



**KLAMATH COUNTY FAIR BOARD**  
3531 South Sixth Street, Klamath Falls, Oregon 97603

**NOVEMBER 4, 2024 AGENDA**  
**FAIR BOARD MEETING @ 8:30 AM**

- I. CALL TO ORDER
  - A. Roll Call
  - B. Introductions
- II. CONSENT AGENDA
  - Motion*
  - Second*
  - Further Discussion*
  - Action*
  - A. Board Minutes
  - B. Personnel Action
  - C. Appropriated Objects (Financials)
  - D. Ratification of Current Accounts (Bills)
  - E. Accounts Receivable/Payable
- III. ADOPTION OF AGENDA
  - Motion*
  - Second*
  - Further Discussion*
  - Action*
- IV. PUBLIC PARTICIPATION
  - A. Traci Reed, OSU Extension
- V. NEW BUSINESS AND INFORMATIONAL ITEMS (Discussion and Possible Action Items)
  - A. Project Updates
  - B. Oregon Fairs Convention Overview
  - C. Sportsmen Show
- VI. MANAGER'S REPORT AND BOARD DISCUSSION
- VII. UPCOMING EVENTS OR IMPORTANT DATES
  - A. Western Fairs Association Convention
    - Grand Sierra Resort and Casino
    - Reno, Nevada
    - January 19 – 22, 2025
- VIII. EXECUTIVE SESSION (Pursuant to ORS 192.660)
  - A. An Executive Session is not scheduled for this meeting
- IX. NEXT MEETING
  - A. Regular Board Meeting
    - December 2, 2024
- X. ADJOURN REGULAR SESSION





# Presented to the Klamath County Fair Board NOVEMBER 4, 2024

<b>SUBJECT:</b>  August 27, 2024 Fair Board Meeting Minutes	<b>ITEM NO:</b> II. A.
	<b>FROM:</b> Board Chair
<b>ATTACHMENT:</b>  Above-referenced Meeting Minutes	<b>REASON:</b> Board Action within Consent Agenda

## BACKGROUND:

The above-referenced Minutes from the above-referenced meetings are presented for the Board's information and subsequent approval under the Consent Agenda.

## RECOMMENDATION:

To approve the attached Fair Board Meeting Minutes for August 27, 2024

## BOARD ACTION:

**Approved:**                      **Rejected:**                      **Tabled:**                      **Until:**







**KLAMATH COUNTY FAIR BOARD**  
3531 South Sixth Street, Klamath Falls, Oregon 97603

**AUGUST 27, 2024**  
**FAIR BOARD MEETING MINUTES**

**CALL TO ORDER**

Fair Board Chair Gregg Sherrill opened the meeting at 8:35 AM.

**ROLL CALL**

Shawn Blodgett, Jeanne Pickens, Amy King (Z), Gregg Sherrill, Terry Sellars, Brian Bryson (Z), Norma Baugh, Chad Olney

Staff Present: Derrick Rowley, Tarah Noble

Fair Board Secretary: Dawn McLing

Guests: Matt Hurley (Rotary), Jason Murray and Marcio Nunes (Klamath County Fair Marketing Team), Bridgett King via Zoom (Foster Oregon), Traci Reed (OSU); Dave Henslee (BOCC Liaison)

**CONSENT AGENDA**

Jeanne Pickens moved to adopt the Consent Agenda as presented. Shawn Blodgett seconded the motion. No further discussion was held. Motion passed.

**ADOPTION OF AGENDA**

Terry Sellars moved to adopt the Agenda as presented. Jeanne Pickens seconded the motion. No further discussion was held. Motion passed.

**PUBLIC PARTICIPATION**

Dawn reported that correspondence had been received by Ron Smiley of the Klamath Freedom Foundation. Discussion was held with regard to the misconception of the storage unit. As long as insurance is maintained on this unit, the door is kept locked, etc. there is no problem with keeping their supplies here.

Bridget King of Foster Oregon presented to the Board with regard to the Breakfast with Santa event. Asking if there would be a discount available for the event – wanting to hold the event for \$350.00. Tarah reported that the event is being charged 50% of what the total bill would be. They are requesting to go back to only being charged for the building. This is an extremely popular event. This year it will only be open to resource parents and foster children from 8:00 to 10:00. Dave Henslee offered to pay the difference if needed.

Motion: To approve the \$350.00 for the Breakfast with Santa Event

Motion by: Shawn Blodgett

Second by: Jeanne Pickens

No further discussion was held

Action: The motion was approved







# KLAMATH COUNTY FAIR BOARD

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Matt Hurley was present and presented to the Board with regard to the Fair. Matt is the new President and wanted to introduce himself and to discuss any needed improvements for the Rotary Auction held during the Fair. DJ reported that he did not hear any complaints this year. The only thing that DJ would like to reiterate is that communication needs to continue prior to the event, with layout maps presented to the Director and staff provided so that all needs are met by the event. Partner recognition is huge for Rotary and they plan to begin more community outreach with regard to how these partners assist with this event – that will include the Klamath County Fair.

Traci Reed reported that she felt the Fair went really well. The livestock was down a bit this year; however, the auction results were very good. State Ranch Horse is set to be held here this year in October.

## **NEW BUSINESS AND INFORMATIONAL ITEMS**

The revised Rental Contract was presented to the Board for review, comment and potential approval. Oregon Beverage will serve as the management entity for events held on the grounds. This will ensure that a more streamlined process is in place for events with alcohol, making it a much easier process for the staff in the Fairgrounds' Office. This process has been added to the Rental Contract. The cost effect is a revenue back to the Fairgrounds. The events will be responsible to pay their own security. Tarah inquired about the private events. Do they follow this same process? What about the smaller events – will they need a license? DJ's response was that they would need to follow the process – contact the alcohol management; however, they would not need to have a license for the small, private events. Previous discussions indicated that the threshold would be at 150.

Motion: To accept the verbiage change within the contract presented.

Motion by: Shawn Blodgett

Second by: Jeanne Pickens

Discussion: No further discussion was held

Action: Motion was approved

## **MANAGER'S REPORT AND BOARD DISCUSSION**

DJ introduced Jason Murray and Marcio Nunes, of On the Verge Marketing. This company is the new Marketing Team, hired to market the Klamath County Fair. An After-Action Report was presented to the Board, offering statics for the past event. Report is added to these Minutes for the record.

DJ offered a post Fair report stating that all-in-all the Fair was a record-making Fair. Having said that, we are still aiming to bring more folks through the Fair. We look forward to hearing the community's feedback – this helps us to make our Fair a better experience for everyone. DJ really values the opinions and feedback from the vendors – what our staff provides them, the staff interaction, the shade offered, cooling areas, etc. Other participants within the meeting offered comments and suggestions for the 2025 Klamath County Fair.







# KLAMATH COUNTY FAIR BOARD

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Shawn Blodgett commented with regard to the political booths at the Fair. A situation with candidates occurred during Fair set up and the first day of Fair. Shawn asked how the situation came about. DJ responded to the inquiry.

The scenario at the Fair illustrates a disagreement over policy adherence and authority. The Fair's policy requires political candidates to secure individual commercial booth spaces if they intend to campaign. While one candidate followed this procedure, others shared a single booth paid for by a political group, circumventing the established Fair policy. Upon discovering the situation, Commissioner Derrick DeGroot called DJ, the Fair Manager, and supported the shared booth setup.

Shawn Blodgett raised concerns, emphasizing that county commissioners, according to Oregon Revised Statutes (ORS), lack authority over the day-to-day operations of the fairgrounds. Their role, he clarified, is confined to appointing or dissolving the Fair Board, rather than influencing policies like booth rental requirements. Shawn felt Commissioner DeGroot's actions placed undue pressure on DJ, potentially compromising the Fair Board's policy, and regarded this as an overreach by the commissioner. He suggested that it would have been better to uphold the original policy for the current year and revisit it for potential revisions in the future.

In the ensuing discussion, others echoed concerns about the commissioner's involvement, stressing that commissioners shouldn't alter Fair Board policies on a case-by-case basis, in alignment with ORS Statute 565.

## **UPCOMING EVENTS OR IMPORTANT DATES.**

### **EXECUTIVE SESSION (Pursuant to ORS 192.660)**

No Executive Session was held.

## **NEXT MEETING**

There will be no September meeting and the October meeting will be announced.

## **ADJOURN REGULAR SESSION**

Meeting was adjourned at 10:10 AM







MARKETING REPORT

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# Klamath County Fair 2024





## 2024 Highlights



Facebook Reach

**+510,800**

105.7% Increase from 2023



Clicks

**14,244**

To the new website

## 2024 Marketing Metrics



Social Media Reach

**+100.5%**

Increase from 2023



E-Tix Traffic Increase

**+85.8%**

2023: 11,257 | 2024: 20,916



# Building On Last Year's **Success**

Community | Tradition | Togetherness

2024 Artist  
Announcements

February

## The New Website Launched & Artists Announced

Rolled out a redesigned website to enhance user experience, making it easier for the community to access fair information, buy tickets, and stay updated on events



April



## Connected With Our Community

Amplified social media engagement by creating interactive, leading to stronger community ties and increased participation.

June/July

## Raised Awareness

Introduced new marketing campaigns across diverse channels, including digital ads and local media, to spotlight the fair's refreshed online presence and broaden community reach.



July/Aug



## Highlighted Fair Contributors

Showcased sponsors and local contributors prominently on the new website and across social platforms, reinforcing their critical role in making the Fair a success.

Our Best Fair Ever,  
With Better to Come



# Key Trends

Key objectives for 2024 focused on boosting Fair ticket sales, increasing community engagement, and enhancing sponsor recognition.

## 1 Ticket and Event Sales Increase by 73%

Ticket revenue increased from \$175,261 in 2023 to \$304,145 in 2024.

## 2 A New Website = A More Engaged Community

Over 38,000 unique visitors visited KlamathCoFair.com in 2024, and 20,000 of them visited the Buy Tickets Page.

## 3 The Klamath County Fair Goes Viral

This year's Alternative Stock Show Classic Facebook post reached nearly 700,000 people.

## Marketing Channels

### KlamathCoFair.com

Prioritize the website as the primary hub for all event information, ticket sales, and visitor engagement.

### Social Media

Leverage platforms like Facebook and Instagram to engage the community, promote events, and share real-time updates.

### Meta Ads Campaigns

Leverage platforms like Facebook and Instagram to engage the community, promote events, and share real-time updates.

### Google Search and Display Ads

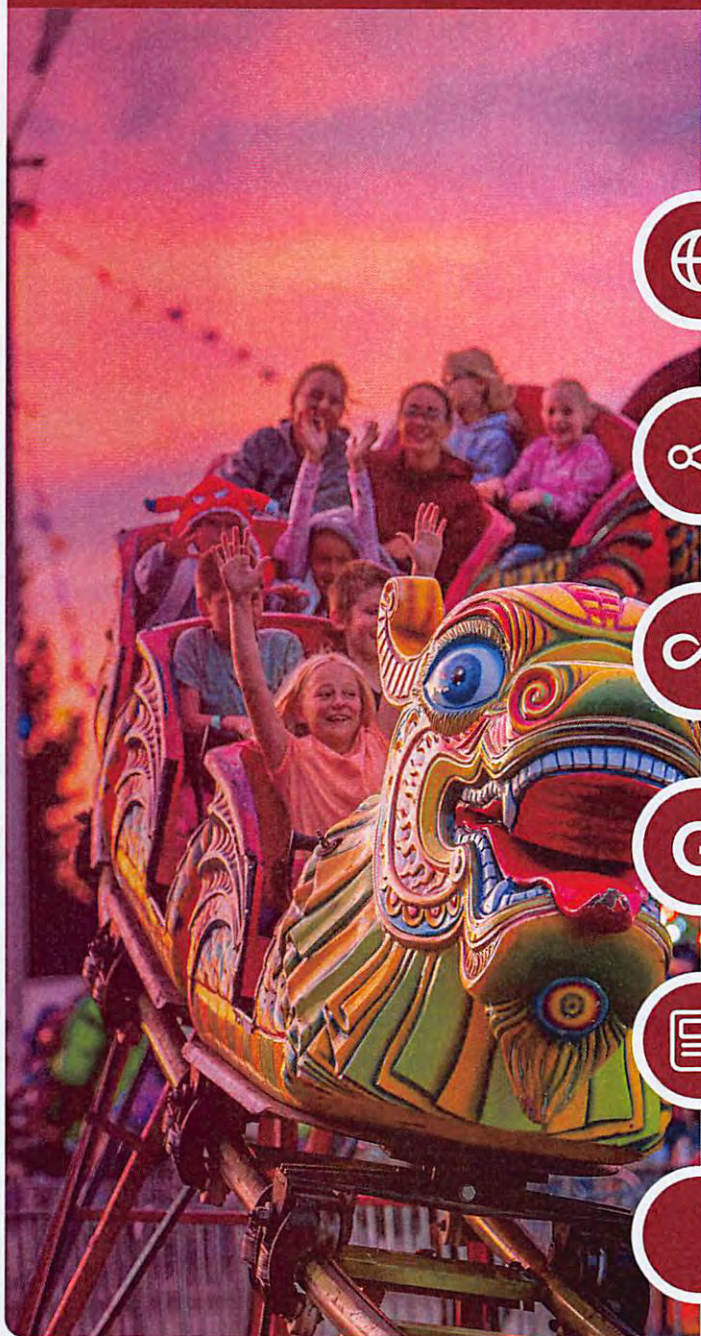
Utilize paid advertisements to reach targeted audiences across multiple platforms, increasing event awareness.

### Newspaper & Print Media Campaign

Run print advertisements in local newspapers and magazines to reach a traditional audience and drive local attendance.

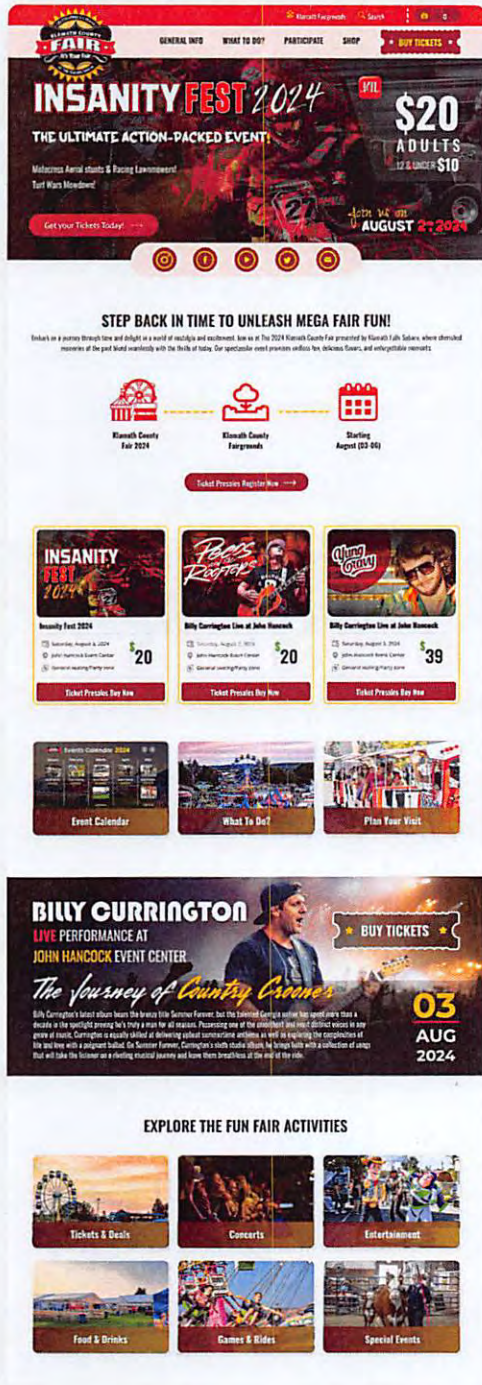
### Email & SMS Marketing

Increase likes and interactions on social media platforms to build community connections.





# KCF Website



# KlamthCoFair.com

## 1— Increased Community Engagement

The new website has significantly boosted user interaction, with a massive increase in engaged sessions in 2024.

## 2— Enhanced Accessibility and Usability

The redesigned website has made it easier for residents to find information, purchase tickets, and participate in the Fair.

## 3— ADA Compliance

The website is built to meet ADA compliance standards, ensuring that all residents, including those with disabilities, can fully access and benefit from the fair's online resources.

## 4— Support for Local Sponsors

The updated site prominently features sponsors, improving their visibility and reinforcing their critical role in supporting the fair, encouraging future partnerships.

## Website Analytics

Search Impressions ②

117.04K ▲ 83.05K



Total Clicks ②

6.86K ▲ 5.40K



Total Keywords ①

997 ▲ 714



Avg. Position ②

13.42 ▼ 4.62



[OPEN REPORT](#)



Channel #2

# KCF Social Media

100+

Assets Created

## 2024 ARTISTS SOCIAL MEDIA POSTS

+30



+20

## INFORMATIVE SOCIAL MEDIA POSTS

## PROMOTIONAL SOCIAL MEDIA POSTS

+30



+20

## VIDEOS & REELS SOCIAL MEDIA



# Facebook Comparative Analysis



Facebook 2023/2024  
Over 500,000 in new reach





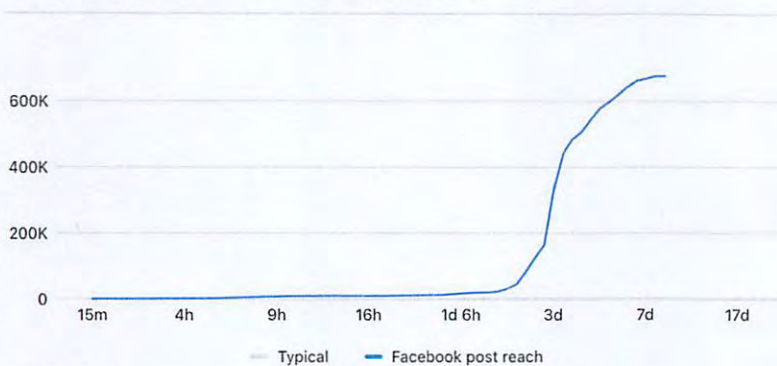
# 2024's Top Performing Post



## Facebook Meta Performance *The Klamath County Fair Goes Viral*

Reach ① **677,080** Impressions ① **696,840** Interactions ① **4,988** Link clicks ① **--**

↗ This post received more reach compared to your recent Facebook posts.



From followers  
1,982

From non-followers

675,014

### Audience

Export Facebook

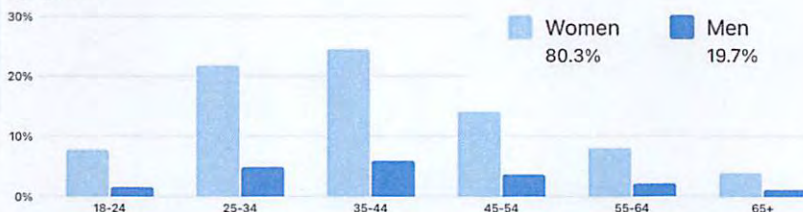
Trends Demographics Potential audience

#### Followers ①

Lifetime

**3,668**

#### Age & gender ①



### Feed preview



#### Klamath County Fair

Published by Marc Nunes

August 4 at 12:17 PM · 🌐

🎉 We were so excited to host the Alternative Stock Show Classic at the Klamath County Fair! This amazing event showcased the talents of individuals with intellectual disabilities, assisted by local FFA and 4-H students, as they showed off their skills in livestock showmanship. 🐄 🐑 🐔

A huge thank you to On The Verge Consulting for sponsoring this inspiring event and helping us bring the community together to celebrate the power of agriculture and inclusion. 🌟 We hope everyone e...  
[See more](#)



[See insights and ads](#)

[Boost](#)

👍❤️ 3.7K

191 💬 969 ➦

[View post on Facebook](#)

### Top cities

Klamath Falls, OR

59.7%

Bonanza, OR

2.2%

Medford, OR

2%

Chiloquin, OR

1.7%

Merrill, OR

1.4%

### Top countries

United States

101.4%

Canada

0.1%

Macedonia

0.1%

Mexico

0.1%

Nigeria

0.1%



# 2024's Top Content by Reach



Facebook Page Visits up nearly 400%

*Top statistics*

## Top content by reach



**We were so excited to host the Alternati...**

Sun Aug 4, 12:17pm

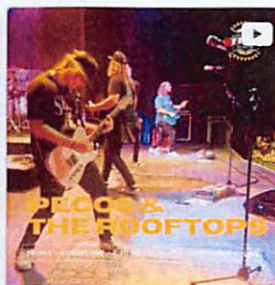
677.1K 8.3K  
962 969



**The final concert announcement for t...**

Mon Mar 4, 8:00am

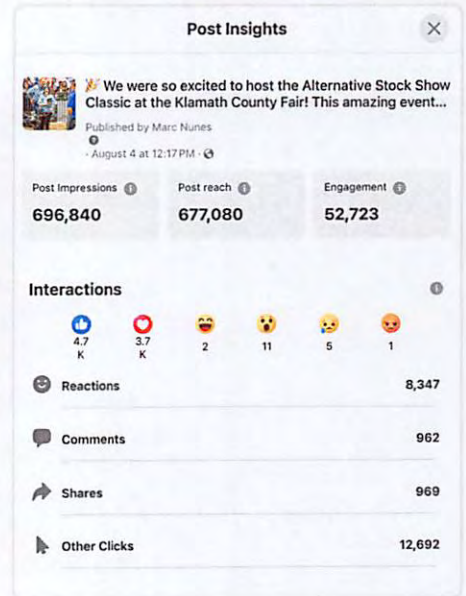
41.7K 1.2K  
911 300



**The countdown is on! Pecos & The...**

Mon Jul 22, 3:59pm

38.9K 108  
14 21

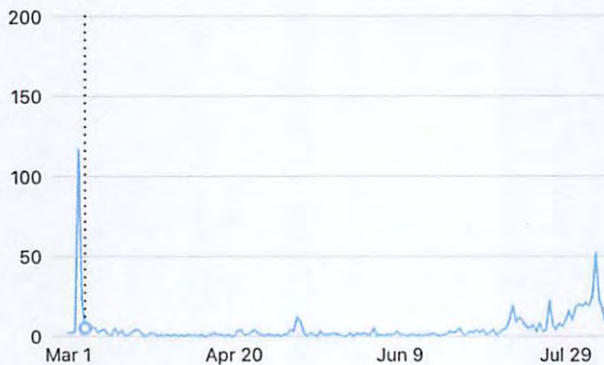


## Facebook (Follows & Visits)

### Follows

Facebook follows ⓘ

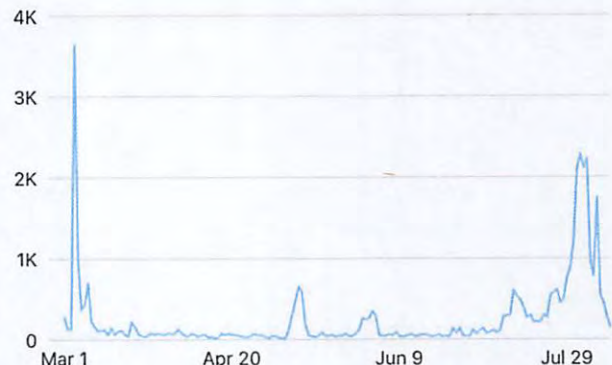
**766** ↑ 266.5%



### Visits

Facebook visits ⓘ

**41.4K** ↑ 398.9%





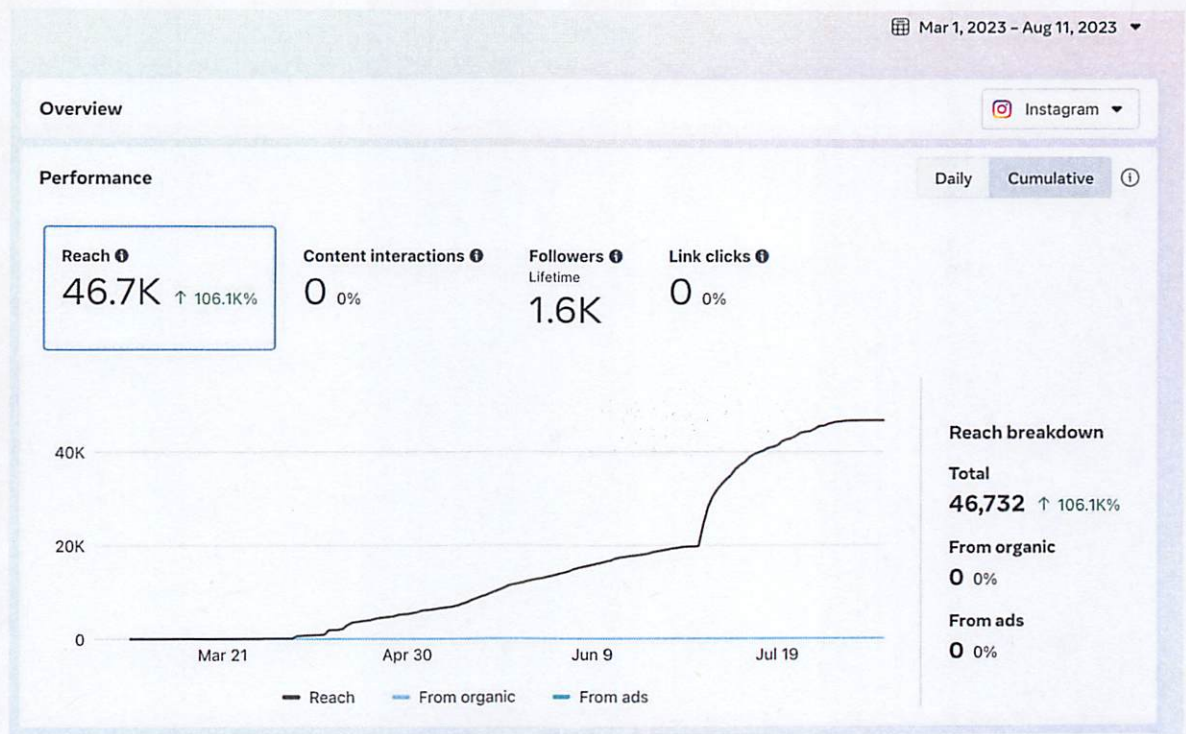
# Instagram Comparative Analysis



Instagram 2023/2024

*The Power of Boosted Social Media Content*

2023



2024





# Instagram Performance



Instagram Meta Performance  
Top statistics

Last 90 days: May 14, 2024 – Aug 11, 2024

## Overview

Instagram

## Performance

Daily Cumulative

### Reach

49K ↑ 115.7%

### Content interactions

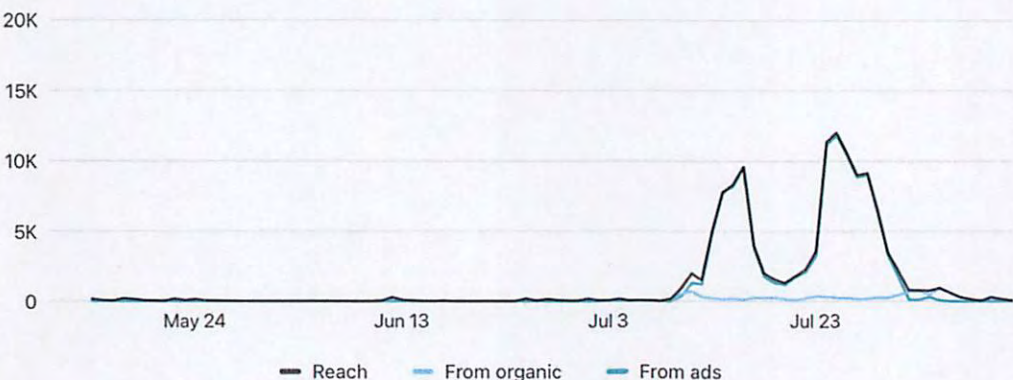
2.6K ↑ 2.6%

### Followers

Lifetime  
1.6K

### Link clicks

2.6K ↑ 648.3%



### Reach breakdown

Total  
49,033 ↑ 115.7%

From organic  
3,684 ↑ 121.8%

From ads  
46,012 ↑ 117.9%

## Top content formats

Export

### Published content

Based on up to 200 pieces of content

+1.2K% vs. Jun 17, 2024 - Jul 14, 2024

#### Stories

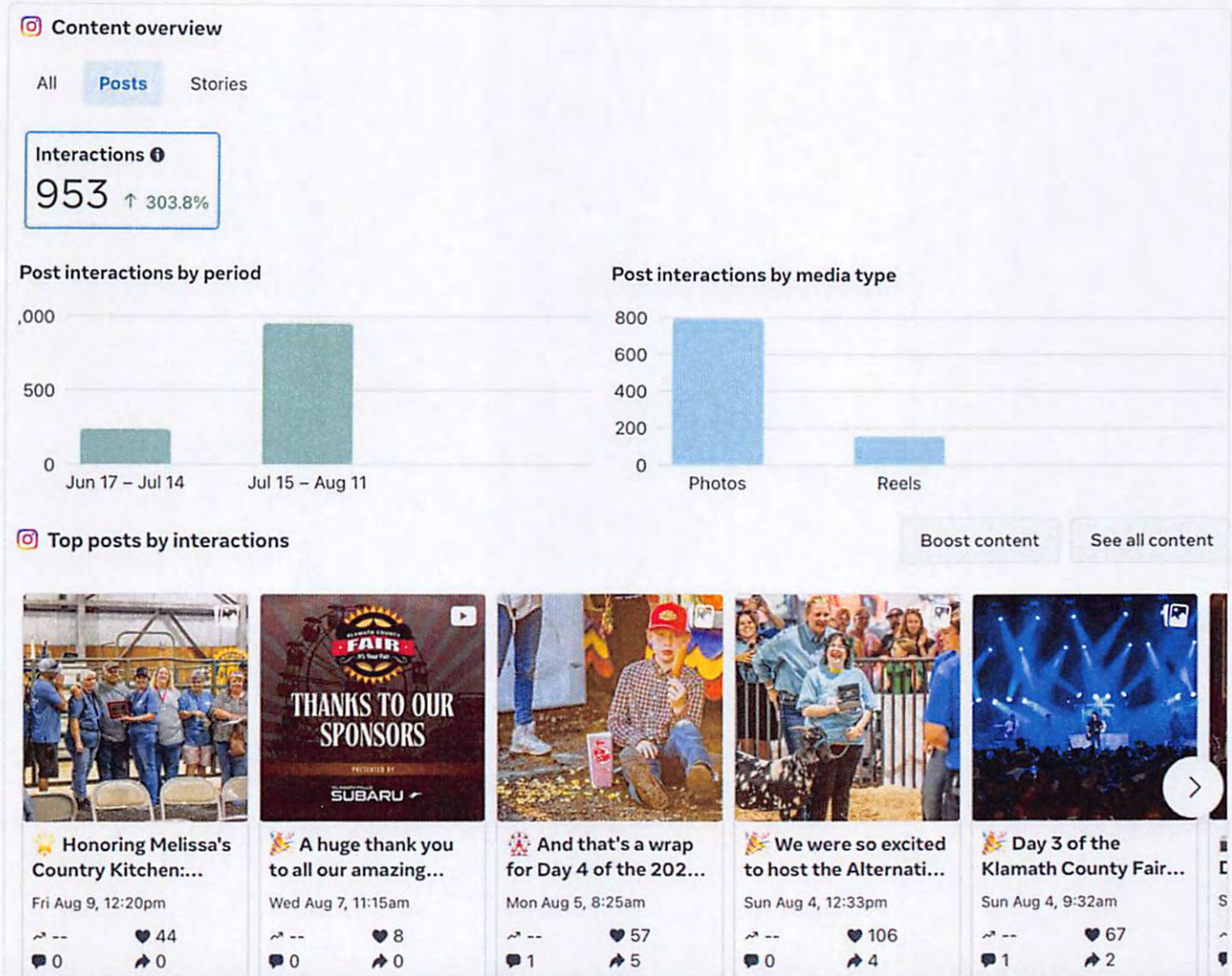
99

#### Posts

27



# Instagram Performance





Channel #3

# KCF Paid Ads

80+

Assets Created



**Top Performers Live at Klamath County Fair 2024!**  
Catch amazing live performances and thrilling events at Klamath County Fairgrounds. Get your tickets now for an unforgettable experience!



**Top Performers Live at Klamath County Fair 2024!**  
Catch amazing live performances and thrilling events at Klamath County Fairgrounds. Get your tickets now for an unforgettable experience!



**Tickets going fast!**  
Grab yours today!

Catch amazing live performances and thrilling events at Klamath County Fair 2024!



**Top Performers Live at Klamath County Fair 2024!**  
Catch amazing live performances and thrilling events at Klamath County Fairgrounds. Get your tickets now for an unforgettable experience!



**STARTING AUGUST 1<sup>st</sup> 2024**  
Catch amazing live performances and thrilling events at Klamath County Fairgrounds. Get your tickets now for an unforgettable experience!

**GET YOUR TICKETS TODAY** →



**STARTING AUGUST 1<sup>st</sup> 2024**  
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**GET YOUR TICKETS TODAY** →

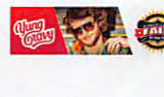
## Insanity fest 2024 Google Ads



**PERFORMING LIVE AUGUST 1<sup>st</sup>**  
Catch Yung Gravy Live at Klamath County Fair 2024! Don't miss Yung Gravy's electrifying performance at the Klamath County Fair 2024! Get your tickets now for an unforgettable night of music and fun.



**PERFORMING LIVE AUGUST 1<sup>st</sup>**  
Catch Yung Gravy Live at Klamath County Fair 2024! Don't miss Yung Gravy's electrifying performance at the Klamath County Fair 2024! Get your tickets now for an unforgettable night of music and fun.



**Yung Gravy Live Performance!**

Join us at the Klamath County Fair 2024 for Yung Gravy's live performance. Experience the hits and the energy!



**PERFORMING LIVE AUGUST 1<sup>st</sup>**  
Catch Yung Gravy Live at Klamath County Fair 2024! Don't miss Yung Gravy's electrifying performance at the Klamath County Fair 2024! Get your tickets now for an unforgettable night of music and fun.



**BUY TICKET NOW** →



**BUY TICKET NOW** →



**BUY TICKET NOW** →

## Yung Gravy Google Ads



## Yung Gravy & Insanity Fest Performance Max Ads





# Digital Ad Campaigns

## Meta Ads

Clicks	CTR	Cost	CPC	Total Reach	Meta Ticket Sales
19,243	43.23%	\$ 6927.16	\$ 0.36	293,245	\$ 34,345

## Google Performance Max

Clicks	CTR	Cost	CPC	Conversions	CVR	CPA
5,758	31.6%	\$ 1915	\$ 0.33	3,384	59%	\$ 0.57
All Purchases	GA Fair Admission	Billy Currington	Insanity Fest	Pecos & The Rooftops	Yung Gravy	
1,979	577	663	135	168	437	

## Website Banner Display Ads

Clicks	CTR	Cost	CPC	Conversions	CVR	CPA
1,816	0.93%	\$ 874	\$ 0.48	18	01%	\$ 48.56
All Purchases	GA Fair Admission	Billy Currington	Insanity Fest	Pecos & The Rooftops	Yung Gravy	
15	13	01	--	01	--	

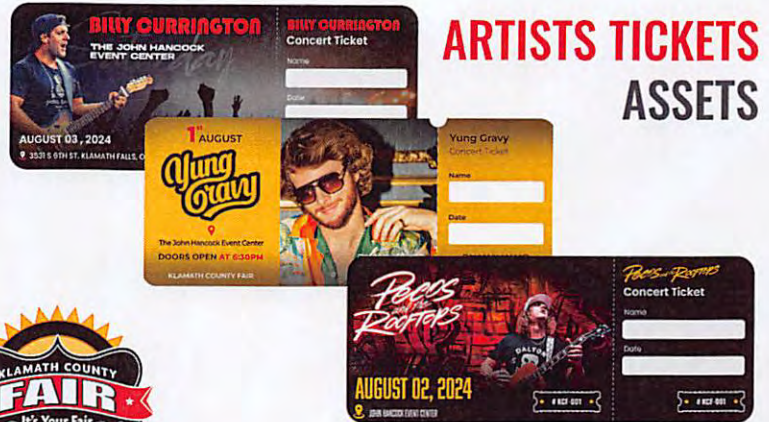


Channel #4

# Newspaper and Print Media



## BILLBOARD BANNERS



## ARTISTS TICKETS ASSETS

### Your release is now visible on Major Newswires & Search Engines:

Millions of people using Google, Bing, AP News and other services now have access to your release. Our syndication points attract more than 150 million unique visitors each month! You've achieved search visibility, reached journalists, and gained media exposure. Your release has also been distributed on the world's leading newswires and directly to media newsrooms.

Click on the boxes below to view your press release on some of them.

Google News

AP News

Oregon  
Newswire

United States  
Newswire



### Pecos & The Rooftops to Headline 2024 Subaru Klamath Fair





# KCF

## Comparative Analysis of Artist Ticket Sales



Lorem ipsum dolor sit amet, consectetur adipiscing elit. Etiam quis nisi dui. Phasellus aliquam massa at felis porta pharetra. Mauris dapibus tellus nunc, a viverra massa venenatis quis. Mauris finibus massa et libero luctus, nec semper nisi efficitur. Nam rutrum est quis diam tempor congue. Fusce ligula nisl, pretium eget orci vitae, tincidunt gravida lacus. Nulla orci magna, efficitur quis sapien eu, ullamcorper varius velit. Praesent non iaculis turpis.

### BILLY CURRINGTON 2024

3955

Total Tickets Sold

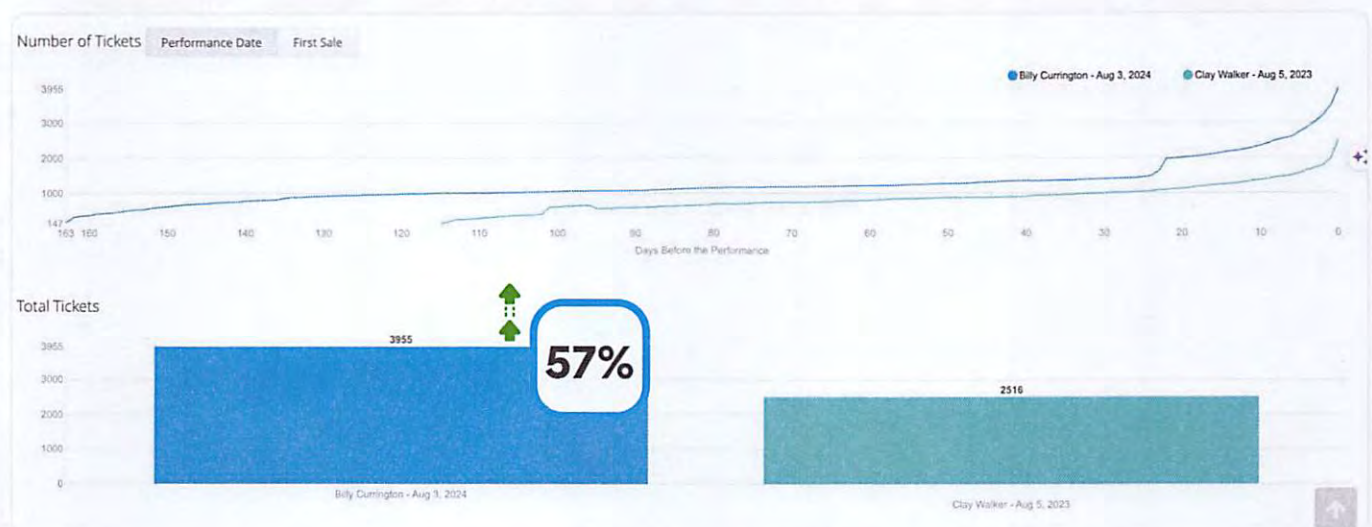
VS

### CLAY WALKER 2023

2516

Total Tickets Sold

**Billy Currington** outperformed **Clay Walker** by approximately **57%**.





**BILLY CURRINGTON 2024****3955**

Total Tickets Sold

VS

**CLAY WALKER 2023****2516**

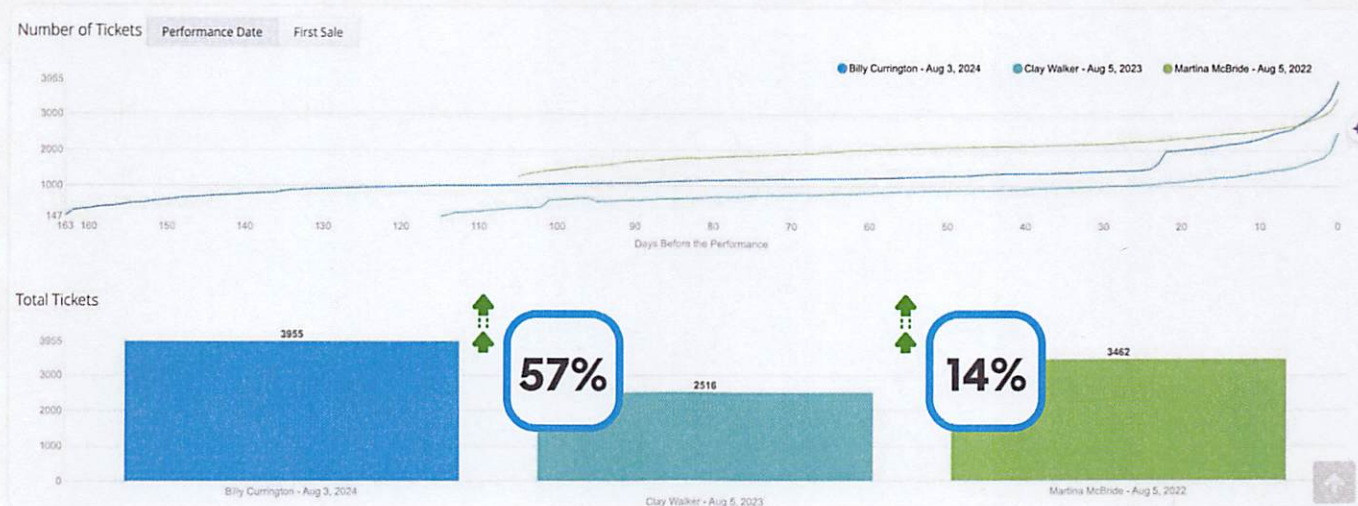
Total Tickets Sold

&amp;

**MARTINA MCBRIDE 2022****3462**

Total Tickets Sold

**Billy Currington** leads in ticket sales across all years, outperforming Clay Walker by **57%** and Martina McBride by **14%**.

**YUNG GRAVY 2024****2243**

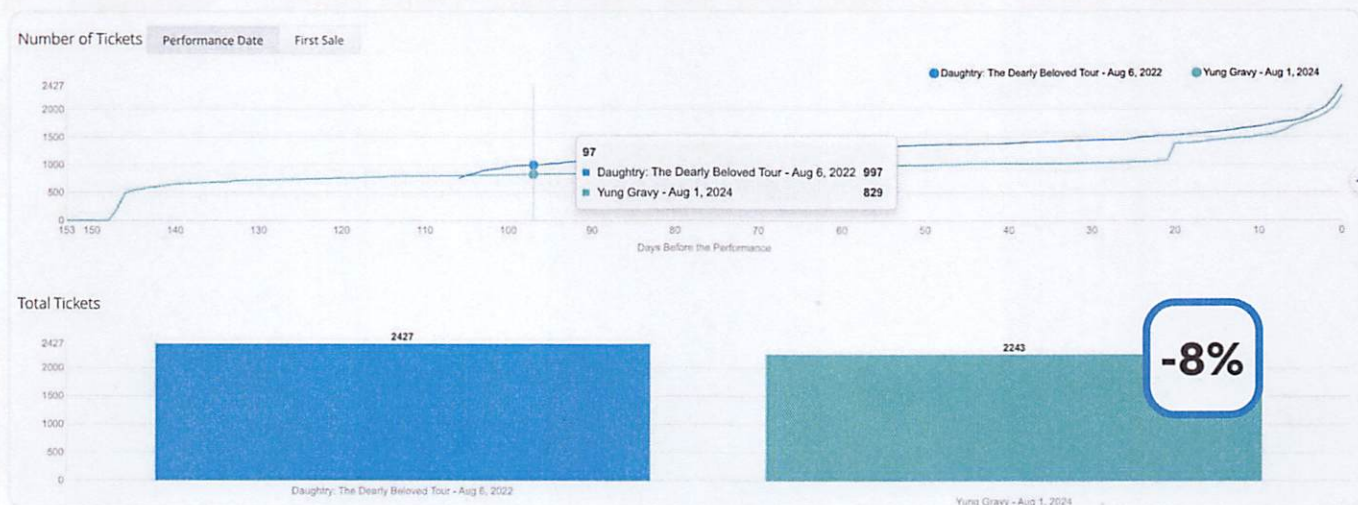
Total Tickets Sold

VS

**DAUGHTRY 2022****2427**

Total Tickets Sold

**Yung Gravy** saw a slight decline of about **8%** in ticket sales compared to Daughtry in 2022, suggesting softer demand for lower-tier artists.





Channel #5

# Email and SMS Campaigns



Email Campaigns  
Collective Statistics

Delivered	58,088
Opens	9,422
Opened	16.07 %
Clicks	9,422
Clicked	1.7 %
Attributed	\$ 25, 222



SMS Campaigns  
Collective Statistics



Billy Currington's latest album bears the breezy title Summer Forever, but the talented Georgia native has spent more than a decade in the spotlight proving he's truly a man for all seasons

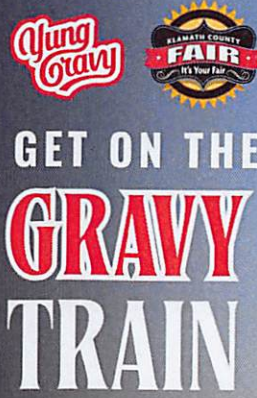
Buy Tickets



Sent	12,126
Clicked	13.6 %
Total Revenue	\$ 3,407



# 2023/2024 Ticket Sales Comparison



4 TICKETS FOR  
**\$80**  
AVAILABLE FOR A LIMITED TIME!

Get your tickets at  
[www.klamathcofair.com](http://www.klamathcofair.com)

2023 Total Revenue	2024 Total Revenue	2024 Revenue Increase	2024 Tickets Sales	2024 Average Ticket Price
<b>\$ 175,261</b>	<b>\$ 304,163</b>	<b>73.5%</b>	<b>+ 45.3%</b>	<b>+ 19.4%</b>

## Yung Gravy

## Warren Zeiders

Total Revenue	Tickets Sold	Avg. Ticket Price	Total Revenue	Tickets Sold	Avg. Ticket Price
\$ 83,322	2243	\$37.15	\$ 57,286	2204	\$ 25.99

## Pecos and the Rooftops

## .38 Special

Total Revenue	Tickets Sold	Avg. Ticket Price	Total Revenue	Tickets Sold	Avg. Ticket Price
\$ 19,486	1725	\$ 11.30	\$ 46,253	1186	\$ 28.52

## Billy Currington

## Clay Walker

Total Revenue	Tickets Sold	Avg. Ticket Price	Total Revenue	Tickets Sold	Avg. Ticket Price
\$ 193,785	3955	\$ 49.00	\$ 71,722	2515	\$ 28.52

## Insanity Fest

Total Revenue	Tickets Sold	Avg. Ticket Price
\$ 7,570	659	\$ 11.48

## 2024 Totals

## 2023 Totals

Revenue	Tickets Sold	Avg. Ticket Price	Revenue	Tickets	Avg. Ticket Price
\$ 304,163	8582	\$ 35.44	\$ 175,261	5,905	\$ 29.68









Monday, July 8, 2024

## 2024 KLAMATH COUNTY FAIR VENDOR AGREEMENT

AUGUST 1st-4th 2024

**Business or Association Name**

**Authorized Signer on Behalf of  
Business or Association**

**Email**

**Phone**

**Mailing Address**

**Vendor Type**

*hereafter known as the LESSEE and the Klamath County Fair hereafter known as the FAIR agree to the following terms and conditions herein.*

### SCOPE OF LEASE REGARDING:

The FAIR agrees to rent to the LESSEE the following described space details located at the Klamath County Fairgrounds/Event Center, during the Klamath County Fair, August 1-4 2024, at 3531 South Sixth Street, Klamath Falls, OR 97603 to-wit:

**Size (Length x Depth)**

**For the Purpose of:**

All Food Vendor booths include water hook-up unless otherwise specified.

We will do our best to provide water to those Outdoor Vendors not preparing and selling food onsite, however, it is not guaranteed.

**Fee for space: (Full Balance at the  
End)**

**Do you need an RV Space?**

☐

### Credentials

Your booth space includes admission for **3 people each day**.  
You can choose to take that in 3 season passes or 9 daily tickets or any combination.

Season Pass	Per Day Ticket	3 days-Total Daily Tickets
3	0	0
2	1	3



1	2	6
0	3	9

Example 2 season passes gives you the option for 1 daily ticketx3 days=3 daily tickets, 1 season pass=2 dailyx3days=6 daily.

**Keep in mind that:**

**Thursday-Friday:** Admission tickets will not be needed for those workers that will be entering before 3pm on as admission is free prior to that.

**Saturday-** All workers will need credentials for all hours of entry.

**Sunday-** is free to all. If you will be opening your booth prior to the opening of fair, you will need credentials to gain entry to the Indoor Vendor Building and the Vendor Parking Area.

**Season Passes**

**Included Daily Tickets**

**Additional Daily Tickets \$4 each**

**Would you like to purchase insurance through the fair? If insurance isn't attached with this agreement, it will be purchased for you and \$125 fee will apply. See requirements below.**

**Total\*\* Due by July 15th. (Includes Space fees and any Additional Power, Additional Credentials, and RV Space fees when applicable)**

**File Upload**



**\*\*Food Vendors will owe 20% of Gross Income less space fees (included in deposit). In the event commissions are less than space fees, remainder of space fee will not be refunded. Space fees are minimum amount owed to the fair. Remainder of commission will be calculated upon close of fair and will be due no later than August 7th 2024.**

## I. OPERATION

### a. SUBLEASING

This AGREEMENT is personal to the LESSEE. It may not be assigned, sublet or seized by attachment or execution or in any manner transferred to any other person, firm or entity, either voluntarily or involuntarily or by operation of law or otherwise. LESSEE must use the space assigned only for the purpose of exhibiting and selling products or services previously agreed to by the FAIR CONCESSION COORDINATOR

### b. ADVERTISING AND MARKETING

LESSEE must restrict all advertising and activities to the space leased and shall place no advertising on the outside of permanent buildings unless otherwise permitted by Vendor Coordinator or Fair Manager.

### c. OCCUPANCY

The FAIR reserves the right to enforce Fire Marshal occupancy standards and to make reasonable occupancy modifications (depending on set up) for the use and occupancy of the Klamath County



Fairgrounds/Event Center and the facilities covered by this AGREEMENT and the LESSEE agrees for himself, his agents, employees, guests and business invitee to abide by all such rules promptly upon notice thereof.

**d. HOURS AND ACCESS**

i. Check in and Set Up- FAIR shall permit the LESSEE to commence occupation of the space herein rented two days preceding the opening of the KLAMATH COUNTY FAIR. Check in and Set-Up begins at 8am and ends at 8pm on Tuesday and Wednesday prior to the fair. Food Vendors must set up move in day and time with Vendor Coordinator. All vendors must check in at the Fair Office located in Linman Hall (Vendor Building) Prior to setting up.

ii. Vehicles may have access inside the gates during set up days and from 8am-9am during the fair. Access will only be available on fair days through Gate 3 unless otherwise specified.

iii. Parking: Each vendor contract will include parking for one vehicle in specified vendor parking lot. Food vendors will get access for one vehicle only in the Food Vendor parking area. All other vendor staff will use general parking areas.

iv. LESSEE must keep their booth open and manned during all hours specific to booth type as listed below and must close and cease service at the closing hour of each day of FAIR. Booths **MUST REMAIN OPEN AND MANNED ALL HOURS AS LISTED BELOW**. Failure to do so will result in termination of Vendor Opportunity in the future.

v. Each vendor booth includes access for up to 3 individuals per day. Credentials are separated by Season Passes (good for all days) and daily admission. You may purchase additional daily vendor tickets at \$4.00 each if needed. Vendor Credentials are for vendors only. If you abuse these credentials, they will be confiscated. Your passes must be listed on this contract or you will not get any and will have to pay each day.

vi. Hours

	Thursday	Friday	Saturday	Sunday
<b>Fair Hours to Public</b>	Noon-11pm	Noon-11pm	10am-11pm	10am-6pm
<b>Indoor Vendors</b>	Noon-10pm	Noon-10pm	10am-10pm	10am-6pm
<b>Outdoor Vendors</b>	Noon-11pm	Noon-11pm	10am-11pm	10am-6pm
<b>Food Vendors</b>	Noon-11pm	Noon-11pm	10am-11pm	10am-6pm

On Sunday, Vendors may begin to tear down at 6pm, however vehicle access will not be granted until it is safe to do so after crowds have been cleared and Fair Staff gives permission to do so.

**e. UTILITES**

Each indoor booth will be provided standard 110 power. Food Vendors have been placed based off of power requests on application. If there are changes in power needs, you must notify the vendor coordinator before signing this agreement. Water is provided to all food vendors where available but water is not guaranteed for standard commercial vendors. Gray water dumps are available on the North End of the food court.

**f. ICE**

All COMMERCIAL FOOD VENDORS must purchase ICE from on grounds vendor. Failure to do so will result in a \$50.00 fine per occurrence. Second offense will result in termination of return opportunity in the following years.

**g. PERMITS**

Food Concessionaires are responsible for their own health permits.

The Environmental Health Division (Public Health) Department:

Located: 3314 Vandenberg Rd., Klamath Falls, OR 97603

Phone: 541-883-1122

**h. PROFESSIONAL CONDUCT**

All exhibitors are expected to conduct themselves in a professional, businesslike manner. Any unruly conduct or use of foul language to Fair Patrons or Fair Personnel will be considered grounds for expulsion. Exhibitors are limited to only the space leased for any advertising, brochures, and/or handout materials. There will be no soliciting by exhibitors, organizations or any other persons allowed on the Fairgrounds property outside of their leased space.

If at any time the Fair Coordinator or Management feels it necessary to remove a vendor from the fair for any reason, vendor is to close booth and move out after the closing hour of fair that day and rental fees will be forfeited.



Credentials must be provided at all times. If at any time there is an issue with LESSEE or its representatives presenting credentials upon request or at any entrance point, LESSEE will receive a \$50.00 fine per occurrence and will no longer be allowed back at the county fair. If LESSEE is asked to leave, booth is to remain onsite until the close of the fair that day and fees will be forfeited.

**i. HAZARDOUS WASTE**

Food Vendors are responsible for properly disposing of Hazardous Waste. If there is any hazardous waste disposed of improperly, fines may be assessed as well as clean-up costs and return to the fair will cease.

**j. LEGAL**

In the event suit or action is instituted to enforce any of the terms of this Contract, each party shall be responsible for its own attorney fees, costs and related expenses.

**k. COPYRIGHT**

Entertainers/Vendors/Promoters of any kind at Klamath County Fair shall be solely responsible for the payment of any and all royalty fees payable as a result of the performance of any copyrighted music or matters performed pursuant to the copyright laws of the United States and will hold harmless and indemnify Klamath County, Klamath County Fair Board and its employees from any claims therefrom. The terms of this Agreement contained herein are contractual, and not a mere recital. This Agreement shall be binding upon the parties to this Agreement and upon their heirs, administrators, representatives, executors and assigns. LESSEE represents and warrants that he has not transferred to any person or entity any rights, causes of action or claims released in this Agreement.

**l. MANAGEMENT**

A person in charge of the leased space must be in attendance at all times during the listed vendor hours and all guests must remain in the vicinity of the booth/rented area and are not allowed to roam the Fairgrounds/Fair for business purposes.

LESSEE shall promptly close all show, spectacles, concession and/or performances of any kind, or discontinue any conduct which in the opinion of the FAIR MANAGER or the FAIR CONCESSION COORDINATOR is offensive to good taste and/or objectionable to FAIR PATRONS. It being understood that the opinion of the FAIR MANAGER or the FAIR CONCESSION COORDINATOR shall be conclusively binding.

**m. FORCE MAJEURE**

Neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion, generalized lack of availability of raw materials or energy.

For the avoidance of doubt, Force Majeure shall not include (a) financial distress nor the inability of either party to make a profit or avoid a financial loss, (b) changes in market prices or conditions, or (c) a party's financial inability to perform its obligations hereunder.

## **II. LEASED AREA**

**a. STATE OF FACILITIES**

In the case that an issue is discovered with rented space, LESSEE must notify Vendor Coordinator immediately and Fairgrounds/Event Center Employee will fill out the appropriate form which will be signed by employee and LESSEE. The FAIR makes no representations as to condition or quality of any of the facilities or equipment covered by this AGREEMENT. The LESSEE agrees to be responsible for the care and condition of the facilities and the property covered by this AGREEMENT while in LESSEE'S custody and shall return it to the FAIR in as good condition as when received, less reasonable wear and tear. A person in charge will assure that all garbage is placed in containers provided for the event. Any additional clean-up required after the event will be billed to LESSEE at a rate of \$50.00 per hour per employee.

**b. ASSIGNMENT**

The FAIR retains the right to make all decisions of acceptance, exclusivity, and sold item restrictions. FAIR retains the right to assign all spaces, regardless of history, based off of the prosperity of the fair

**c. DAMAGES**

i. The user assumes responsibility for damage to the rented and/or area and its amenities during the time of usage, including any time rented for set-up and breakdown. Any property damaged beyond normal wear and tear may be replaced or repaired at the option of Klamath County Fairgrounds/Event Center at the user's expense. The Klamath County Event Center manager has the exclusive right to choose how the repairs will be made. Liability will be the actual repair or replacement cost and will not be limited to the security deposit specified as a damage and cleaning deposit.



ii. No alterations can be made to the buildings or grounds without the express permission of Klamath County Fairgrounds/Event Center management. This includes, but is not limited to, installation of equipment, installation of wiring, cable or other devices, or any alteration of the building.

**d. SMOKING**

Smoking on county property, including the Fairgrounds/Event Center, is prohibited. No person shall smoke or carry any lighted smoking instrument, any cigar, cigarette, pipe, electronic cigarette or marijuana on any county property.

**e. SAFETY**

i. In the case of an accident or emergency, LESSEE agrees to cooperate with Fair-Event Center Management in the formulation of an action plan and response to media inquiries. All accidents, occurrences and incidents must be reported to Klamath County Fair-Event Center Management as soon as possible, but not later than the next business day. Reports must include:

1. Name, address and telephone number of the injured person or persons.
2. Name, address and telephone number of any witnesses.
3. A description of the accident (how, when, and where it happened).
4. A description of the extent of bodily injury or property damage.

ii. All fire regulations in the Uniform Fire Code (UFC) as amended and approved by the local jurisdiction shall be strictly observed. The UFC regulates the placement of tables and chairs, decorations, dimensions of all aisles and exits, etc. Fairgrounds-Event Center Management will work with LESSEE to ensure compliance with the UFC. However, LESSEE is ultimately responsible for compliance.

iii. Food service in all Facilities shall meet the general health standards of the Klamath County Health Department.

**f. AMERICANS WITH DISABILITIES ACT**

The FAIR wishes to make its facilities reasonably accessible by persons with disabilities as required by Title III (Public Accommodations and Services Operated by Private Entities) of the Americans with Disabilities Act. Should the LESSEE require the FAIR to provide any auxiliary aids or services, please notify the FAIR in writing at least one (1) month prior. The FAIR will provide any aids or services that it has available. The LESSEE shall pay for any extraordinary costs, determined by the FAIR, for such auxiliary aids unless otherwise agreed upon by both the LESSEE and the FAIR.

### **III. INSURANCE**

**a. INDEMNITY**

The LESSEE agrees to defend, indemnify and save Klamath County Fair, Klamath County, its employees, agent or any others affiliated with Klamath County Fairgrounds/Event Center harmless from any and all losses, claims, action, costs, expenses, judgments, subrogation or other damages resulting from injury to any person (including injury resulting in death) or damage (including loss or destruction) to property, arising or resulting from the fault, negligence, wrongful act or wrongful omission of the LESSEE and all Coordinators, Employees, Volunteers, Competitors, and Spectators and their belongings. This indemnity does not apply to claims, suits or actions arising solely out of the negligent acts or omissions of Klamath County, Klamath County Fair or its employees, officers or volunteers.

**b. PROPERTY**

Klamath County Fair shall have a lien on any and all property stored, used or located at any place on the FAIRGROUNDS by the LESSEE, for any unpaid rental and for any damage sustained by the FAIR resulting from a breach of this contract.

**c. POLICY REQUIREMENTS**

i. Provide the Klamath County Fair a Certificate of Liability. The Certificate of Liability must name KLAMATH COUNTY, KLAMATH COUNTY FAIR BOARD, and EMPLOYEES as additional insured. This coverage shall include Contractual Liability insurance for the indemnity provided under this contract. Such insurance shall be primary and non-contributory. Coverage shall be a minimum of \$1,000,000.00 per occurrence, and \$2,000,000.00 aggregate. IF INSURANCE IS NOT PROVIDED BY 5:00pm on July 15th 2024, insurance will be provided to you at the cost of \$125.00

ii. There shall be no cancellation, changes, reduction of limits or intent not to renew the insurance coverage(s) without 30 days' written notice from the LESSEE or its insurer(s) to the FAIR.

### **IV. FINANCIAL OBLIGATION**

**a. FEES**



The LESSEE agrees to pay rent to the FAIR for the use of space listed in the SCOPE OF LEASE as well as all sums due for utilities, additional facilities and/or property used but not listed above. Payments are due as listed in the scope of rental.

LESSEE shall Forfeit all rental payments to the FAIR if renter does not follow contractual guidelines or does not occupy rented space. Fees for space are non-refundable in the event of cancellation after this agreement has been executed.

**b. COMMISSION VENDORS**

Food Vendors are commission based. The deposit amount is listed on this agreement and is due by the date listed in the scope of rental. The remainder of commission is due as stated in the scope of rental. Vendors that do not exceed the minimum will not be invited to return the following year.

## **V. ACCEPTANCE**

The terms of this Agreement contained herein are contractual, and not a mere recital. This Agreement shall be binding upon the parties to this Agreement and upon their heirs, administrators, representatives, executors and assigns. LESSEE represents and warrants that he has not transferred to any person or entity any rights, causes of action or claims released in this Agreement. Please indicate your acceptance and approval of the terms of this contract by signing and submitting. Should we not receive your signed contract within 14 days, contract becomes null and void and space will be reassigned. Klamath County Fair and Staff appreciate your partnership and look forward to bringing an amazing County Fair to our community. Please be assured of our complete cooperation in every way to ensure the success of this event.

**Approved by the Klamath County Fair Board and Authorize Vendor Coordinator to sign**

**Approved and authorized by LESSEE  
as referenced on Page 1**



# 2024 KLAMATH COUNTY OPEN FAIR

## Fair Association Rules and Regulations

The Fair is produced for residents of Klamath, Lake, Modoc and Siskiyou Counties. All exhibits entered for prizes must be entered in the name of the bona fide owner. All exhibits entered for premiums must have been grown in the counties, or in the case of art, clothing and food exhibits, they must have been created by the above county residents.

1. General supervision of the grounds and entire exhibit, police regulations and entrance gates are vested in the Fair Board directors. The Fair Board reserves the final and absolute right to alter, interpret, or change these rules and regulations as may become necessary. Also, to arbitrarily settle and determine all matters, questions or differences in regard thereto or otherwise arising out of or connected with or incidentally to the Fair.
2. No soliciting, asking for donations, selling raffles, distributing or hanging advertising materials, or any such activities will be allowed on Fairgrounds, other than by authorized concessionaires and commercial exhibitors, or those with special permission from Management.
3. Cars parked in unauthorized areas, blocking other patrons, or in fire lanes will be towed away at the owner's expense. Free parking will be allowed in the south (main) parking lot, the west parking lot, and the east parking lot (*where indicated*). **THERE SHALL BE NO TRIPLE PARKED VEHICLES OR BLOCKING OTHER FAIR GOERS IN THE LOTS. IF INDIVIDUALS ARE FOUND TO BE BLOCKING ANOTHER VEHICLE, VEHICLES WILL BE TOWED AT THE OWNER'S EXPENSE.**
4. **NO DOGS WILL BE ALLOWED ON THE FAIRGROUNDS DURING FAIR. THE EXCEPTION WILL BE SERVICE DOGS AND 4-H DOG SHOW ENTRIES ON SATURDAY, JULY 20, 2024 AND SUNDAY, JULY 21, 2024. THOSE ARE THE ONLY DAYS DOGS CAN COME IN.**
5. No illegal drugs or outside unauthorized alcohol will be allowed on the Fairgrounds. All alcoholic beverages on the grounds are to be confined to designated areas only. Minors in possession will be charged on the Fairgrounds. In addition, any exhibitor who is a minor found in possession of or under the influence of alcohol or drugs, or caught vandalizing Fair property will be subject to immediate expulsion from the Fair.
6. The Klamath County Fair is a "Non-Smoking" event. Employees, exhibitors, vendors, visitors, and volunteers shall not smoke any substance in any form within the Klamath County Fairgrounds premises; however, patrons may smoke in their personal cars or in the parking lot outside of the fenced area of the Fairgrounds.
7. It is understood that the act of entering an exhibit or contest at the Klamath County Fair is asking the Fair Management to secure a qualified judge to place a judgment on the exhibit or performance. It is therefore courteous to gracefully accept the decision of the judge, realizing that it may be in conflict with your set of standards. Every reasonable effort will be made to secure highly qualified and conscientious judges. If you feel you are not willing to accept the judgment, please write "exhibit only" on your entry. The decision of the judge is final. Any concerns should be directed to the Fair Office.
8. If an entry does not merit first prize, it will not be awarded, even though there is but one entry in that Class. Placement will be left to the judge's discretion. Prizes and ribbons will be given only for items listed. Other exhibits may be made for display only. Only one (1) first place, one (1) second place and one (1) third place will be awarded per class; however, the Department Judge may make an exception if any other entry merits an award. All prizes for Open Fair will be paid at the Fairgrounds South entrance of Exhibit Hall #2 (Blue Exhibit Hall), August 7, 2024 between the hours of 9:00 AM and 5:00 PM. In the event that there are insufficient funds to pay the prizes in full, due to causes beyond the control of the management, the Fair Board reserves the right to pay proportionately with funds available.
9. "Any Other" Rule: Items entered in "Any other" classes will be disqualified by the judge if found to be similar in any way to those entered in other classes or if they are entered incorrectly. This rule has been added to prevent exhibitors from "doubling" up items in different classes.
10. All exhibits, upon entering the grounds, become subject to the control of Fair Management. The Management reserves the right to reject any exhibit if it is objectionable in any way. No exhibitor may remove their exhibits before Wednesday, August 7, 2024 beginning at 9:00 AM. If any item is removed before the designated time frame, the prizes and/or award will be forfeited. The Fair Board will see to the safety of the exhibits, but the owners must take the risk of exhibiting them. Should an exhibit, or portion thereof, be stolen or lost the Management will give assistance toward recovery of same, but will not be liable to make any payment for the value thereof.
11. All exhibitors and vendors must restrict their sales, solicitations, distribution of materials, placement of signs and posters, promotional activities, etc., to their specific space as purchased and assigned. No one is permitted to walk about the fairgrounds or the adjacent parking lots distributing materials of any kind. **Political candidates and lobbyists** are welcome to rent commercial booth space through normal fair booth application and payment. If requested, a "free speech" area will be made available outside of the Fair gates at no charge; however, individuals must notify the Fair Business Office prior to occupancy.

*Note: The maximum cumulative amount any exhibitor can receive for premium awards is \$96.00*





Presented to the Klamath County Fair Board  
NOVEMBER 4, 2024

<b>SUBJECT:</b>  PERSONNEL ACTION	<b>ITEM NO:</b> II B
	<b>FROM:</b> Board Chair
<b>ATTACHMENT:</b>  None	<b>REASON:</b> Board Information

**HIRED:**

None

**TERMINATED:**

None

**CHANGE IN EMPLOYMENT STATUS:**

None

**MISCELLANEOUS EMPLOYMENT**

Most summer employees have been dismissed. We currently have R. J. James, Spence Crawford and Austin Sargent working through Elwood Staffing

Currently we have two maintenance positions open through the County. DJ Rowley and Drew Patzke will begin interviews with the next couple of weeks.

**RECOMMENDATION:**

Board approval of presented Personnel Action, if applicable.

**BOARD ACTION:**

**Approved:**

**Rejected:**

**Tabled:**

**Until:**







# Presented to the Klamath County Fair Board NOVEMBER 4, 2024

<b>SUBJECT:</b>  APPROPRIATED FINANCIALS AND CHECKBOOK STATEMENT	<b>ITEM NO:</b> II C
	<b>FROM:</b> Board Chair
<b>ATTACHMENT:</b>  Budget Performance Report Fiscal Year and Detail General Ledger Report; and, the Monthly Fair Board Checkbook Statement	<b>REASON:</b> Board Action

## BACKGROUND:

Information provided for the Board's information and subsequent approval within the Consent Agenda Item.

## RECOMMENDATION:

Board approval for the Budget and Fair Board Checkbook Statement.

## BOARD ACTION:

**Approved:**

**Rejected:**

**Tabled:**

**Until:**





General Ledger

Budget Status



User: dmcling  
Printed: 10/25/2024 - 3:02 PM  
Period: 1 to 12, 2025

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 5040	Fairgrounds							
Dept 5040-5030	Fair Board							
R30	Charges for Service							
5040-5030-5031-5000-43000	Charges for Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43030	Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43040	Reimbursements	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
5040-5030-5031-5000-43050	Rental Income	555,418.00	44,093.08	44,093.08	511,324.92	0.00	511,324.92	92.06
5040-5030-5031-5000-43520	Fees - Admission	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43535	Sponsorships	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R30 Sub Totals:	570,418.00	44,093.08	44,093.08	526,324.92	0.00	526,324.92	92.27
R31	Interdepartmental Charges							
5040-5030-5031-5000-43983	Fees - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43986	Claims Reimburs - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-43987	Contract Services - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R31 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R40	Other Local Revenue							
5040-5030-5031-5000-44000	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-44010	Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R41	Interest							
5040-5030-5031-5000-44950	Investments - Interest On	0.00	1,398.75	1,398.75	-1,398.75	0.00	-1,398.75	0.00
5040-5030-5031-5000-44954	MA Investments Change in Value	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R41 Sub Totals:	0.00	1,398.75	1,398.75	-1,398.75	0.00	-1,398.75	0.00
R50	Federal Government							
5040-5030-5031-5000-46000	Grants - Federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R50 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R52	Other Governments							
5040-5030-5031-5000-47000	Grants - Other Governments	303,445.00	94,112.00	94,112.00	209,333.00	0.00	209,333.00	68.99



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	R52 Sub Totals:	303,445.00	94,112.00	94,112.00	209,333.00	0.00	209,333.00	68.99
R60	Debt Proceeds							
5040-5030-5031-5000-48010	Loan Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-48815	MA Debt Proceeds Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R60 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R61	Interfund Loan Proceeds							
5040-5030-5031-5000-48810	Interfund Loan Proceeds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R61 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R70	Interfund Transfers							
5040-5030-5031-5000-49000	Trans - General Non Dept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-49133	Trans - Transient Room	1,311,490.00	0.00	0.00	1,311,490.00	0.00	1,311,490.00	100.00
5040-5030-5031-5000-49152	Trans - COVID19 Pandemic Grant	592,000.00	0.00	0.00	592,000.00	0.00	592,000.00	100.00
5040-5030-5031-5000-49530	Trans - Fair Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-49820	GW Trans - Gov Act Cap Asset	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R70 Sub Totals:	1,903,490.00	0.00	0.00	1,903,490.00	0.00	1,903,490.00	100.00
R90	Fund Balances							
5040-5030-5031-5000-49950	Beginning Fund Balance	755,555.00	0.00	0.00	755,555.00	0.00	755,555.00	100.00
5040-5030-5031-5000-49951	GW Beginning Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-49952	MA Beginning Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R90 Sub Totals:	755,555.00	0.00	0.00	755,555.00	0.00	755,555.00	100.00
	Revenue Sub Totals:	3,532,908.00	139,603.83	139,603.83	3,393,304.17	0.00	3,393,304.17	96.05
E10	Personnel Services							
5040-5030-5031-5000-50000	Salaries and Wages	584,070.00	154,217.98	154,217.98	429,852.02	0.00	429,852.02	73.60
5040-5030-5031-5000-50100	Temporary Help	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-50110	Overtime	25,000.00	18,333.45	18,333.45	6,666.55	0.00	6,666.55	26.67
5040-5030-5031-5000-51100	FICA	44,684.00	12,859.16	12,859.16	31,824.84	0.00	31,824.84	71.22
5040-5030-5031-5000-51200	Workmans Compensation Tax	210.00	48.97	48.97	161.03	0.00	161.03	76.68
5040-5030-5031-5000-51300	Medical Insurance	196,560.00	26,847.80	26,847.80	169,712.20	0.00	169,712.20	86.34
5040-5030-5031-5000-51310	VEBA	0.00	23,762.51	23,762.51	-23,762.51	0.00	-23,762.51	0.00
5040-5030-5031-5000-51330	Life Insurance	138.00	40.53	40.53	97.47	0.00	97.47	70.63
5040-5030-5031-5000-51340	Short Term Disability	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-51400	Retirement - General	66,283.00	18,977.85	18,977.85	47,305.15	0.00	47,305.15	71.37
5040-5030-5031-5000-51420	Retirement - 401A	13,595.00	2,070.63	2,070.63	11,524.37	0.00	11,524.37	84.77
5040-5030-5031-5000-59020	GW PTO Leave Accr Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-59030	GW NPO Retirement - County	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-59040	GW Retiree Hlth Ins - County	0.00	0.00	0.00	0.00	0.00	0.00	0.00



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	E10 Sub Totals:	930,540.00	257,158.88	257,158.88	673,381.12	0.00	673,381.12	72.36
E11	Interdepartmental Charges							
5040-5030-5031-5000-51560	Unemployment Compensation	2,925.00	862.79	862.79	2,062.21	0.00	2,062.21	70.50
5040-5030-5031-5000-51570	Workmans Compensation	15,491.00	3,850.41	3,850.41	11,640.59	0.00	11,640.59	75.14
	E11 Sub Totals:	18,416.00	4,713.20	4,713.20	13,702.80	0.00	13,702.80	74.41
E20	Material and Services							
5040-5030-5031-5000-60010	Advertising	30,000.00	1,211.00	1,211.00	28,789.00	0.00	28,789.00	95.96
5040-5030-5031-5000-61000	Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-61200	Committee Expenses	6,000.00	306.15	306.15	5,693.85	0.00	5,693.85	94.90
5040-5030-5031-5000-62000	Contract Services	11,000.00	2,150.00	2,150.00	8,850.00	0.00	8,850.00	80.45
5040-5030-5031-5000-62005	Contract Personnel Services	100,000.00	96,550.58	96,550.58	3,449.42	0.00	3,449.42	3.45
5040-5030-5031-5000-62010	Consultant Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-62020	Legal Services - Attorney	3,000.00	615.00	615.00	2,385.00	0.00	2,385.00	79.50
5040-5030-5031-5000-62030	Legal Notice Publish	1,200.00	0.00	0.00	1,200.00	0.00	1,200.00	100.00
5040-5030-5031-5000-62320	Software Support	6,200.00	1,776.62	1,776.62	4,423.38	0.00	4,423.38	71.34
5040-5030-5031-5000-62335	Website Hosting Services	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	100.00
5040-5030-5031-5000-62340	Lock Repair & Replace	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
5040-5030-5031-5000-62345	Security & Alarms	10,000.00	3,393.50	3,393.50	6,606.50	0.00	6,606.50	66.07
5040-5030-5031-5000-62350	Janitorial Services	10,000.00	2,169.87	2,169.87	7,830.13	0.00	7,830.13	78.30
5040-5030-5031-5000-62355	Plumbing Repair	7,000.00	4,599.14	4,599.14	2,400.86	0.00	2,400.86	34.30
5040-5030-5031-5000-62360	Heating & Air Repair	10,000.00	54.86	54.86	9,945.14	0.00	9,945.14	99.45
5040-5030-5031-5000-63005	Donations	2,500.00	1,500.00	1,500.00	1,000.00	0.00	1,000.00	40.00
5040-5030-5031-5000-63100	Dues	4,000.00	249.85	249.85	3,750.15	0.00	3,750.15	93.75
5040-5030-5031-5000-63105	Fees	4,000.00	231.87	231.87	3,768.13	0.00	3,768.13	94.20
5040-5030-5031-5000-63110	Credit Card Fees	0.00	1,214.73	1,214.73	-1,214.73	0.00	-1,214.73	0.00
5040-5030-5031-5000-63300	Equipment	40,000.00	-7,933.19	-7,933.19	47,933.19	0.00	47,933.19	119.83
5040-5030-5031-5000-63310	Office Furniture	1,500.00	261.15	261.15	1,238.85	0.00	1,238.85	82.59
5040-5030-5031-5000-63325	Tools	10,000.00	3,013.79	3,013.79	6,986.21	0.00	6,986.21	69.86
5040-5030-5031-5000-63335	Vehicle Fuel	20,000.00	3,483.15	3,483.15	16,516.85	0.00	16,516.85	82.58
5040-5030-5031-5000-63336	Vehicle Fuel - Diesel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-64040	Special Assessments	400.00	0.00	0.00	400.00	0.00	400.00	100.00
5040-5030-5031-5000-64050	Irrigation Taxes	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
5040-5030-5031-5000-65110	Public Outreach	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
5040-5030-5031-5000-65175	Refunds	500.00	0.00	0.00	500.00	0.00	500.00	100.00
5040-5030-5031-5000-65310	Equipment Rent	10,000.00	-607.35	-607.35	10,607.35	0.00	10,607.35	106.07
5040-5030-5031-5000-65350	Equipment Maint & Repair	40,000.00	3,343.51	3,343.51	36,656.49	0.00	36,656.49	91.64
5040-5030-5031-5000-65360	Vehicle Maint & Repair	5,000.00	258.89	258.89	4,741.11	0.00	4,741.11	94.82
5040-5030-5031-5000-65380	Building Maint & Repair	80,000.00	7,512.56	7,512.56	72,487.44	0.00	72,487.44	90.61
5040-5030-5031-5000-65395	Grounds Maint & Repair	100,000.00	39,511.29	39,511.29	60,488.71	0.00	60,488.71	60.49
5040-5030-5031-5000-66000	Supplies - Office	4,000.00	312.49	312.49	3,687.51	0.00	3,687.51	92.19
5040-5030-5031-5000-66010	Supplies - Other	6,000.00	424.89	424.89	5,575.11	0.00	5,575.11	92.92



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
5040-5030-5031-5000-66020	Copier Maint & Supplies	3,000.00	505.87	505.87	2,494.13	0.00	2,494.13	83.14
5040-5030-5031-5000-66030	Postage	3,000.00	73.92	73.92	2,926.08	0.00	2,926.08	97.54
5040-5030-5031-5000-66040	Publications & Periodicals	200.00	0.00	0.00	200.00	0.00	200.00	100.00
5040-5030-5031-5000-66050	Printing	2,500.00	1,919.22	1,919.22	580.78	0.00	580.78	23.23
5040-5030-5031-5000-66120	Janitorial Supplies	15,000.00	9,140.75	9,140.75	5,859.25	0.00	5,859.25	39.06
5040-5030-5031-5000-66125	Painting Supplies	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	100.00
5040-5030-5031-5000-66130	Elect Supplies & Repairs	6,000.00	1,430.61	1,430.61	4,569.39	0.00	4,569.39	76.16
5040-5030-5031-5000-66210	Uniform Maint & Repair	3,000.00	123.28	123.28	2,876.72	0.00	2,876.72	95.89
5040-5030-5031-5000-66300	Tires	4,000.00	0.00	0.00	4,000.00	0.00	4,000.00	100.00
5040-5030-5031-5000-66405	Medical Supplies	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	100.00
5040-5030-5031-5000-67000	Travel & Training	15,000.00	2,310.00	2,310.00	12,690.00	0.00	12,690.00	84.60
5040-5030-5031-5000-67505	Utilities - Gas	72,000.00	536.89	536.89	71,463.11	0.00	71,463.11	99.25
5040-5030-5031-5000-67510	Utilities - Water & Sewer	77,000.00	27,038.97	27,038.97	49,961.03	0.00	49,961.03	64.88
5040-5030-5031-5000-67520	Utilities - Electricity	85,000.00	37,403.32	37,403.32	47,596.68	0.00	47,596.68	56.00
5040-5030-5031-5000-67535	Garbage Pickup	7,500.00	2,521.94	2,521.94	4,978.06	0.00	4,978.06	66.37
5040-5030-5031-5000-67555	Telephone	5,500.00	982.39	982.39	4,517.61	0.00	4,517.61	82.14
5040-5030-5031-5000-67560	Data Service Charges	10,000.00	7,293.09	7,293.09	2,706.91	0.00	2,706.91	27.07
5040-5030-5031-5000-68000	GW Materials & Serv Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E20 Sub Totals:	847,000.00	256,884.60	256,884.60	590,115.40	0.00	590,115.40	69.67
E21	Interdepartmental Charges							
5040-5030-5031-5000-69900	Internal Services	82,167.00	21,319.99	21,319.99	60,847.01	0.00	60,847.01	74.05
5040-5030-5031-5000-69920	Tech Maint Hardware Chg	3,038.00	759.51	759.51	2,278.49	0.00	2,278.49	75.00
5040-5030-5031-5000-69930	Tech Maint User Chg	4,378.00	1,094.49	1,094.49	3,283.51	0.00	3,283.51	75.00
5040-5030-5031-5000-69940	Risk Management	26,780.00	6,695.01	6,695.01	20,084.99	0.00	20,084.99	75.00
5040-5030-5031-5000-69950	Insurance Liability	78,978.00	19,744.50	19,744.50	59,233.50	0.00	59,233.50	75.00
5040-5030-5031-5000-69989	Fees - Internal	0.00	690.37	690.37	-690.37	0.00	-690.37	0.00
5040-5030-5031-5000-69990	Contract Services - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-69991	Office Supplies - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-69992	Postage - Internal	0.00	3.47	3.47	-3.47	0.00	-3.47	0.00
5040-5030-5031-5000-69994	Solid Waste Fees - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E21 Sub Totals:	195,341.00	50,307.34	50,307.34	145,033.66	0.00	145,033.66	74.25
E30	Capital Outlay							
5040-5030-5031-5000-70000	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-70010	Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-70110	Vehicles Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-70220	Facilities Improvement	1,179,111.00	583,950.54	583,950.54	595,160.46	0.00	595,160.46	50.48
5040-5030-5031-5000-79000	GW Capitalized Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-79010	GW Depreciation Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-79030	GW Capital Asset Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E30 Sub Totals:	1,179,111.00	583,950.54	583,950.54	595,160.46	0.00	595,160.46	50.48



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E40	Debt Service							
5040-5030-5031-5000-80010	Note Payable Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-80020	Note Payable Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-89010	MA Debt Service Adjustment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E41	Interdepartmental Charges							
5040-5030-5031-5000-88010	Interfund Loan Principal	250,000.00	0.00	0.00	250,000.00	0.00	250,000.00	100.00
5040-5030-5031-5000-88020	Interfund Loan Interest	112,500.00	0.00	0.00	112,500.00	0.00	112,500.00	100.00
	E41 Sub Totals:	362,500.00	0.00	0.00	362,500.00	0.00	362,500.00	100.00
E70	Interfund Transfers							
5040-5030-5031-5000-93010	Trans - Public Works	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-94010	Trans - Health Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-95030	Trans - Fairgrounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-97915	GW Trans - Gov Activities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E80	Contingencies							
5040-5030-5031-5000-98000	Operating Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E81	Fund Balance & Reserves							
5040-5030-5031-5000-99000	Reserve Future Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E81 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	Unappropriated Fund Balance							
5040-5030-5031-5000-99900	Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-99901	GW Unapprop Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5031-5000-99902	MA Unapprop Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	3,532,908.00	1,153,014.56	1,153,014.56	2,379,893.44	0.00	2,379,893.44	67.36
	Dept 5030 Sub Totals:	0.00	1,013,410.73	1,013,410.73	-1,013,410.73	0.00		
	Fund Revenue Sub Totals:	3,532,908.00	139,603.83	139,603.83	3,393,304.17	0.00	3,393,304.17	96.05
	Fund Expense Sub Totals:	3,532,908.00	1,153,014.56	1,153,014.56	2,379,893.44	0.00	2,379,893.44	67.36
	Fund 5040 Sub Totals:	0.00	1,013,410.73	1,013,410.73	-1,013,410.73	0.00		



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
	Revenue Totals:	3,532,908.00	139,603.83	139,603.83	3,393,304.17	0.00	3,393,304.17	96.05
	Expense Totals:	3,532,908.00	1,153,014.56	1,153,014.56	2,379,893.44	0.00	2,379,893.44	67.36
	Report Totals:	0.00	1,013,410.73	1,013,410.73	-1,013,410.73	0.00		





# General Ledger

## Budget Status

User: dmcling  
Printed: 10/25/2024 - 3:02 PM  
Period: 1 to 12, 2025

Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
Fund 5040	Fairgrounds							
Dept 5040-5030	Fair Board							
R30	Charges for Service							
5040-5030-5032-5000-43000	Charges for Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-43040	Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-43520	Fees - Admission	90,000.00	0.00	0.00	90,000.00	0.00	90,000.00	100.00
5040-5030-5032-5000-43530	Sale of Products	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00	100.00
5040-5030-5032-5000-43531	Sales - Beer & Wine	60,000.00	0.00	0.00	60,000.00	0.00	60,000.00	100.00
5040-5030-5032-5000-43532	Sales - Events	540,000.00	0.00	0.00	540,000.00	0.00	540,000.00	100.00
5040-5030-5032-5000-43533	Sales - RV Parking	15,000.00	0.00	0.00	15,000.00	0.00	15,000.00	100.00
5040-5030-5032-5000-43534	Sales - Vendor Contracts	110,000.00	0.00	0.00	110,000.00	0.00	110,000.00	100.00
5040-5030-5032-5000-43535	Sponsorships	130,000.00	0.00	0.00	130,000.00	0.00	130,000.00	100.00
	R30 Sub Totals:	950,000.00	0.00	0.00	950,000.00	0.00	950,000.00	100.00
R31	Interdepartmental Charges							
5040-5030-5032-5000-43983	Fees - Internal	0.00	2,000.00	2,000.00	-2,000.00	0.00	-2,000.00	0.00
	R31 Sub Totals:	0.00	2,000.00	2,000.00	-2,000.00	0.00	-2,000.00	0.00
R40	Other Local Revenue							
5040-5030-5032-5000-44000	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R40 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R41	Interest							
5040-5030-5032-5000-44950	Investments - Interest On	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R41 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
R51	State of Oregon							
5040-5030-5032-5000-45100	Grants - State In Aid	53,167.00	0.00	0.00	53,167.00	0.00	53,167.00	100.00
	R51 Sub Totals:	53,167.00	0.00	0.00	53,167.00	0.00	53,167.00	100.00
R70	Interfund Transfers							
5040-5030-5032-5000-49530	Trans - Fair Grounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
R90	Fund Balances							
5040-5030-5032-5000-49950	Beginning Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-49951	GW Beginning Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	R90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Revenue Sub Totals:	1,003,167.00	2,000.00	2,000.00	1,001,167.00	0.00	1,001,167.00	99.80
E20	Material and Services							
5040-5030-5032-5000-60010	Advertising	60,000.00	26,111.19	26,111.19	33,888.81	0.00	33,888.81	56.48
5040-5030-5032-5000-60015	Entertainment	474,667.00	242,880.00	242,880.00	231,787.00	0.00	231,787.00	48.83
5040-5030-5032-5000-62000	Contract Services	280,000.00	249,392.51	249,392.51	30,607.49	0.00	30,607.49	10.93
5040-5030-5032-5000-62005	Contract Personnel Services	70,000.00	56,977.82	56,977.82	13,022.18	0.00	13,022.18	18.60
5040-5030-5032-5000-62060	Future Special Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-62320	Software Support	500.00	1,630.68	1,630.68	-1,130.68	0.00	-1,130.68	0.00
5040-5030-5032-5000-62720	Fair Judges	12,000.00	9,000.00	9,000.00	3,000.00	0.00	3,000.00	25.00
5040-5030-5032-5000-63005	Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-63110	Credit Card Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-63115	Bank Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-64040	Special Assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-65110	Public Outreach	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-65310	Equipment Rent	8,000.00	13,409.61	13,409.61	-5,409.61	0.00	-5,409.61	0.00
5040-5030-5032-5000-66000	Supplies - Office	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00	100.00
5040-5030-5032-5000-66010	Supplies - Other	40,000.00	35,344.52	35,344.52	4,655.48	0.00	4,655.48	11.64
5040-5030-5032-5000-66030	Postage	2,500.00	9,515.02	9,515.02	-7,015.02	0.00	-7,015.02	0.00
5040-5030-5032-5000-66040	Publications & Periodicals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-66050	Printing	30,000.00	28,634.42	28,634.42	1,365.58	0.00	1,365.58	4.55
5040-5030-5032-5000-66210	Uniform Maint & Repair	10,000.00	3,920.30	3,920.30	6,079.70	0.00	6,079.70	60.80
5040-5030-5032-5000-66235	Food	10,000.00	1,480.24	1,480.24	8,519.76	0.00	8,519.76	85.20
5040-5030-5032-5000-66550	Fair Account Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-67535	Garbage Pickup	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	100.00
5040-5030-5032-5000-68000	GW Materials & Serv Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E20 Sub Totals:	1,003,167.00	678,296.31	678,296.31	324,870.69	0.00	324,870.69	32.38
E21	Interdepartmental Charges							
5040-5030-5032-5000-69989	Fees - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-69992	Postage - Internal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E21 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E70	Interfund Transfers							
5040-5030-5032-5000-95030	Trans - Fairgrounds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E70 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00



Account Number	Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Encumbered Amount	Available	% Available
E80	Contingencies							
5040-5030-5032-5000-98000	Operating Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E80 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
E90	Unappropriated Fund Balance							
5040-5030-5032-5000-99900	Unappropriated Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5040-5030-5032-5000-99901	GW Unapprop Fund Balance Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	E90 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Expense Sub Totals:	1,003,167.00	678,296.31	678,296.31	324,870.69	0.00	324,870.69	32.38
	Dept 5030 Sub Totals:	0.00	676,296.31	676,296.31	-676,296.31	0.00		
	Fund Revenue Sub Totals:	1,003,167.00	2,000.00	2,000.00	1,001,167.00	0.00	1,001,167.00	99.80
	Fund Expense Sub Totals:	1,003,167.00	678,296.31	678,296.31	324,870.69	0.00	324,870.69	32.38
	Fund 5040 Sub Totals:	0.00	676,296.31	676,296.31	-676,296.31	0.00		
	Revenue Totals:	1,003,167.00	2,000.00	2,000.00	1,001,167.00	0.00	1,001,167.00	99.80
	Expense Totals:	1,003,167.00	678,296.31	678,296.31	324,870.69	0.00	324,870.69	32.38
	Report Totals:	0.00	676,296.31	676,296.31	-676,296.31	0.00		



Klamath County Fair

Fair Account, Period Ending 07/31/2024

RECONCILIATION REPORT

Reconciled on: 08/23/2024

Reconciled by: Dawn McLing

Any changes made to transactions after this date aren't included in this report.

Summary		USD
Statement beginning balance		47,828.94
Checks and payments cleared (7)		-3,724.00
Deposits and other credits cleared (14)		17,833.92
Statement ending balance		61,938.86
Uncleared transactions as of 07/31/2024		-250.00
Register balance as of 07/31/2024		61,688.86
Cleared transactions after 07/31/2024		0.00
Uncleared transactions after 07/31/2024		186,110.72
Register balance as of 08/23/2024		247,799.58

Details

Checks and payments cleared (7)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/23/2024	Check	12244	Check 12157	-2,500.00
07/29/2024	Check	12249	Check 12157	-125.00
07/30/2024	Check	12248	Check 12157	-125.00
07/30/2024	Check	12245	Check 12157	-125.00
07/31/2024	Check	12247	Check 12157	-125.00
07/31/2024	Check	12251	Check 12157	-599.00
07/31/2024	Check	12246	Check 12157	-125.00
Total				-3,724.00

Deposits and other credits cleared (14)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/01/2024	Deposit			124.20
07/02/2024	Deposit			223.80
07/09/2024	Deposit			597.31
07/10/2024	Deposit			1,643.42
07/11/2024	Deposit		Square Account	1,019.78
07/12/2024	Deposit		Square Account	736.06
07/15/2024	Deposit			1,490.46
07/16/2024	Deposit			4,537.81
07/17/2024	Deposit			1,354.19
07/22/2024	Deposit			5.81
07/23/2024	Deposit			745.31
07/24/2024	Deposit			1,242.13
07/29/2024	Deposit		Square Account	1,490.62
07/31/2024	Deposit		Square Account	2,623.02
Total				17,833.92

Additional Information

Uncleared checks and payments as of 07/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/05/2023	Check	12204	Sales - Events - Demolition D...	-250.00
Total				-250.00



Uncleared deposits and other credits as of 07/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/16/2024	Check	12240	VOID	0.00
Total				0.00

Uncleared deposits and other credits after 07/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/02/2024	Deposit	215020400	DEPOSIT	8,815.00
08/05/2024	Deposit	218048019	DEPOSIT	13,113.00
08/05/2024	Deposit	218040760	DEPOSIT	13,510.00
08/05/2024	Deposit	218032358	DEPOSIT	31,760.00
08/05/2024	Deposit	218064760	DEPOSIT	23,898.00
08/05/2024	Deposit	218048767	DEPOSIT	20,000.00
08/05/2024	Deposit	218031426	DEPOSIT	4,562.25
08/14/2024	Deposit	227085983	DEPOSIT	57,124.47
08/14/2024	Deposit	227085916	DEPOSIT	13,328.00
Total				186,110.72



Klamath County Fair  
Fair Account, Period Ending 08/31/2024  
RECONCILIATION REPORT  
Reconciled on: 10/25/2024  
Reconciled by: Dawn McLing

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	
Checks and payments cleared (17)	61,938.86
Deposits and other credits cleared (15)	-165,517.45
Statement ending balance	269,479.16
	165,900.57
Uncleared transactions as of 08/31/2024	
Register balance as of 08/31/2024	-250.00
	165,650.57

Details

Checks and payments cleared (17)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/01/2024	Check	12254	Check 12157	-599.00
08/01/2024	Check	12255	Check 12157	-225.30
08/01/2024	Check	12253	Check 12157	-599.00
08/02/2024	Check	12250	Check 12157	-257.60
08/05/2024	Check	12252	Check 12157	-125.00
08/06/2024	Check	12263	Check 12157	-1,000.00
08/06/2024	Check	12256	Check 12157	-150,000.00
08/07/2024	Check	12259	Check 12157	-2,500.00
08/07/2024	Check	12258	Check 12157	-3,900.00
08/07/2024	Check	12266	Check 12157	-500.00
08/08/2024	Check	12261	Check 12157	-4,365.00
08/08/2024	Check	12257	Check 12157	-500.00
08/09/2024	Check	12262	Check 12157	-240.00
08/19/2024	Check	12265	Check 12157	-400.00
08/20/2024	Check	12267	Check 12157	-31.55
08/22/2024	Check	12268	Check 12157	-250.00
08/27/2024	Check	12264	Check 12157	-25.00
Total				-165,517.45

Deposits and other credits cleared (15)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/01/2024	Deposit			1,117.74
08/02/2024	Deposit			397.43
08/02/2024	Deposit	215020400	DEPOSIT	8,815.00
08/05/2024	Deposit	218040760	DEPOSIT	13,510.00
08/05/2024	Deposit	218048019	DEPOSIT	13,113.00
08/05/2024	Deposit	218031426	DEPOSIT	4,562.25
08/05/2024	Deposit	218048767	DEPOSIT	20,000.00
08/05/2024	Deposit	218064760	DEPOSIT	23,898.00
08/05/2024	Deposit	218032358	DEPOSIT	31,760.00
08/09/2024	Deposit			945.30
08/14/2024	Deposit	227085983	DEPOSIT	57,124.47



DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/14/2024	Deposit	227085916	DEPOSIT	13,328.00
08/16/2024	Deposit			223.80
08/20/2024	Deposit			124.20
08/26/2024	Deposit	239087634	DEPOSIT	80,559.97
Total				269,479.16

Additional Information

Uncleared checks and payments as of 08/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/05/2023	Check	12204	Sales - Events - Demolition Derby	-250.00
Total				-250.00

Uncleared deposits and other credits as of 08/31/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/16/2024	Check	12240	VOID	0.00
Total				0.00



Klamath County Fair

Fair Account, Period Ending 09/30/2024

RECONCILIATION REPORT

Reconciled on: 10/25/2024

Reconciled by: Dawn McLing

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	165,900.57
Checks and payments cleared (4)	-896.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	165,004.57
Uncleared transactions as of 09/30/2024	-250.00
Register balance as of 09/30/2024	164,754.57

Details

Checks and payments cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
09/05/2024	Check	12271	Check 12157	-41.00
09/09/2024	Check	12272	Check 12157	-140.00
09/11/2024	Check	12269	Check 12157	-595.00
09/24/2024	Check	12270	Check 12157	-120.00
Total				-896.00

Additional Information

Uncleared checks and payments as of 09/30/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
08/05/2023	Check	12204	Sales - Events - Demolition Derby	-250.00
Total				-250.00

Uncleared deposits and other credits as of 09/30/2024

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/16/2024	Check	12240	VOID	0.00
Total				0.00





# Presented to the Klamath County Fair Board NOVEMBER 4, 2024

<b>SUBJECT:</b>  RATIFICATION OF CURRENT ACCOUNTS (BILLS)	<b>ITEM NO:</b> II. D.
	<b>FROM:</b> Board Chair
<b>ATTACHMENT:</b> Current monthly bills to be ratified by the Board	<b>REASON:</b> Board Action

## BACKGROUND:

Monthly process of reviewing and approving the payment of the attached bills for Fairgrounds maintenance and operation.

## RECOMMENDATION:

Upon review, management requests the Board's approval.

## BOARD ACTION:

**Approved:**

**Rejected:**

**Tabled:**

**Until:**





**Klamath County Fairgrounds**  
**Paid Bills Detail - Expenditures for July 2024**  
**ARPA GRANT - SPECIAL PROJECTS**

**5040-5030-5032-5000 = FAIR 2024**

**Capital Expenditure = RV Park**

Company Name	Budget line# 5040-5030-5031-5000-	Description	Amount
FY 23/24 Pacifcorp	67520	Utilities - Electricity	\$ 1,544.11
FY 23/24 Ricoh USA, Inc.	66020	Copier Maintenance & Supplies	\$ 124.24
Bell Hardware	65380	Building Maintenance & Repair	\$ 115.00
Oregon Web Press, Inc.	66050	Printing	\$ 23,537.91
Rhine-Cross Group, LLC	70220	Facilities Improvement	\$ 1,330.00
Rhine-Cross Group, LLC	70220	Facilities Improvement	\$ 425.00
South Suburban Sanitary District	67510	Utilities - Water & Sewer	\$ 42.71
South Suburban Sanitary District	67510	Utilities - Water & Sewer	\$ 42.71
South Suburban Sanitary District	67510	Utilities - Water & Sewer	\$ 2,077.68
Christine Worden	62000	Contract Services	\$ 7,612.50
Elwood Staffing	62005	Contract Personnel Services	\$ 12,189.22
Moses Barrett	60015	Entertainment	\$ 8,000.00
Cascade Axes	60015	Entertainment	\$ 8,750.00
Clayton Chambers	60015	Entertainment	\$ 6,500.00
Robert Clark	60015	Entertainment	\$ 4,500.00
Dennis Davenport	60015	Entertainment	\$ 1,500.00
Joshua Gair	60015	Entertainment	\$ 5,800.00
GMBE, LLC	62000	Contract Services	\$ 4,850.00
Gravy Train Worldwide	60015	Entertainment	\$ 125,000.00
Rebecca Levis	60015	Entertainment	\$ 4,000.00
Anthony Lundervold	60015	Entertainment	\$ 6,000.00
Jeff Martin	60015	Entertainment	\$ 4,400.00
Northwest Events & Marketing	62000	Contract Services	\$ 21,500.00
Peppypotamus LLC	60015	Entertainment	\$ 6,000.00
Greg Rojo	62000	Contract Services	\$ 19,988.00
Rooftop Records, LLC	60015	Entertainment	\$ 20,000.00
Steve Rosen	60015	Entertainment	\$ 3,000.00
Alta Spicher	60015	Entertainment	\$ 5,200.00
Rachel Varayne	60015	Entertainment	\$ 7,500.00
Molly Wilson	60015	Entertainment	\$ 5,000.00
World's Funnest Productions	60015	Entertainment	\$ 4,800.00
Melissa Graham	62000	Contract Services	\$ 3,500.00
Tori Hayman	60015	Entertainment	\$ 1,750.00
			\$ 326,579.08
<b>INTERNAL TRANSFERS</b>			
Klamath County Tax Collector	69989	Fees - Internal	\$ -
Klamath County Purchasing	69991	Supplies - Office Internal	\$ -
Klamath County Solid Waste	69994	Solid Waste Fees - Internal	\$ -
Postage	69992	Postage - Internal	\$ 3.47
Steering Committee	69920 & 69930	Hardware & User Fees	\$ 618.00
Risk Management	69940	Risk Management	\$ 2,231.67
Insurance Liability	69950	Insurance Liability	\$ 6,581.50
Internal Services	69900	Internal Services	\$ 6,847.25
	<b>Total</b>		\$ 16,281.89
<b>Telephone and Utilities</b>			
Avista Corporation	67505	Utilities - Gas	See Above
City of Klamath Falls 3531	67510	Utilities- Water & Sewer	CARD
City of Klamath Falls	67510	Utilities- Water & Sewer	CARD
Pacific Power	67520	Utilities- Electricity	See Above



US BANK CREDIT CARD	Statement Date 07/15/2024	0276	Amount
Mt. Valley Gardens	65395	Grounds Maintenance & Repair	\$ 112.00
Ed Staub & Sons	63335	Vehicle Fuel	\$ 536.80
Waste Management	67535	Garbage Pickup	\$ 1,298.67
Ed Staub & Sons	63335	Vehicle Fuel	\$ 1,325.12
Mt. Valley Gardens	65395	Grounds Maintenance & Repair	\$ 97.50
The Home Depot	65395	Grounds Maintenance & Repair	\$ 443.07
The Home Depot	65395	Grounds Maintenance & Repair	\$ 111.18
Juniper Paper & Supplies	66120	Janitorial Supplies	\$ 1,031.55
Ed Staub & Sons	63335	Vehicle Fuel	\$ 76.56
		Card 0276 Total	\$ 5,032.45
US BANK CREDIT CARD	Statement Date 07/15/2024	3011	Amount
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 314.34
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 94.75
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 282.57
Alsco	62350	Janitorial Services	\$ 958.00
Gopher Busters	62000	Contract Services	\$ 6,200.00
Amazon	65350	Equipment Maintenance & Repair	\$ 38.90
Harbor Freight	63325	Tools	\$ 63.95
Grover Electric & Plumbing	66130	Electrical Supplies & Repair	\$ 139.12
The Home Depot	66130	Electrical Supplies & Repair	\$ 101.71
Grover Electric & Plumbing	66130	Electrical Supplies & Repair	\$ 32.34
Amazon	66405	Medical Supplies	\$ 232.00
Diamond Home Improvement	66130	Electrical Supplies & Repair	\$ 10.49
Amazon	66010	Supplies - Other	\$ 31.64
Zoom	62320	Software Support	\$ 15.99
The Mechanic	65350	Equipment Maintenance & Repair	\$ 724.73
The Home Depot	65395	Grounds Maintenance & Repair	\$ 11.76
Platt	66130	Electrical Supplies & Repair	\$ 112.16
Amazon	66000	Supplies - Office	\$ 12.57
Amazon	66000	Supplies - Office	\$ 24.99
The Home Depot	65395	Grounds Maintenance & Repair	\$ 346.80
The Home Depot	62355	Plumbing Repair	\$ 47.05
Platt	66130	Electrical Supplies & Repair	\$ 15.66
Platt	66130	Electrical Supplies & Repair	\$ 36.67
The Home Depot	66130	Electrical Supplies & Repair	\$ 37.85
Amazon	66000	Supplies - Office	\$ 88.93
Amazon	66010	Supplies - Other	\$ 168.01
Amazon	66405	Medical Supplies	\$ 203.85
Amazon	63105	Fees	\$ (12.78)
Event Pros NW	62000	Contract Services	\$ 1,351.71
Oregon Landscape Company	65395	Grounds Maintenance & Repair	\$ 5,958.56
Oregon Landscape Company	63105	Fees	\$ 193.80
Days Inn	62000	Contract Services	\$ 153.29
Amazon	66010	Supplies - Other	\$ 32.52
Platt	66130	Electrical Supplies & Repair	\$ 490.91
Diamond Home Improvement	66130	Electrical Supplies & Repair	\$ 17.90
Amazon	66000	Supplies - Office	\$ 15.00
The Home Depot	66103	Electrical Supplies & Repair	\$ 395.29
Amazon	66000	Supplies - Office	\$ 1,198.00
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 104.86
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 4,040.42
The Home Depot	65395	Grounds Maintenance & Repair	\$ 19.94
Diamond Home Improvement	65395	Grounds Maintenance & Repair	\$ 127.12
Mister Social	60010	Advertising	\$ 5,100.00
Mister Social	62000	Contract Services	\$ 1,200.00
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 70.77
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 87.69
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 233.15



ORG Domain Renewal	62320	Software Support	\$ 23.17
Jotform Annual Renewal	62320	Software Support	\$ 348.00
Google Storage	62320	Software Support	\$ 19.99
Alsco	63105	Fees	\$ 22.04
		Card 3011 Total	\$ 31,538.18
<b>US BANK CREDIT CARD</b>	<b>Statement Date 07/15/2024</b>	<b>1781</b>	
Smith's Logging Supplies	63325	Tools	\$ 22.40
The Home Depot	62355	Plumbing Repair	\$ 83.49
The Home Depot	63325	Tools	\$ 368.13
Grover Electric	65395	Grounds Maintenance & Repair	\$ 63.52
Grover Electric	65395	Grounds Maintenance & Repair	\$ 552.80
Coastal	65395	Grounds Maintenance & Repair	\$ 97.38
Grover Electric	62355	Plumbing Repair	\$ 113.65
Grover Electric	65395	Grounds Maintenance & Repair	\$ 93.77
Grover Electric	62355	Plumbing Repair	\$ 118.20
The Home Depot	65395	Grounds Maintenance & Repair	\$ 359.76
Diamond Home Improvement	63325	Tools	\$ 75.24
The Home Depot	63325	Tools	\$ (119.88)
Ferguson	62355	Plumbing Repair	\$ 51.22
The Home Depot	65395	Grounds Maintenance & Repair	\$ 386.70
The Home Depot	63325	Tools	\$ 240.00
Diamond Home Improvement	65395	Grounds Maintenance & Repair	\$ 895.68
		Card 1781 Total	\$ 3,402.06
<b>US BANK CREDIT CARD</b>	<b>Statement Date 07/15/2024</b>	<b>3749</b>	
Airtable - Renewal	62320	Software Support	\$ 94.92
The Home Depot	65395	Grounds Maintenance & Repair	\$ 7.33
		Card 3749 Total	\$ 102.25
<b>US BANK CREDIT CARD</b>	<b>Statement Date 07/15/2024</b>	<b>8126</b>	
Harbor Freight	63325	Tools	\$ 19.98
D & D Seeds and Farm Equipment	65395	Grounds Maintenance & Repair	\$ 68.75
D & D Seeds and Farm Equipment	65395	Grounds Maintenance & Repair	\$ 302.50
Grover Electric & Plumbing	62355	Plumbing Repair	\$ 14.52
		Card 8126 Total	\$ 405.75
		Credit Cards Total	\$ 40,480.69
	<b>Grand Total</b>		<b>\$ 383,341.66</b>



**Klamath County Fairgrounds**  
**Paid Bills Detail - Expenditures for August 2024**  
**ARPA GRANT - SPECIAL PROJECTS**

**5040-5030-5032-5000 = FAIR 2024**

**Capital Expenditure = RV Park**

Company Name	Budget line# 5040-5030-5031-5000-	Description	Amount
Klamath County Treasurer	22305	Interfund Loan Payment	\$ 250,000.00
Klamath County Treasurer	22306	Interfund Interest Payable	\$ 112,500.00
Flip Flop Sounds, LLC	62000	Contract Services	\$ 45,468.00
Tori Hayman	60015	Entertainment	\$ 1,750.00
Live a Little Productions	60015	Entertainment	\$ 12,230.00
Avista Corporation	67505	Utilities - Gas	\$ 1,149.21
Sunbelt Rentals	65310	Equipment Rent	\$ 116.57
Diversified Contractors	70220	Facilities Improvement	\$ 110,097.51
Diversified Contractors	20300	Due to Others	\$ (5,242.74)
Basin Fertilizer	65395	Grounds Maintenance & Repair	\$ 16,225.87
Basin Mediactive	60010	Advertising	\$ 2,205.00
Basin Telecommunications	62345	Security & Alarms	\$ 105.00
Basin Tire Services	65350	Equipment Maintenance & Repair	\$ 934.00
Bob's Excavating	65395	Grounds Maintenance & Repair	\$ 632.50
Bully Fence, Inc.	65395	Grounds Maintenance & Repair	\$ 2,741.61
Klamath County Chamber of Commerce	63100	Dues	\$ 155.00
Knife River Corporation	65395	Grounds Maintenance & Repair	\$ 437.40
Barbara March	60010	Advertising	\$ 1,747.00
Party Time Rentals	65310	Equipment Rent	\$ 3,100.80
Quail Mt. Inc.	66010	Supplies - Other	\$ 1,395.10
Rhine-Cross Group	70220	Facilities Improvement	\$ 1,450.00
Ricoh	66020	Copier Maintenance & Supplies	\$ 45.00
Sunbelt Rentals	65310	Equipment Rent	\$ 618.54
TCB Security Services	66010	Supplies - Other	\$ 1,498.00
Butler Sewer & Draining	65395	Grounds Maintenance & Repair	\$ 1,220.75
Ryon Freeman	65395	Grounds Maintenance & Repair	\$ 250.00
Roy Holmes	62000	Contract Services	\$ 27,484.00
Klamath County Fire District #1	62000	Contract Services	\$ 525.00
Klamath County Fire District #4	62000	Contract Services	\$ 2,500.00
Klamath Falls City School District	62000	Contract Services	\$ 5,000.00
Knife River Corporation	65395	Grounds Maintenance & Repair	\$ 632.50
Barbara March	60010	Advertising	\$ 464.00
Pacificorp	67520	Utilities - Electricity	\$ 17,401.86
Ricoh	66020	Copier Maintenance & Supplies	\$ 193.83
Seasons Change	65380	Building Maintenance & Repair	\$ 240.00
South Suburban Sanitary District	67510	Utilities - Water & Sewer	\$ 3,189.37
TCB Security Services	62000	Contract Services	\$ 46,038.86
Diversified Contractors	70220	Facilities Improvement	\$ 430,341.23
Diversified Contractors	20300	Due to Others	\$ (20,492.44)
Elwood Staffing Services	62005	Contract Personnel Services	\$ 86,694.56
Bell Hardware of Klamath Falls	70220	Facilities Improvement	\$ 7,417.48
PNG Media	66010	Advertising	\$ 677.00
Elwood Staffing Services	62005	Contract Personnel Services	\$ 56,977.82
Avista Corporation	67505	Utilities - Gas	\$ 247.92
Parks & Ratliff	62020	Legal Services - Attorney	\$ 615.00
Superior Fence LLC	65395	Grounds Maintenance & Repair	\$ 7,278.72
WorldPay	63110	Credit Card Fees	\$ 149.02
			\$ 1,236,405.85
<b>INTERNAL TRANSFERS</b>			
Klamath County Tax Collector	69989	Fees - Internal	\$ 690.37
Klamath County Purchasing	69991	Supplies - Office Internal	\$ -
Klamath County Solid Waste	69994	Solid Waste Fees - Internal	\$ -



Postage	69992	Postage - Internal	\$ -
Steering Committee	69920 & 69930	Hardware & User Fees	\$ 618.00
Risk Management	69940	Risk Management	\$ 2,231.67
Insurance Liability	69950	Insurance Liability	\$ 6,581.50
Internal Services	69900	Internal Services	\$ 7,625.49
	<b>Total</b>		<b>\$ 17,747.03</b>
<b>Telephone and Utilities</b>			
Avista Corporation	67505	Utilities - Gas	See Above
City of Klamath Falls 3531	67510	Utilities- Water & Sewer	CARD
City of Klamath Falls	67510	Utilities- Water & Sewer	CARD
Pacific Power	67520	Utilities- Electricity	See Above
<b>US BANK CREDIT CARD</b>	<b>Statement Date 08/13/2024</b>	<b>0276</b>	<b>Amount</b>
Waste Management	67535	Garbage Pickup	\$ 1,250.58
Ed Staub & Sons	63335	Vehicle Fuel	\$ 516.15
Howards Meats	66235	Food	\$ 116.72
Fred Meyer	66235	Food	\$ 205.95
Casey's Restaurant	66235	Food	\$ 44.50
Joann	66010	Supplies - Other	\$ 54.86
Fred Meyer	66235	Food	\$ 10.99
Michaels	66010	Supplies - Other	\$ 78.21
Staples	63310	Office Furniture	\$ 106.22
Michaels	66010	Supplies - Other	\$ 188.27
Casey's Restaurant	66235	Food	\$ 171.25
Juniper Paper	66120	Janitorial Supplies	\$ 9,031.39
Ed Staub & Sons	63335	Vehicle Fuel	\$ 829.77
Nike	66010	Supplies - Other	\$ 115.00
Cal-Ore	67560	Data Service Charges	\$ 665.03
Amazon	66000	Supplies - Office	\$ 12.49
Amazon	66120	Janitorial Supplies	\$ 115.12
Amazon	66120	Janitorial Supplies	\$ (5.76)
Amazon	65395	Grounds Maintenance & Repair	\$ 131.97
Amazon	66010	Supplies - Other	\$ 1,124.37
Amazon	66010	Supplies - Other	\$ 416.17
		Card 0276 Total	<b>\$ 15,179.25</b>
<b>US BANK CREDIT CARD</b>	<b>Statement Date 08/13/2024</b>	<b>3011</b>	<b>Amount</b>
Google Ads	66010	Advertising	\$ 2,990.82
Meta FB	66010	Advertising	\$ 5,204.17
Find It Parts	65350	Equipment Maintenance & Repair	\$ 61.63
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 5,801.89
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 274.30
Platt Electric	66130	Electrical Supplies & Repairs	\$ 35.96
Michaels	66010	Supplies - Other	\$ 51.98
Third Thursday - Downtown Assn	66010	Advertising	\$ 60.00
Chefstore	66010	Supplies - Other	\$ 294.90
Platt Electric	66130	Electrical Supplies & Repairs	\$ 120.80
Michaels	66010	Supplies - Other	\$ 90.94
Chevron	63335	Vehicle Fuel	\$ 13.81
Michaels	66010	Supplies - Other	\$ 151.95
Amazon	66010	Supplies - Other	\$ 128.37
Amazon	63300	Equipment	\$ 997.96
Amazon	63325	Tools	\$ 659.34
Amazon	66000	Supplies - Office	\$ 88.92
The Home Depot	65395	Grounds Maintenance & Repair	\$ 110.85
The Home Depot	66130	Electrical Supplies & Repairs	\$ 78.55
Coastal	65395	Grounds Maintenance & Repair	\$ 26.98
Coastal	66010	Supplies - Other	\$ 118.68



Monarch Taco Bar	66235	Food	\$ 575.00
541-JUMP	60015	Entertainment	\$ 300.00
Pape Machinery	65310	Equipment Rent	\$ (1,000.00)
Pape Machinery	65310	Equipment Rent	\$ 3,108.71
Sticker.Com	66010	Supplies - Other	\$ 179.98
Platt Electric	66130	Electrical Supplies & Repairs	\$ 346.55
Amazon	66010	Supplies - Other	\$ 174.92
Amazon	63325	Tools	\$ 160.99
Amazon	63325	Tools	\$ 264.98
Displays To Go	66010	Supplies - Other	\$ 2,332.98
The Home Depot	66130	Electrical Supplies & Repairs	\$ 105.01
Amazon	66010	Supplies - Other	\$ 149.97
Amazon	66010	Supplies - Other	\$ 214.26
Oregon Landscape	65395	Grounds Maintenance & Repair	\$ 4,120.15
Smith's Logging Supplies	65350	Equipment Maintenance & Repair	\$ 116.73
Smith's Logging Supplies	65350	Equipment Maintenance & Repair	\$ 85.25
Smith's Logging Supplies	65350	Equipment Maintenance & Repair	\$ 81.89
River's Edge Landscape	65395	Grounds Maintenance & Repair	\$ 405.00
Zoom	62320	Software Support	\$ 15.99
Staples	63310	Office Furniture	\$ 154.93
Jimmy Johns	66235	Food	\$ 158.50
Little Caesars	66235	Food	\$ 18.45
Diamond Home Improvement	63325	Tools	\$ 46.97
Dollar Tree	66010	Supplies - Other	\$ 5.00
Eagle Eye	62000	Contract Services	\$ 475.00
Core Digital	60010	Advertising	\$ 1,100.00
North Shore	66235	Food	\$ 53.56
Abby's Pizza	66235	Food	\$ 89.85
Cimarron Inn & Suites	62000	Contract Services	\$ 9,810.64
541-JUMP	60015	Entertainment	\$ 900.00
Harbor Freight	66010	Supplies - Other	\$ 10.47
Optisigns, Inc.	60010	Advertising	\$ 180.00
CampLife, LLC	63110	Credit Card Fees	\$ 530.79
The Home Depot	65395	Grounds Maintenance & Repair	\$ 153.45
HIVE	62320	Software Support	\$ 1,162.28
Newspapers.Com	63100	Dues	\$ 74.90
Interactive - img.com	60010	Advertising	\$ 60.00
Mister Social	62000	Contract Services	\$ 1,600.00
US Cellular	67555	Telephone	\$ 110.00
Melissa's Country Kitchen	62000	Contract Services	\$ 5,859.19
Walmart	66010	Supplies - Other	\$ 25.14
Intuit Quickbooks	62320	Software Support	\$ 645.00
AlSCO	62350	Janitorial Services	\$ 972.37
AlSCO	63110	Credit Card Fees	\$ 22.37
Amazon	63325	Tools	\$ 19.99
Little Caesars	66235	Food	\$ 35.47
		Card 3011 Total	\$ 53,375.48
<b>US BANK CREDIT CARD</b>	<b>Statement Date 08/13/2024</b>	<b>1781</b>	
Coastal	65395	Grounds Maintenance & Repair	\$ 89.99
Coastal	63325	Tools	\$ 194.70
Chefstore	66010	Supplies - Other	\$ 177.26
Diamond Home Improvement	63325	Tools	\$ 141.53
Grover Electric & Plumbing	62355	Plumbing Repair	\$ 60.30
Harbor Freight	63325	Tools	\$ 6.49
Harbor Freight	63325	Tools	\$ 47.43
Diamond Home Improvement	63325	Tools	\$ 10.99
Coastal	65395	Grounds Maintenance & Repair	\$ 5.99
Chefstore	66010	Supplies - Other	\$ 9.29
Grover Electric & Plumbing	63325	Tools	\$ 92.11
Grover Electric & Plumbing	62355	Plumbing Repair	\$ 178.03



Grover Electric & Plumbing	62355	Plumbing Repair	\$ 2.79
The Home Depot	63325	Tools	\$ 67.38
Grover Electric & Plumbing	62355	Plumbing Repair	\$ 29.53
Ferguson	62355	Plumbing Repair	\$ 904.10
Grover Electric & Plumbing	62355	Plumbing Repair	\$ 106.29
		Card 1781 Total	\$ 2,124.20
<b>US BANK CREDIT CARD</b>	<b>Statement Date 08/13/2024</b>	<b>3749</b>	
Flipsnack	62320	Software Support	\$ 168.00
		Card 3749 Total	\$ 168.00
<b>US BANK CREDIT CARD</b>	<b>Statement Date 08/13/2024</b>	<b>8126</b>	
The Home Depot	63325	Tools	\$ 326.16
The Home Depot	65380	Building Maintenance & Repair	\$ 49.86
Diamond Home Improvement	65380	Building Maintenance & Repair	\$ 53.96
The Home Depot	65395	Grounds Maintenance & Repair	\$ 580.54
Harbor Freight	63325	Tools	\$ 13.26
The Home Depot	65380	Building Maintenance & Repair	\$ 38.01
The Home Depot	65395	Grounds Maintenance & Repair	\$ 162.99
The Home Depot	65395	Grounds Maintenance & Repair	\$ 297.45
The Home Depot	65380	Building Maintenance & Repair	\$ 72.98
Harbor Freight	63325	Tools	\$ 33.98
North Coast Electric	65395	Grounds Maintenance & Repair	\$ 95.63
North Coast Electric	65395	Grounds Maintenance & Repair	\$ 159.64
River's Edge Landscape Supply	65395	Grounds Maintenance & Repair	\$ 405.00
WebstaurantStore	65380	Building Maintenance & Repair	\$ 1,451.05
WebstaurantStore	65380	Building Maintenance & Repair	\$ 215.86
		Card 8126 Total	\$ 3,956.37
		Credit Cards Total	\$ 74,803.30
	<b>Grand Total</b>		<b>\$ 1,328,956.18</b>



**Klamath County Fairgrounds**  
**Paid Bills Detail - Expenditures for September 2024**  
**ARPA GRANT - SPECIAL PROJECTS**  
 5040-5030-5032-5000 = FAIR 2024

Capital Expenditure = RV Park

	Budget line# 5040-5030-		
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Company Name	5031-5000-	Description	Amount
Elwood Staffing	62005	Contract Personnel Services	\$ 21,203.68
Worldpay	63110	Credit Card Fees	\$ 232.05
Avista Corporation	67505	Utilities - Gas	\$ 288.97
On the Verge	60010	Advertising	\$ 1,600.00
On the Verge	62000	Contract Services	\$ 6,400.00
On the Verge	62000	Contract Services - Discount	\$ (1,000.00)
Pacificorp	67520	Utilities - Electricity	\$ 275.69
Pacificorp	67520	Utilities - Electricity	\$ 18,941.92
Party Time & Power Pac Rentals	65310	Equipment Rent	\$ 1,294.81
Heaton Steel & Supply, Inc.	62355	Plumbing Repair	\$ 114.21
OSU Extension Services - KBREC	62720	Fair Judges	\$ 9,000.00
Ricoh	66020	Copier Maintenance & Supply	\$ 249.55
South Suburban Sanitary District	67510	Utilities - Water & Sewer	\$ 42.71
Superior Fence LLC	65310	Equipment Rent	\$ 2,940.00
Akshar Management LLC	62000	Contract Services	\$ 28,402.45
Koko Graphix Design & Printing	66010	Supplies - Other	\$ 25,515.60
Koko Graphix Design & Printing	62000	Contract Services	\$ 1,148.00
Koko Graphix Design & Printing	66050	Printing	\$ 5,096.51
Koko Graphix Design & Printing	66210	Uniform Maintenance & Repair	\$ 3,920.30
Koko Graphix Design & Printing	66050	Printing	\$ 390.00
Paul Melsness	65380	Bulding Maintenance & Repair	\$ 1,750.00
			\$ 127,806.45

Klamath County Tax Collector	69989	Fees - Internal	
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Klamath County Purchasing	69991	Supplies - Office Internal	\$ -
Klamath County Solid Waste	69994	Solid Waste Fees - Internal	\$ -
Postage	69992	Postage - Internal	\$ -
Steering Committee	69920 & 69930	Hardware & User Fees	\$ 618.00
Risk Management	69940	Risk Management	\$ 2,231.67
Insurance Liability	69950	Insurance Liability	\$ 6,581.50
Internal Services	69900	Internal Services	\$ 6,847.25
	<b>Total</b>		<b>\$ 16,278.42</b>

Avista Corporation	67505	Utilities - Gas	See Above
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City of Klamath Falls 3531	67510	Utilities- Water & Sewer	CARD
City of Klamath Falls	67510	Utilities- Water & Sewer	CARD
Pacific Power	67520	Utilities- Electricity	See Above

Amazon	66000	Supplies - Office	\$ 163 08
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Amazon	66000	Supplies - Office	\$	100.00
Amazon	66010	Supplies - Other	\$	66.50

Amazon	00010	Supplies - Other	\$ 50.50
Ed Staub & Sons	63335	Vehicle Fuel	\$ 2,085.70

Ed Staub & Sons	03333	Vehicle Fuel	\$	2,085.79
Waste Management	67535	Garage Bid	\$	1,371.26

Waste Management	67535	Garbage Pickup	\$ 1,271.36
Next Day Flyers	66050	Printing	\$ 1,585.43
Next Day Flyers	63105	Fees	\$ 25.01
Next Day Flyers	66050	Printing	\$ (56.21)
Cal-Ore Communications	67560	Data Service Charges	\$ 665.03



		Card 0276 Total	\$ 5,805.99
<b>US BANK CREDIT CARD</b>	<b>Statement Date 09/13/2024</b>	<b>3011</b>	<b>Amount</b>
Fiesta Insurance	62000	Contract Services	\$ 6,210.00
Fiesta Insurance	62000	Contract Services	\$ 186.30
Chevron	63335	Vehicle Fuel	\$ 37.63
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 194.32
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 84.16
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 402.59
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 7,626.90
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 274.30
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 73.57
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 67.24
City of Klamath Falls	67510	Utilities - Water & Sewer	\$ 508.49
Spectrum Reach	60010	Advertising	\$ 645.20
Spectrum Reach	60010	Advertising	\$ 250.00
Peterson Cat Rental	65310	Equipment	\$ 3,346.75
Alsco	62350	Janitorial Services	\$ 1,197.50
Alsco	63110	Credit Card Fees	\$ 27.55
Diamond Home Improvement	62355	Plumbing Repair	\$ 26.49
Diamond Home Improvement	65350	Equipment Maintenance & Repair	\$ 19.92
The Home Depot	65380	Building Maintenance & Repair	\$ 9.97
Diamond Home Improvement	63325	Tools	\$ 3.79
Oregon Dept of Revenue	63105	Fees	\$ 118.52
Oregon Dept of Revenue	63105	Fees	\$ 2.84
Valvoline Instant Oil Change	65350	Equipment Maintenance & Repair	\$ 291.52
On the Verge	62000	Contract Services	\$ 6,000.00
On the Verge	60010	Advertising	\$ 3,775.00
Sani-Star	62355	Plumbing Repair	\$ 2,850.00
Sani-Star	63105	Fees	\$ 85.50
Black Widow Groomer	65350	Equipment Maintenance & Repair	\$ 255.94
OptiSigns, Inc.	60010	Advertising	\$ 180.00
Fairs and Festivals	63100	Dues	\$ 19.95
Horizon Landscape Nursery	61200	Committee Expenses	\$ 260.00
US Cellular	67555	Telephone	\$ 110.00
Zoom	62320	Software Support	\$ 15.99
Cimarron Inn and Suites	62000	Contract Services	\$ (525.57)
Peterson Cat Rental	65310	Equipment Rent	\$ (607.35)
HIVE	62320	Software Support	\$ 394.76
CampLife, LLC	63110	Credit Card Fees	\$ 114.00
BRIM Tractor	65350	Equipment Maintenance & Repair	\$ 133.72
BRIM Tractor	65350	Equipment Maintenance & Repair	\$ 222.12
Oregon Fairs Association	63005	Donations	\$ 1,500.00
Oregon Fairs Association	67000	Travel & Training	\$ 1,650.00
Oregon Fairs Association	67000	Travel & Training	\$ 330.00
Oregon Fairs Association	67000	Travel & Training	\$ 330.00
Bane-Welker Equipment	65350	Equipment Maintenance & Repair	\$ 326.61
Google Ads	60010	Advertising	\$ 134.00
		Card 3011 Total	\$ 39,160.22
<b>US BANK CREDIT CARD</b>	<b>Statement Date 09/13/2024</b>	<b>1781</b>	
The Home Depot	63325	Tools	\$ 177.52
Grover Electric & Plumbing	65395	Grounds Maintenance & Repair	\$ 14.04
Grover Electric & Plumbing	66130	Electrical Supplies & Repair	\$ 62.10
Diamond Home Improvement	63325	Tools	\$ 25.48
		Card 1781 Total	\$ 279.14
<b>US BANK CREDIT CARD</b>	<b>Statement Date 09/13/2024</b>	<b>3749</b>	
Befunky	62320	Software Support	\$ 59.88



		Card 3749 Total	\$ 59.88
<b>US BANK CREDIT CARD</b>	<b>Statement Date 09/13/2024</b>	<b>8126</b>	
Harbor Freight	63325	Tools	\$ 45.98
Parts Geek, LLC	65360	Vehicle Maintenance & Repair	\$ 188.91
All About Shipping	66030	Postage	\$ 31.85
Uline	65380	Bulding Maintenance & Repair	\$ 2,885.56
All About Shipping	66030	Postage	\$ 42.07
The Home Depot	62360	Heating & Air Repair	\$ 54.86
		Card 8126 Total	\$ 3,249.23
		Credit Cards Total	\$ 48,554.46
	<b>Grand Total</b>		<b>\$ 192,639.33</b>





# Presented to the Klamath County Fair Board NOVEMBER 4, 2024

<b>SUBJECT:</b>  ACCOUNTS RECEIVABLE/PAYABLE	<b>ITEM NO:</b> II. E.
	<b>FROM:</b> Board Chair
<b>ATTACHMENT:</b>  Statement of Deposits  Sales by Product/Service Summary  Aging Summary	<b>REASON:</b> Board Approval

## BACKGROUND:

This information will summarize accounts not yet collected from rentals, individuals, etc. Information is also provided as to current income/expense accounts. *Reports will be provided on a quarterly basis.*

## RECOMMENDATION:

Upon review, management requests the Board's approval.

## BOARD ACTION:

Approved:

Rejected:

Tabled:

Until:







# Presented to the Klamath County Fair Board NOVEMBER 4, 2024

<b>SUBJECT:</b>  PUBLIC PARTICIPATION	<b>ITEM NO: IV.</b>
	<b>FROM:</b> Board Chair
<b>ATTACHMENT:</b>	<b>REASON:</b> Board Information

## BACKGROUND:

Time will be provided for public comment.

Public will be limited to ten minutes and **content must have been processed through the Fairgrounds Office seven working days prior to the Board Meeting, per Fair Board Bylaws.**

A. Traci Reed, OSU Extension Office

## RECOMMENDATION:

None.

## BOARD ACTION:

**Approved:**

**Rejected:**

**Tabled:**

**Until:**







Presented to the Klamath County Fair Board  
NOVEMBER 4, 2024

<b>SUBJECT:</b>  NEW BUSINESS AND INFORMATIONAL ITEMS (Discussion and Possible Action Items)	<b>ITEM NO:</b> V.
	<b>FROM:</b> Board Chair
<b>ATTACHMENT:</b>	<b>REASON:</b> Board Discussion/Action

**BACKGROUND:**

**BOARD ACTION:**

**Approved:**

**Rejected:**

**Tabled:**

**Until:**







# Presented to the Klamath County Fair Board NOVEMBER 4, 2024

**SUBJECT:**

Manager's Report and Board Discussion

**ITEM NO:** VI

**FROM:** Board Chair

**ATTACHMENT:**

**REASON:** Board Information/Action

**BACKGROUND:****A. Manager's Report**

Each month, DJ Rowley will present a report to the Board of current issues or updates that are important to the operation of the Klamath County Fairgrounds.

**B. Board Discussion**

Time is provided to the members of the Board to bring topics for open discussion.

**RECOMMENDATION:**

Informational only, unless an item requires a vote of the Board.

**BOARD ACTION:**

**Approved:**

**Rejected:**

**Tabled:**

**Until:**







# Presented to the Klamath County Fair Board NOVEMBER 4, 2024

**SUBJECT:**

UPCOMING EVENTS OR IMPORTANT DATES

ITEM NO: VII.

FROM: Board Chair

**ATTACHMENT:**

2024 Event Schedule (as of November and December, 2024 and January 2025)

REASON: Board Information

**BACKGROUND:**Upcoming Events:

See Attached Schedules for November and December 2024; and, January 2025

Important Dates:

Next Fair Board Meeting – December 2, 2024

**RECOMMENDATION:**

Board Information

**BOARD ACTION:**

Approved:

Rejected:

Tabled:

Until:





Mon	Tue	Wed	Thu	Fri	Sat	Sun
28	29	30	31	1	2	3
Private	Daylight Saving Time ends					
7am - Closed for Work Up 6pm - Exclusive Use- King	Arena Closed	Halloween	PNW Livestock Expo	PNW Livestock Expo		
		Trunk or Treat	Set Up	First Day of American Indian		
4	5	6	7	8	9	10
Closed for Teardown		7am - Closed for teardown	10am - Exclusive Use-Alvis	Cage Fights		
7am - Closed for Work Up 6pm - Cancelled-Exclusive Use-	Election Day (General Election)	5pm - Exclusive Use- Grossman 6:30pm - Exclusive Use-	5pm - Exclusive Use-King 6pm - OHSET Practice	Closed for Prep	Racin in the Basin	2pm - Exclusive Use- Balin
11	12	13	14	15	16	17
Veterans Day	10am - Exclusive Use-Alvis 6pm - OHSET Practice	7am - Closed for Work Up 5pm - Exclusive Use- Grossman 6:30pm - Exclusive Use-	10am - Exclusive Use-Alvis 3pm - Exclusive Use- Balin 6pm - Exclusive Use-Snyder	Closed for Prep	Racin in the Basin	OHSET Cow Practice
18	19	20	21	22	23	24
7am - Closed for Work Up 6pm - Exclusive Use- King	10am - Exclusive Use-Alvis 6pm - OHSET Practice	7am - Closed for Work Up 5pm - Exclusive Use- Grossman 6:30pm - Exclusive Use-	10am - Exclusive Use-Alvis 6pm - OHSET Practice	Closed for Prep	Racin in the Basin	
25	26	27	28	29	30	1
7am - Closed for Work Up 6pm - Exclusive Use- King	6pm - OHSET Practice	7am - Closed for Work Up 6:30pm - Exclusive Use-	Thanksgiving Day	Native American Heritage Day		



Mon	Tue	Wed	Thu	Fri	Sat	Sun
25 7am - Closed for Work Up 6pm - Exclusive Use- King	26 6pm - OHSET Practice	27 7am - Closed for Work Up 6:30pm - Exclusive Use-	28 Thanksgiving Day	29 Native American Heritage Day	30	1
2 7am - Closed for Work Up 5pm - Exclusive Use- Grossman	3 6pm - OHSET Practice	4 7am - Closed for Work Up 5pm - Exclusive Use- Grossman	5 Gun Show	6 Closed for Prep 7am - Closed for Work Up	7 Racin in the Basin	8 3pm - Exclusive Use-Zakour
9 7am - Closed for Work Up 6pm - Exclusive Use- King	10 6pm - OHSET Practice	11 7am - Closed for Work Up 6:30pm - Exclusive Use-	12 7am - Closed for Work Up	13 7am - Closed for Work Up	14 OHSET Cow Practice	15
16 Closed for Prep 7am - Closed for Work Up 5pm - Exclusive Use- Grossman	17 6pm - OHSET Practice	18 7am - Closed for Work Up 5pm - Exclusive Use- Grossman	19 6pm - OHSET Practice	20 7am - Closed for Work Up	21 Racin in the Basin	22
23 Closed for Prep 7am - Closed for Work Up 6pm - Exclusive Use- King	24 Christmas Eve	25 Christmas Day 7am - Closed for Work Up	26 7am - Closed for Work Up	27 7am - Closed for Work Up	28	29
30 Closed for Prep 7am - Closed for Work Up 6pm - Exclusive Use- King	31 Bull Mania New Year's Eve	1 Closed for Teardown New Year's Day 7am - Closed for Work Up	2 6pm - OHSET Practice	3 7am - Closed for Work Up	4 3pm - Exclusive Use- Zakour	5



Mon	Tue	Wed	Thu	Fri	Sat	Sun
30	31	1	2	3	4	5
Closed for Prep 7am - Closed for Work Up 6pm - Exclusive Use- King	Bull Mania New Year's Eve	Closed for Teardown New Year's Day 7am - Closed for Work Up	6pm - OHSET Practice	7am - Closed for Work Up		3pm - Exclusive Use- Zakour
6	7	8	9	10	11	12
Closed for Teardown 7am - Closed for Work Up 6pm - Exclusive Use- King	6pm - OHSET Practice	Build My Future 7am - Closed for Work Up 5pm - Exclusive Use- Grossman 6:30pm - Exclusive Use-	6pm - OHSET Practice	7am - Closed for Work Up	Racin in the Basin	
13	14	15	16	17	18	19
7am - Closed for Work Up 6pm - Exclusive Use- King	6pm - OHSET Practice	7am - Closed for Work Up 6:30pm - Exclusive Use-	6pm - OHSET Practice	7am - Closed for Work Up	Play Outdoors	OHSET Cow Practice
20	21	22	23	24	25	26
Inauguration Day (regional) Martin Luther King Jr. Day 7am - Closed for Work Up 6pm - Exclusive Use- King	6pm - OHSET Practice	7am - Closed for Work Up 6:30pm - Exclusive Use-	6pm - OHSET Practice	7am - Closed for Work Up		
27	28	29	30	31	1	2
7am - Closed for Work Up 6pm - Exclusive Use- Zakour	6pm - OHSET Practice	7am - Closed for Work Up 6pm - Exclusive Use- King	Bull Sale Bull Sale 6pm - OHSET Practice	7am - Closed for Work Up	First Day of Black History Month	3pm - Exclusive Use- Zakour



Mon	Tue	Wed	Thu	Fri	Sat	Sun
28	29	30	31	1	2	3
Practice-Klamath Ice Hawks 14U		5:30pm - Basin Bomber Practice	Yoga and Wellness Expo Yoga and Wellness Expo Yoga and Wellness Expo Halloween	First Day of American Indian	Private	Daylight Saving Time ends
4	5	6	7	8	9	10
8:30am - Fair Board Meeting @	4H Awards Dinner Election Day (General Election)		Set Up	Hero's Breakfast	Bugling Toms banquet Farm Bureau Dinner	
11	12	13	14	15	16	17
Veterans Day			5:30pm - 4H Leaders Meeting			
18	19	20	21	22	23	24
		Private Event		Private Event		
25	26	27	28	29	30	1
			Thanksgiving Day	Native American Heritage Day		



Mon	Tue	Wed	Thu	Fri	Sat	Sun
25	26	27	28	29	30	1
			Thanksgiving Day	Native American Heritage Day		
2	3	4	5	6	7	8
8:30am - Fair Board Meeting @			Quota Christmas Bazaar			
			Quota Christmas Bazaar			
			Quota Christmas Bazaar			
			Quota Christmas Bazaar			
9	10	11	12	13	14	15
				Breakfast with Santa		
				Private Event-Klamath Tribes All	Private Event	
					Tentative-Basin Tire Christmas	
16	17	18	19	20	21	22
	Klamath Tribes	Private Event-Headstart	Fair Board Christmas Party			
23	24	25	26	27	28	29
	Christmas Eve	Christmas Day				
30	31	1	2	3	4	5
	New Year's Eve	New Year's Day				



Mon	Tue	Wed	Thu	Fri	Sat	Sun
30	31	1	2	3	4	5
	New Year's Eve	New Year's Day				
6	7	8	9	10	11	12
8:30am - Fair Board Meeting @		Tentative- Religious Event		Tentative		
13	14	15	16	17	18	19
5:30pm - 4H Leaders Meeting				Private Event		
20	21	22	23	24	25	26
Inauguration Day (regional) Martin Luther King Jr. Day						
27	28	29	30	31	1	2
					First Day of Black History Month	



Mon	Tue	Wed	Thu	Fri	Sat	Sun
28	29	30	31	1	2	3
			Halloween	First Day of American Indian		Daylight Saving Time ends
4	5	6	7	8	9	10
	Election Day (General Election)	Monthly Co-Op Meeting				
11	12	13	14	15	16	17
Veterans Day						
18	19	20	21	22	23	24
Closed for Set Up						
25	26	27	28	29	30	1
Closed for Set Up				Native American Heritage Day		
			Thanksgiving Day			



Mon	Tue	Wed	Thu	Fri	Sat	Sun
25	26	27	28	29	30	1
Closed for Set Up				Native American Heritage Day		
			Thanksgiving Day			
2	3	4	5	6	7	8
		Monthly Co-Op Meeting				
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
	Christmas Eve	Christmas Day				
30	31	1	2	3	4	5
	New Year's Eve	Monthly Co-Op Meeting New Year's Day				



Mon	Tue	Wed	Thu	Fri	Sat	Sun
30	31	1	2	3	4	5
	New Year's Eve	Monthly Co-Op Meeting New Year's Day				
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
Inauguration Day (regional) Martin Luther King Jr. Day						
27	28	29	30	31	1	2
					First Day of Black History Month	





Presented to the Klamath County Fair Board  
NOVEMBER 4, 2024

<b>SUBJECT:</b>  Executive Session (Pursuant to ORS 192.660) (2)(e)	<b>ITEM NO: VIII.</b>
	<b>FROM:</b> Board Chair
<b>ATTACHMENT:</b>  None	<b>REASON:</b> Board Information

**BACKGROUND:**

At the time of Board Packet preparation, there was no Executive Session scheduled.

**RECOMMENDATION:**

None.

**BOARD ACTION:**

**Approved:**

**Rejected:**

**Tabled:**

**Until:**

