750.00	$507.04	$242.96
Concrete Slab		3	3	$150.00	$101.41	$48.59
Dirt Only		3	3	$600.00	$405.63	$194.37
Employee Time	Employee	16		$1,425.00	$430.53	$994.47
Set Up 30 Minutes		1	1	$25.00	$8.41	$16.59
Set-Up		2	9	$450.00	$169.01	$280.99
Tear Down		3	14	$700.00	$253.11	$446.89
Tear Down 30 Minutes		10	10	$250.00	$0.00	$250.00
Overtime	Employee	8	14	$980.00	$240.32	$739.68
9pm-2am		8	14	$980.00	$240.32	$739.68
EC Additional Arena Preparation	Event Center	3	3	$600.00	$297.39	$302.61
Arena Roll		3	3	$600.00	$297.39	$302.61
Total		**6,369**		**$66,609.51**	**$20,516.11**	**$46,093.40**

Item	Category	Items Sold	Units Sold	Gross Sales	Discounts & Comps	Net Sales
EC Event Day	Event Center	6	6	$9,350.00	$3,884.07	$5,465.93
Deck Only		1	1	$850.00	$212.50	$637.50
Full Building		5	5	$8,500.00	$3,671.57	$4,828.43
EC Kitchen	Event Center	1	1	$100.00	$0.00	$100.00
Regular		1	1	$100.00	$0.00	$100.00
EC Set Up Day	Event Center	3	3	$2,550.00	$1,549.86	$1,000.14
Full Building		3	3	$2,550.00	$1,549.86	$1,000.14
EC Sound System	Event Center	4	4	$400.00	$173.70	$226.30
Regular		4	4	$400.00	$173.70	$226.30
EC Tear Down Day	Event Center	4	4	$3,400.00	$1,460.87	$1,939.13
Full Building		4	4	$3,400.00	$1,460.87	$1,939.13
Arena Wars Ticket	Event Pre-Sale	6	6	$150.00	$0.00	$150.00
General Admission		6	6	$150.00	$0.00	$150.00
H2 Additional Days	Exhibit Hall #2	1	1	$175.00	$142.03	$32.97
Total		**6,369**		**$66,609.51**	**$20,516.11**	**$46,093.40**

Item	Category	Items Sold	Units Sold	Gross Sales	Discounts & Comps	Net Sales
Set Up Day		1	1	$175.00	$142.03	$32.97
H2 Event Day	Exhibit Hall #2	8	8	$2,800.00	$726.46	$2,073.54
Regular		8	8	$2,800.00	$726.46	$2,073.54
1848 Bisbee	House Rentals	4	4	$1,200.00	$91.85	$1,108.15
Monthly Rent		4	4	$1,200.00	$91.85	$1,108.15
LH Additional Days	Linman Hall	6	6	$1,500.00	$591.90	$908.10
Set Up Day		2	2	$500.00	$238.85	$261.15
Tear Down Day		4	4	$1,000.00	$353.05	$646.95
LH Event Day	Linman Hall	7	7	$3,500.00	$1,111.34	$2,388.66
Regular		7	7	$3,500.00	$1,111.34	$2,388.66
LH Sound System	Linman Hall	3	3	$225.00	$85.19	$139.81
Regular		3	3	$225.00	$85.19	$139.81
Meeting Room A	Linman Hall	3	3	$300.00	$125.30	$174.70
Event Day		3	3	$300.00	$125.30	$174.70
Total		**6,369**		**$66,609.51**	**$20,516.11**	**$46,093.40**

Item	Category	Items Sold	Units Sold	Gross Sales	Discounts & Comps	Net Sales
Meeting Room B	Linman Hall	2	2	$200.00	$63.61	$136.39
Event Day		2	2	$200.00	$63.61	$136.39
Carpet Rolls	Other Incidentals	3	3	$75.00	$53.21	$21.79
Regular		3	3	$75.00	$53.21	$21.79
Chairs	Other Incidentals	4,912	4,912	$3,684.00	$1,285.76	$2,398.24
Regular		4,912	4,912	$3,684.00	$1,285.76	$2,398.24
Crowd Fence	Other Incidentals	20	20	$100.00	$70.95	$29.05
Regular		20	20	$100.00	$70.95	$29.05
Hog Pens	Other Incidentals	112	112	$560.00	$378.59	$181.41
Regular		112	112	$560.00	$378.59	$181.41
Misc Rental	Other Incidentals	1	1	$0.01	$0.00	$0.01
Regular		1	1	$0.01	$0.00	$0.01
Podium	Other Incidentals	5	5	$75.00	$15.91	$59.09
Regular		5	5	$75.00	$15.91	$59.09
Total		**6,369**		**$66,609.51**	**$20,516.11**	**$46,093.40**

Item	Category	Items Sold	Units Sold	Gross Sales	Discounts & Comps	Net Sales
Power Box	Other Incidentals	4	4	$120.00	$51.56	$68.44
Small		4	4	$120.00	$51.56	$68.44
Shaving/Chip Disposal Fee	Other Incidentals	1	1	$350.00	$236.62	$113.38
Regular		1	1	$350.00	$236.62	$113.38
Stachion Set (2 poles, 1 belt)	Other Incidentals	15	15	$150.00	$50.46	$99.54
Regular		15	15	$150.00	$50.46	$99.54
Stage	Other Incidentals	32	32	$640.00	$170.00	$470.00
Regular		32	32	$640.00	$170.00	$470.00
Tables	Other Incidentals	883	883	$10,596.00	$3,397.87	$7,198.13
Regular		883	883	$10,596.00	$3,397.87	$7,198.13
Tractor	Other Incidentals	3	3	$360.00	$93.02	$266.98
Regular		3	3	$360.00	$93.02	$266.98
Dry Camping	RV	42	42	$430.00	$270.43	$159.57
Regular		2	2	$30.00	$0.00	$30.00
Total		**6,369**		**$66,609.51**	**$20,516.11**	**$46,093.40**

Item	Category	Items Sold	Units Sold	Gross Sales	Discounts & Comps	Net Sales
They collect		40	40	$400.00	$270.43	$129.57
Full RV	RV	56	56	$2,800.00	$0.00	$2,800.00
Other Rate		9	9	$450.00	$0.00	$450.00
Regular		47	47	$2,350.00	$0.00	$2,350.00
P&W Only	RV	30	30	$600.00	$405.64	$194.36
They Collect		30	30	$600.00	$405.64	$194.36
RV Dump/fill	RV	5	5	$25.00	$0.00	$25.00
Regular		5	5	$25.00	$0.00	$25.00
Deposit	Rental Deposits	4	4	$3,780.00	$0.00	$3,780.00
Regular		4	4	$3,780.00	$0.00	$3,780.00
Event Booking Fee	Rental Deposits	8	8	$800.00	$0.00	$800.00
Regular		8	8	$800.00	$0.00	$800.00
Overnight Stall	Stall	6	6	$120.00	$0.00	$120.00
Regular		6	6	$120.00	$0.00	$120.00
Total		**6,369**		**$66,609.51**	**$20,516.11**	**$46,093.40**

Item	Category	Items Sold	Units Sold	Gross Sales	Discounts & Comps	Net Sales
SW Additional Arena Preparation	Stilwell Arena	1	1	$200.00	$135.21	$64.79
Roll		1	1	$200.00	$135.21	$64.79
SW Additional Days	Stilwell Arena	1	1	$225.00	$152.11	$72.89
Set Up Day		1	1	$225.00	$152.11	$72.89
SW Cow Practice-OHSET	Stilwell Arena	3	3	$675.00	$0.00	$675.00
Regular		3	3	$675.00	$0.00	$675.00
SW Event Day	Stilwell Arena	6	6	$2,700.00	$1,261.52	$1,438.48
Regular		6	6	$2,700.00	$1,261.52	$1,438.48
SW Exclusive Use	Stilwell Arena	67		$4,600.00	$0.00	$4,600.00
4-H/Youth		11	22	$550.00	$0.00	$550.00
Regular		56	81	$4,050.00	$0.00	$4,050.00
SW Kitchen	Stilwell Arena	3	3	$180.00	$121.69	$58.31
Regular		3	3	$180.00	$121.69	$58.31
SW Sound System	Stilwell Arena	3	3	$225.00	$58.14	$166.86
Total		**6,369**		**$66,609.51**	**$20,516.11**	**$46,093.40**

Item	Category	Items Sold	Units Sold	Gross Sales	Discounts & Comps	Net Sales
Regular		3	3	$225.00	$58.14	$166.86
Total		**6,369**		**$66,609.51**	**$20,516.11**	**$46,093.40**

Presented to the Klamath County Fair Board
MAY 6, 2024

SUBJECT: PUBLIC PARTICIPATION	ITEM NO: IV.
	FROM: Board Chair
ATTACHMENT:	**REASON:** Board Information

BACKGROUND:

Time will be provided for public comment.

Public will be limited to ten minutes and **content must have been processed through the Fairgrounds Office seven working days prior to the Board Meeting, per Fair Board Bylaws.**

A. Traci Reed, OSU Extension Office

RECOMMENDATION:

None.

BOARD ACTION:
Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Presented to the Klamath County Fair Board
MAY 6, 2024

SUBJECT: NEW BUSINESS AND INFORMATIONAL ITEMS (Discussion and Possible Action Items)	**ITEM NO:** V. **FROM:** Board Chair
ATTACHMENT:	**REASON:** Board Discussion/Action

BACKGROUND:

RECOMMENDATION:

BOARD ACTION:
Approved: **Rejected:** **Tabled:** **Until:**

Presented to the Klamath County Fair Board
MAY 6, 2024

SUBJECT: Manager's Report and Board Discussion	ITEM NO: VI FROM: Board Chair
ATTACHMENT:	REASON: Board Information/Action

BACKGROUND:

A. **Manager's Report**
Each month, DJ Rowley will present a report to the Board of current issues or updates that are important to the operation of the Klamath County Fairgrounds.
   A. RV Park Update
   B. Food Court Update
   C. Tree Stumps

B. **Board Discussion**
Time is provided to the members of the Board to bring topics for open discussion.

RECOMMENDATION:

Informational only, unless an item requires a vote of the Board.

BOARD ACTION:
Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Presented to the Klamath County Fair Board
MAY 6, 2024

SUBJECT: UPCOMING EVENTS OR IMPORTANT DATES	**ITEM NO: VII.** **FROM:** Board Chair
ATTACHMENT: 2024 Event Schedule (as of May, June and July 2024)	**REASON:** Board Information

BACKGROUND:

Upcoming Events:
See Attached Schedules for May, June and July 2024

Important Dates:

June 3, 2024 @ 8:30 AM – Fair Board Meeting

RECOMMENDATION:
Board Information

BOARD ACTION:
Approved: **Rejected:** **Tabled:** **Until:**

Klamath County Fairgrounds
3531 S. 6th Street
Klamath Falls, OR 97603
Telephone: 541-883-3796
Fax: 541-883-3798

Arthur Lot, Carnival Area, Exchange Park, Exhibit Hall #2, Gravel Lot, Linman Hall, Meeting Room A, Meeting Room B, Holidays in United States

May 2024 (Pacific Time - Los Angeles)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
29	30	1 First Day of Asian Pacific	2	3 Set Up	4 Ducks Unlimited Private Event-KU Prom	5 Cinco de Mayo Tear Down Tentative Wait List
6 8:30am - Fair Board	7	8	9	10	11 Circus on Ice	12 Mother's Day
13 5pm - 4-H Leaders	14	15 Private Event-ODOT	16 Closed for set up	17 Closed for set up	18 Guns and Glitter Guns and Glitter	19
20	21	22 Henley Robotics Private Event-Housing	23 Tentative-Rotery	24	25 Tentative	26
27 Memorial Day	28	29	30	31	1 First Day of LGBTQ+ Pride	2

Arthur Lot, Carnival Area, Exchange Park, Exhibit Hall #2, Gravel Lot, Linman Hall, Meeting Room A, Meeting Room B, Holidays in United States

Jun 2024 (Pacific Time - Los Angeles)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
27 Memorial Day	28	29	30	31	1 First Day of LGBTQ+ Pride	2
3 8:30am - Fair Board	4	5	6	7	8	9
10	11	12 Tentative	13 Stand Down Tentative	14 Stand Down Tentative Flag Day	15 Tentative-	16 Father's Day
17	18 BOCC Meeting	19 Juneteenth	20 Hispanic Dance Tentative	21 Hispanic Dance ARRL Field Day	22 Hispanic Dance ARRL Field Day	23 Hispanic Dance ARRL Field Day
24 ODF-Wildfire Hazard Map	25	26	27	28 Private Event	29 Private Event	30 Private Event

Arthur Lot, Carnival Area, Exchange Park, Exhibit Hall #2, Gravel Lot, Linman Hall, Meeting Room A, Meeting Room B, Holidays in United States

Jul 2024 (Pacific Time - Los Angeles)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1 8:30am - Fair Board	2	3	4 Independence Day	5 Private Event Private event	6	7
8 Limited Availability 5pm - 4-H Leaders	9	10	11	12	13	14
15 Closed for Prep	16	17	18	19	20	21
22 Closed for Prep	23 4-H Non Animal	24	25	26	27	28
29 Closed for Prep	30	31	1	2	3	4

Butler Barn, Event Center, Kentner Barn, Outdoor Arena, Stilwell Indoor Arena, Holidays in United States

May 2024 (Pacific Time - Los Angeles)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
29 7am - Closed for Work Up 2pm - Exclusive Use- 6pm - Exclusive Use-	30 6pm - OHSET Practice	1 Casa First Day of Asian Pacific 7am - Closed for Work Up 10am - Exclusive Use- 6pm - Exclusive Use-	2 5pm - Exclusive Use- 4H	3 Closed for Prep	4 Racin in the Basin	5 Cinco de Mayo OHSET Cow Practice
6 7am - Closed for Work Up 6pm - Exclusive Use-	7 1pm - Exclusive Use- 6pm - Exclusive Use-	8 7am - Closed for Work Up 6pm - Exclusive Use-	9 Dog Show Dog Show 3pm - Exclusive Use- 6pm - Exclusive Use- 4H	10 Closed for Prep	11 Racin in the Basin	12 Mother's Day 1pm - Exclusive Use-
13 7am - Closed for Work Up 6pm - Exclusive Use-	14	15 7am - Closed for Work Up	16 Dog Agility Wait list Private Event-OIT Horse	17 Closed for Set Up	18 KBHA Gaming	19 CLOSED
20 CLOSED	21 4pm - Sheep & Goat	22	23 Jr.High State Finals Rodeo Klamath Basin Classic Klamath Basin Classic Klamath Basin Classic	24	25	26
27 Klamath Basin Classic Klamath Basin Classic Klamath Basin Classic Memorial Day	28 Closed for Tear Down	29	30	31 Benefit for the Basin	1 First Day of LGBTQ+ Pride	2 OHSET Cow Practice

Butler Barn, Event Center, Kentner Barn, Outdoor Arena, Stilwell Indoor Arena, Holidays in United States

Jun 2024 (Pacific Time - Los Angeles)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
27 Klamath Basin Classic Klamath Basin Classic Klamath Basin Classic Memorial Day	28 Closed for Tear Down	29	30	31 Benefit for the Basin	1 First Day of LGBTQ+ Pride	2 OHSET Cow Practice
3 7am - Closed for Work Up 6pm - Exclusive Use-	4 5:30pm - Exclusive Use-	5 7am - Closed for Work Up	6 6pm - Exclusive Use-	7 Private Event 7am - Closed for Work Up	8	9
10 7am - Closed for Work Up 6pm - Exclusive Use-	11 5:30pm - Exclusive Use-	12 Sipes Memorial MX 7am - Closed for Work Up	13	14 Closed for Set Up Flag Day	15	16 Father's Day Klamath Youth Jackpot
17 7am - Closed for Work Up 6pm - Exclusive Use-	18	19 Juneteenth 7am - Closed for Work Up	20 5pm - Exclusive Use- 4H	21 Closed for Prep 7am - Closed for Work Up	22 KBHA Gaming	23 4-H Pre Fair
24 7am - Closed for Work Up	25	26 7am - Closed for Work Up	27 6pm - Exclusive Use- 4H	28 7am - Closed for Work Up	29	30

Butler Barn, Event Center, Kentner Barn, Outdoor Arena, Stilwell Indoor Arena, Holidays in United States

Jul 2024 (Pacific Time - Los Angeles)

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1 7am - Closed for Work Up 6pm - Exclusive Use-	2 6pm - Exclusive Use- 4H	3 7am - Closed for Work Up	4 Independence Day	5 7am - Closed for Work Up	6	7
8 Closed for Set Up Closed for Set Up	9	10	11 Horse Fair Horse Fair	12	13	14
15 Closed for Prep Closed for Prep	16	17	18	19	20	21
22 Closed for Prep Closed for Prep	23	24	25	26	27	28
29 Closed for Prep Closed for Prep	30	31	1	2	3	4

Presented to the Klamath County Fair Board
MAY 6, 2024

SUBJECT: Executive Session (Pursuant to ORS 192.660)	**ITEM NO: VIII.**
	FROM: Board Chair
ATTACHMENT: .	**REASON:** Board Information

BACKGROUND:

As of Fair Board Packet preparation, an Executive Session has not been called for.

RECOMMENDATION:

None.

BOARD ACTION:

Approved: **Rejected:** **Tabled:** **Until:**

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